



# Navigator Schools

## Academic Success Committee Meeting

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### Date and Time

Monday March 3, 2025 at 4:00 PM PST

### Location

Join Zoom Meeting

<https://navigatorschools.zoom.us/j/99946295089?pwd=jovzy0ZQC3D0rWHqRq8Og90doiPT1C.1>

Meeting ID: 999 4629 5089

Passcode: 499046

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This meeting will be held in compliance with the Brown Act.

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>4:00 PM</b>
Opening Items			
<b>A. Call the Meeting to Order</b>		Claire Grissom	1 m
The committee Chair will call the meeting to order.			
<b>B. Record Attendance and Guests</b>	Vote	Claire Grissom	1 m

	Purpose	Presenter	Time
<p>Claire Grissom, committee Chair, will identify guests and hold a roll-call vote to take attendance.</p>			
<b>C.</b>	Approve Minutes from Prior Meeting	Approve Minutes Claire Grissom	1 m
<p>Committee members will participate in a roll-call vote on the approval of prior minutes. Approve minutes for Academic Success Committee Meeting on December 9, 2024</p>			
<b>D.</b>	Approve Minutes from Prior Meeting	Approve Minutes Claire Grissom	1 m
<p>Committee members will participate in a roll-call vote on the approval of prior minutes. Approve minutes for Academic Success Committee Meeting on January 27, 2025</p>			
<b>E.</b>	Public Comment	Claire Grissom	1 m
<p>The Committee Chair will listen to public comments, if any.</p>			
<b>F.</b>	Opening Comments from Committee Chair	Claire Grissom	4 m
<p>The committee chair will provide opening comments, if any.</p>			
<b>G.</b>	Opening comments from Interim Chief Academic Officer	Crystal O'Rourke	4 m
<p>Crystal O'Rourke, Interim Chief Academic Officer, will provide opening comments, if any.</p>			

## II. Academic Topics

4:13 PM

<b>A.</b>	ELA Adoption Update	FYI Crystal O'Rourke	15 m
<p>Crystal O'Rourke, Interim Chief Academic Officer, will share Navigator's adoption decision and implementation timeline.</p>			
<b>B.</b>	Parsec Demonstration	Discuss Crystal O'Rourke	15 m
<p>Committee members will be trained on Navigator's Academic Data System, Parsec, and explore its capabilities.</p>			
<b>C.</b>	Gradebook & Report Card Input & Next Steps	Discuss Crystal O'Rourke	15 m
<p>Crystal O'Rourke, Interim Chief Academic Officer, will share the current status of gradebooks and report cards, and committee members will provide input on changes to be made for 2025-26.</p>			

Purpose                      Presenter                      Time

**III. Closing Items**

**4:58 PM**

**A.** Schedule Next Committee Meeting                      Discuss                      Claire Grissom                      1 m

The committee will confirm the date and time of its next meeting.

**B.** Adjourn Meeting                      Vote                      Claire Grissom                      1 m

Committee members will participate in a roll-call vote to adjourn the meeting.