



# Navigator Schools

## Board Meeting

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### Date and Time

Thursday December 19, 2024 at 6:00 PM PST

### Location

Gilroy Prep School: 277 IOOF Avenue, Gilroy, CA 95020

Join Zoom Meeting

<https://navigatorschools.zoom.us/j/95890954503?pwd=h1An8ohUc5ONeS0GaBbBgce6MBDyH1.1>

Meeting ID: 958 9095 4503

Passcode: 092051

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One tap mobile

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Find your local number: <https://navigatorschools.zoom.us/j/95890954503>

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This meeting will be held in compliance with the Brown Act.

Members of the public who wish to access this board meeting online may do so via Zoom at <https://zoom.us/join> or via telephone by calling [\(669\) 900-6833](tel:6699006833) or [\(669\) 444-9171](tel:6694449171).

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#### Teleconference Locations / Ubicaciones de Teleconferencias

1. Hayward Collegiate Charter School, 166 West Harder Road, Hayward, CA 94544
2. Hollister Prep School, 881 Line Street, Hollister CA 95020
3. Watsonville Prep School, 407 Main Street, Watsonville, CA 95076
4. Gilroy Prep School, 277 I.O.O.F. Ave, Gilroy, CA 95020 (Santa Clara County)
5. 1065 Byers Street, Gilroy, CA 95020 (Santa Clara County)
6. 27324 Dobbel Avenue, Hayward, CA 94542
7. 1365 Locust St., Denver CO 80220
8. 5357 Federation Ct., San Jose, CA 95123 (Santa Clara County)
9. Monte Verde 5 SW of 12th, Carmel-by-the-Sea, CA 93921

Members of the public attending online who wish to comment during the board meeting will use the online “raise hand” tool in Zoom when the chairperson elicits public comments. Members of the public planning to attend by phone are requested to confirm their intent to comment up to one hour prior to the meeting via [e-mail](#).

Individual comments will be limited to three minutes. If an interpreter is needed, comments will be translated into English and the time limit shall be six minutes. At its discretion, the board may limit the total time allotted to public comments and set new time limits for individual comments. The board reserves the right to mute and remove a participant from the meeting if the participant unreasonably disrupts the meeting.

Requests for disability-related modifications or accommodations to participate in this public meeting should be submitted forty-eight hours prior to the meeting via [e-mail](#). All efforts will be made for reasonable accommodations. The agenda and public documents will be modified upon request as required by Section 202 of the Americans with Disabilities Act.

Esta reunión se llevará a cabo de conformidad con la Brown Act.

Los miembros del público que deseen acceder a esta reunión del consejo pueden hacerlo en línea en <https://zoom.us/join> o por teléfono llamando al [\(669\) 900-6833](tel:6699006833) o al [\(669\) 444-9171](tel:6694449171).

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Los comentarios públicos se limitarán a tres minutos. Si se necesita un intérprete, los comentarios se traducirán al inglés y el límite de tiempo será de seis minutos. A su discreción, la mesa directiva puede limitar el tiempo total asignado a los comentarios del público y establecer nuevos límites de tiempo para los comentarios individuales. La mesa directiva se reserva el derecho de expulsar a un participante de la reunión si éste interrumpe injustificadamente la reunión.

Las solicitudes de modificaciones o adaptaciones relacionadas con una discapacidad para participar en esta reunión pública deberán presentarse cuarenta y ocho horas antes de la reunión por [correo electrónico](#). Se hará todo lo posible por realizar adaptaciones razonables. El orden del día y los documentos públicos se modificarán si se solicita, tal y como exige el artículo 202 de la Ley de Estadounidenses con Discapacidades.

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## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:00 PM</b>
Opening Items			
<b>A.</b> Record Attendance and Guests		Board Chair	1 m
	The Board Chair will record attendance and establish a quorum via roll call.		
<b>B.</b> Call the Meeting to Order		Board Chair	1 m
	The Board Chair will call the meeting to order.		
<b>C.</b> Public Comments		Board Chair	3 m

	Purpose	Presenter	Time
The Board will receive public comments regarding non-agenda items, if any, following expectations and time limits reviewed by the Board Chair.			
<b>D.</b>	Opening Remarks of the Board Chair Nora Crivello, Board Chair, will provide opening remarks.	Board Chair	5 m
<b>E.</b>	Chief Executive Officer & Superintendent Update Dr. Caprice Young, Chief Executive Officer & Superintendent, will provide updates.	Caprice Young	5 m
<b>F.</b>	Approve Minutes from Previous Regular Board Meeting	Approve Minutes Board Chair	1 m
Members will vote on the approval of minutes from the Regular Board Meeting held on October 22, 2024			
Approve minutes for Board Meeting on October 22, 2024			
<b>G.</b>	Approval of New Board Member (GPS parent representative)	Vote Board Chair	5 m
The Board Chair will present the recommendation of the Governance Committee to elect Anthony Di Vittorio to the Board of Directors.			
<b>H.</b>	Welcome New Board Member (GPS parent representative)	Vote Board Chair	5 m
The Board Chair will welcome new board member, Anthony Di Vittorio, and will add him to roll call.			

**II. Consent Agenda 6:26 PM**

<b>A.</b>	Approval of the Consent Agenda	Vote Tom Peraic	1 m
The Board will vote on the approval of the Consent Agenda:			
1. Receive/File Annual P1 Report - Informational report on charter school status as of October 31, 2024;			
2. Reimbursement Resolution - Reviewed by the Governance Committee and recommended for Board approval, allows for reimbursement of certain costs associated with facilities development; and			

	Purpose	Presenter	Time
3. Dissolution of Development Committee - Reviewed by the Governance Committee and recommended for Board approval, dissolves the Development Committee and directs activities to the NSSC.			

Proposed Motion: Approve the Consent Agenda

**III. Committees 6:27 PM**

- |   |     |                  |      |
|---|-----|------------------|------|
| <b>A.</b> Academic Success Committee Report | FYI | Crystal O'Rourke | 10 m |
|---|-----|------------------|------|

Crystal O'Rourke, Interim Chief Academic Officer, will provide a summary of the December 9, 2024 Academic Success Committee meeting. The Academic Success Committee considered three items related to: 1) the new state dashboard, 2) multilingual learner progress, and 3) the proposed high school academic model, which will be considered at the Board Retreat in January, 2025. These reports are attached for your information. Crystal O'Rourke will be available to answer any questions.

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|---------------------------------------|-----|---------------|-----|
| <b>B.</b> Governance Committee Report | FYI | Caprice Young | 5 m |
|---------------------------------------|-----|---------------|-----|

Dr. Caprice Young, CEO & Superintendent, will provide a summary of the November 21, 2024 Governance Committee Meeting. The Governance Committee reviewed various potential governance structural changes to support the growth of Navigator Schools and determined that growth can move forward without change to the legal or governance structure, that presentation is included for your information. The Governance Committee also approved two contracts over \$50,000 for architectural work related to the potential Hollister Conditional Use Permit and the Watsonville Prep Beach Street Site. Several other items reviewed by the Governance Committee are included elsewhere in this agenda. Dr. Young will be available to answer any questions.

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|-----------------------------|-----|--------------------------|------|
| <b>C.</b> Finance Committee | FYI | Noël Russell-Unterburger | 10 m |
|-----------------------------|-----|--------------------------|------|

Noël Russell-Unterburger, Staff Lead of the Finance Committee, will provide a summary of the December 10th, 2024 Finance Committee Meeting. The Finance Committee received a detailed report on Navigator Schools' first quarter financial position. That presentation is attached for your information. A revised 2024-25 Budget will come to the board for approval at the January 25th Board Meeting & Retreat. Noël Russell-Unterburger will be available to answer any questions.

**IV. Topical 6:52 PM**

	Purpose	Presenter	Time
<b>A.</b> Enrollment Process Report	Discuss	Kirsten Carr	20 m
Kirsten Carr, Director of Community Engagement and Partnerships, will present a report on current enrollment and efforts to strengthen the enrollment processes.			
<b>B.</b> Facilities Update	FYI	Noël Russell-Unterburger	5 m
Noël Russell-Unterburger, Chief Financial & Operating Officer, will provide an update on the status of the facilities projects.			
<b>C.</b> Update on Legislative Changes for 2025	FYI	Tom Peraic	10 m
Tom Peraic, General Counsel, will present a report on the legislative changes relevant to Navigator Schools for 2025.			
<b>V. Closed Session</b>			<b>7:27 PM</b>
<b>A.</b> Announcement and Vote to Enter Closed Session	FYI	Board Chair	1 m
The Board Chair will announce the reason for the closed session and the Board will vote to enter the closed session:			
<ol style="list-style-type: none"> <li>1. CEO &amp; Superintendent Performance Review (Gov't Code 54957)</li> <li>2. Revision of General Counsel Appointment (Gov't Code 54957)</li> <li>3. Real Estate Negotiation: 18 Beach Street, Watsonville (Gov't Code 54956.8)</li> </ol>			
Proposed Motion: Enter Closed Session			
<b>B.</b> Closed Session	Discuss	Nora Crivello	30 m
The Board will engage in closed session discussions.			
<b>C.</b> Return to Open Session	FYI	Board Chair	1 m
The Board Chair will announce action taken during the closed session, if any.			
<b>VI. Closing Items</b>			<b>7:59 PM</b>
<b>A.</b> Adjourn Meeting	Vote	Board Chair	1 m

Purpose

Presenter

Time

The Board Chair will make a motion to adjourn the Board meeting and votes will be recorded via roll call.