



# Navigator Schools

## Board Meeting

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### Date and Time

Tuesday October 22, 2024 at 6:00 PM PDT

### Location

Gilroy Prep School: 277 I.O.O.F Ave, Gilroy, CA 95020

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This meeting will be held in compliance with the Brown Act.

Members of the public who wish to access this board meeting online may do so via Zoom at <https://zoom.us/join> or via telephone by calling (669) 900-6833 or (669) 444-9171.

ID: 99160925045

Passcode: 322638

### Teleconference Locations / Ubicaciones de Teleconferencias

1. Hayward Collegiate Charter School, 166 West Harder Road, Hayward, CA 94544
  2. Hollister Prep School, 881 Line Street, Hollister CA 95020
  3. Watsonville Prep School, 407 Main Street, Watsonville, CA 95076
  4. Gilroy Prep School, 277 I.O.O.F. Ave, Gilroy, CA 95020 (Santa Clara County)
  5. 1065 Byers Street, Gilroy, CA 95020 (Santa Clara County)
  6. 27324 Dobbel Avenue, Hayward, CA 94542
  7. 1365 Locust St., Denver Co 80220
  8. 5357 Federation Ct., San Jose, CA 95123 (Santa Clara County)
  9. 5 SW of 12th Avenue, Carmel, CA 939321
  10. Hotel Angeleno (concierge) - 170 N. Church Lane, Los Angeles, CA 90049
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Members of the public attending online who wish to comment during the board meeting will use the online “raise hand” tool in Zoom when the chairperson elicits public comments. Members of the public planning to attend by phone are requested to confirm their intent to comment up to one hour prior to the meeting via [e-mail](#).

Individual comments will be limited to three minutes. If an interpreter is needed, comments will be translated into English and the time limit shall be six minutes. At its discretion, the board may limit the total time allotted to public comments and set new time limits for individual comments. The board reserves the right to mute and remove a participant from the meeting if the participant unreasonably disrupts the meeting.

Requests for disability-related modifications or accommodations to participate in this public meeting should be submitted forty-eight hours prior to the meeting via [e-mail](#). All efforts will be made for reasonable accommodations. The agenda and public documents will be modified upon request as required by Section 202 of the Americans with Disabilities Act.

Esta reunión se llevará a cabo de conformidad con la Brown Act.

Los miembros del público que deseen acceder a esta reunión del consejo pueden hacerlo en línea en <https://zoom.us/join> o por teléfono llamando al [\(669\) 900-6833](tel:(669)900-6833) o al [\(669\) 444-9171](tel:(669)444-9171).

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Los comentarios públicos se limitarán a tres minutos. Si se necesita un intérprete, los comentarios se traducirán al inglés y el límite de tiempo será de seis minutos. A su discreción, la mesa directiva puede limitar el tiempo total asignado a los comentarios del público y establecer nuevos límites de tiempo para los comentarios individuales. La mesa directiva se reserva el derecho de expulsar a un participante de la reunión si éste interrumpe injustificadamente la reunión.

Las solicitudes de modificaciones o adaptaciones relacionadas con una discapacidad para participar en esta reunión pública deberán presentarse cuarenta y ocho horas antes de la reunión por [correo electrónico](#). Se hará todo lo posible por realizar adaptaciones razonables. El orden del día y los documentos públicos se modificarán si se solicita, tal y como exige el artículo 202 de la Ley de Estadounidenses con Discapacidades.

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## Agenda

	Purpose	Presenter	Time
<b>I.</b>	<b>Opening Items</b>		<b>6:00 PM</b>
	Opening Items		

	Purpose	Presenter	Time
<b>A.</b> Record Attendance and Guests		Board Chair	1 m
The Board Chair will record attendance and establish a quorum via roll call.			
<b>B.</b> Call the Meeting to Order		Board Chair	1 m
The Board Chair will call the meeting to order.			
<b>C.</b> Public Comments		Board Chair	1 m
The Board will listen to public comments.			
<b>D.</b> Opening Remarks of the Board Chair		Board Chair	5 m
Nora Crivello, Board Chair, will provide opening remarks.			
<b>E.</b> Chief Executive Officer & Superintendent Update		Caprice Young	10 m
Dr. Caprice Young, Chief Executive Officer & Superintendent, will provide an update including progress on Navigator's "WIG" (Wildly Important Goal) on multilingualism, and other topics including facilities.			
<b>F.</b> Approve Minutes from Previous Regular Board Meeting	Approve Minutes	Board Chair	1 m
Members will vote on the approval of minutes from the Regular Board Meeting held on August 26, 2024			

Approve minutes for Board Meeting on August 26, 2024

## II. Consent Agenda

**6:19 PM**

<b>A.</b> Approval of the Consent Agenda	Vote	Tom Peraic	1 m
The Board will vote on the approval of the Consent Agenda:			
<ol style="list-style-type: none"> <li>1. Financial Policies</li> <li>2. Restated Articles of Incorporation</li> <li>3. Independent Study Board Policy #112 (Amended)</li> <li>4. Independent Study Written Agreement #113B (Amended)</li> <li>5. Scoot Education Agreement for Staffing Services</li> </ol>			

Proposed Motion: Approve the Consent Agenda

	Purpose	Presenter	Time
<b>III. Committees</b>			<b>6:20 PM</b>
<b>A. Academic Success Committee</b>	FYI	Crystal O'Rourke	10 m
Crystal O'Rourke, staff lead of the Academic Success Committee, will provide a summary of the September 16, 2024 Academic Committee meeting.			
<b>B. Governance Committee</b>	FYI	Caprice Young	
While this is a standing agenda item there are no material updates to report at this time.			
<b>C. Finance Committee</b>	FYI	Noël Russell-Unterburger	
While this is a standing agenda item there are no material updates to report at this time.			
<b>IV. Topical</b>			<b>6:30 PM</b>
<b>A. Growth Update</b>	Discuss	Caprice Young	30 m
Dr. Caprice Young, Chief Executive Officer & Superintendent, will provide an update on Navigator's implementation of its growth strategy.			
<b>B. Consideration of Audit Extension Requests</b>	Vote	Noël Russell-Unterburger	3 m
Noël Russell-Unterburger, Chief Financial & Operating Officer, will present CLA's letter to the Board and request authority to send audit extension requests on behalf of each of the schools.			
<b>C. Consideration of Paylocity Guaranteed Pricing Addendum</b>	Vote	Noël Russell-Unterburger	3 m
Noël Russell-Unterburger, Chief Financial & Operating Officer, will present the Paylocity Guaranteed Pricing Addendum to the Board for its consideration.			
<b>D. Consideration of Canizales Group Proposal and Statement of Work</b>	Vote	Noël Russell-Unterburger	3 m
Noël Russell-Unterburger, Chief Financial & Operating Officer, will present the Canizales Group Proposal and Statement of Work to the Board along with a DEIA summary for its consideration.			

	Purpose	Presenter	Time
<b>E.</b> Presentation of Unaudited Actuals	FYI	Noël Russell-Unterburger	3 m

Noël Russell-Unterburger, Chief Financial & Operating Officer, will present unaudited actuals to the Board for its information.

**V. Closed Session 7:12 PM**

<b>A.</b> Announcement and Vote to Enter Closed Session	FYI	Board Chair	1 m
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The Board Chair will announce the reason for the closed session and the Board will vote to enter closed session:

1. CEO & Superintendent Evaluation (*Gov't Code Section 54957*)
2. Anticipated Litigation (*Gov't Code Section 54956.9*): Two matters

<b>B.</b> Closed Session	Discuss	Nora Crivello	75 m
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The Board will engage in closed session discussions.

<b>C.</b> Return to Open Session	FYI	Board Chair	1 m
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The Board Chair will announce action taken during the closed session, if any.

**VI. Closing Items 8:29 PM**

<b>A.</b> Adjourn Meeting	Vote	Board Chair	1 m
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The Board Chair will make a motion to adjourn the Board meeting and votes will be recorded via roll call.