



# Navigator Schools

## Board Meeting

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### Date and Time

Monday June 17, 2024 at 6:00 PM PDT

### Location

7365 Monterey Rd UNIT 203, Gilroy, CA 95020

### [Join Zoom Meeting](#)

ID: 93191895189

Passcode: 551295

### [\(US\) +1 360-209-5623](#)

Passcode: 551295

Meeting host: [ami.ortiz@navigatorschools.org](mailto:ami.ortiz@navigatorschools.org)

Join Zoom Meeting:

<https://navigatorschools.zoom.us/j/93191895189?pwd=RG16WG1iYUZEY2hTRFYraG5sRXZ5QT09>

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This meeting will be held in compliance with the Brown Act.

Members of the public who wish to access this board meeting online may do so via Zoom at <https://zoom.us/join> or via telephone by calling [\(669\) 900-6833](tel:6699006833) or [\(669\) 444-9171](tel:6694449171).

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#### Teleconference Locations / Ubicaciones de Teleconferencias

1. Hayward Collegiate Charter School, 166 West Harder Road, Hayward, CA 94544
2. Hollister Prep School, 881 Line Street, Hollister CA 95020
3. Watsonville Prep School, 407 Main Street, Watsonville, CA 95076
4. The Neon Exchange, 7365 Monterey Rd UNIT 203, Gilroy, CA 95020 (Santa Clara County)
5. Gilroy Prep School, 277 I.O.O.F. Ave, Gilroy, CA 95020 (Santa Clara County)
6. 1065 Byers Street, Gilroy, CA 95020 (Santa Clara County)
7. 5357 Federation Court, San Jose, CA 95123 (Santa Clara County)
8. 27324 Dobbels Avenue, Hayward, CA 94542
9. 1365 Locust St. Denver, CO 80220

Members of the public attending online who wish to comment during the board meeting will use the online “raise hand” tool in Zoom when the chairperson elicits public comments. Members of the public planning to attend by phone are requested to confirm their intent to comment up to one hour prior to the meeting via [e-mail](#).

Individual comments will be limited to three minutes. If an interpreter is needed, comments will be translated into English and the time limit shall be six minutes. At its discretion, the board may limit the total time allotted to public comments and set new time limits for individual comments. The board reserves the right to mute and remove a participant from the meeting if the participant unreasonably disrupts the meeting.

Requests for disability-related modifications or accommodations to participate in this public meeting should be submitted forty-eight hours prior to the meeting via [e-mail](#). All efforts will be made for reasonable accommodations. The agenda and public documents will be modified upon request as required by Section 202 of the Americans with Disabilities Act.

Esta reunión se llevará a cabo de conformidad con la Brown Act.

Los miembros del público que deseen acceder a esta reunión del consejo pueden hacerlo en línea en <https://zoom.us/join> o por teléfono llamando al [\(669\) 900-6833](tel:6699006833) o al [\(669\) 444-9171](tel:6694449171).

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Los comentarios públicos se limitarán a tres minutos. Si se necesita un intérprete, los comentarios se traducirán al inglés y el límite de tiempo será de seis minutos. A su discreción, la mesa directiva puede limitar el tiempo total asignado a los comentarios del público y establecer nuevos límites de tiempo para los comentarios individuales. La mesa directiva se reserva el derecho de expulsar a un participante de la reunión si éste interrumpe injustificadamente la reunión.

Las solicitudes de modificaciones o adaptaciones relacionadas con una discapacidad para participar en esta reunión pública deberán presentarse cuarenta y ocho horas antes de la reunión por [correo electrónico](#). Se hará todo lo posible por realizar adaptaciones razonables. El orden del día y los documentos públicos se modificarán si se solicita, tal y como exige el artículo 202 de la Ley de Estadounidenses con Discapacidades.

## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:00 PM</b>
Opening Items			
<b>A.</b> Record Attendance and Guests		Board Chair	1 m
The Board Chair will initiate confirmation of attendance and establishment of a quorum via roll call.			
<b>B.</b> Call the Meeting to Order	Vote	Board Chair	1 m
The Board Chair will call the meeting to order.			
<b>C.</b> Public Comments		Board Chair	2 m
The Board will receive public comments regarding non-agenda items, if any, following expectations and time limits established by the Board Chair.			
<b>D.</b> Opening Remarks of the Board Chair		Board Chair	10 m
The Board Chair will provide opening remarks.			
<b>E.</b> Chief Executive Officer & Superintendent Update		Caprice Young	10 m
Dr. Caprice Young, Chief Executive Officer & Superintendent, will provide an update.			
<b>F.</b> Approve Minutes from Previous Board Meeting	Approve Minutes	Board Chair	1 m
Members will vote on the approval of minutes from the board meeting held on April 10, 2024.			
Proposed Motion: Approve the Board Meeting Minutes from April 10, 2024.			
Approve minutes for Board Meeting on April 10, 2024			
<b>G.</b> Approve Minutes from Previous Board Meeting	Approve Minutes	Board Chair	1 m

	Purpose	Presenter	Time
	Members will vote on the approval of minutes from the board meeting held on April 22, 2024.		
	Proposed Motion: Approve the Board Meeting Minutes from April 22, 2024.		
	Approve minutes for Special Board Meeting on April 22, 2024		
H.	Recognition of John Flaherty	Vote	Claire Grissom
	Claire Grissom, Member of the Board of Directors, will make the motion to approve the resolution.		
			5 m

## II. Consent Agenda 6:31 PM

A.	Approval of the Consent Agenda	Vote	Tom Peraic	1 m
The Board will vote on the approval of the consent agenda:				
1. Routine Contract Approvals and Renewals:				
a. Relay/GSE Contract (Renewal, first time over \$50,000)				
b. GPS and HPS 2024-25 CalSTRS Agreements (Renewals)				
c. Boys & Girls Club MOU 2024-25 (Renewal)				
d. Larson Professional Services Contract (Renewal)				
2. Hayward Collegiate Amended Lease Ratification				
3. Policies				
a. Classroom Based Attendance Policy				
b. Sabbatical Leave Policy				
c. School Sponsored Trips Policy				
4. Declaration of Need - GPS, WPS, HC				

Proposed Motion: Approval of the Consent Agenda

## III. Committees 6:32 PM

Committee Report Outs.

<b>A.</b>	Governance Committee	FYI	Caprice Young	5 m
Dr. Caprice Young, Staff Lead of the Governance Committee, will provide a summary of the May 6, 2024 and June 17, 2024 Governance Committee Meetings.				
<b>B.</b>	Academic Success Committee	FYI	James Dent	5 m

	Purpose	Presenter	Time
James Dent, Staff Lead of the Academic Committee, will provide a summary of the May 29, 2024 Academic Success Committee Meeting.			
<b>C.</b>	Finance Committee	FYI	Noël Russell-Unterburger
			5 m
Noël Russell-Unterburger, Chief Financial & Operating Officer, will provide a summary of the June 13, 2024 Finance Committee Meeting.			
<b>IV.</b>	<b>Public Hearing</b>		<b>6:47 PM</b>
<b>A.</b>	The Board will vote to open LCAP Public Hearing	Vote	Board Chair
			1 m
This is the public's statutory opportunity to provide feedback on the 2024-2027 LCAP prior to adoption.			
<b>B.</b>	Public Hearing	Discuss	Kirsten Carr
			20 m
Navigator will conduct a public hearing regarding the 2024-2027 LCAP for each Navigator school. This is the public's statutory opportunity to provide feedback on the 2024-2027 LCAP prior to adoption.			
<b>C.</b>	The Board will vote to close LCAP Public Hearing	Vote	Board Chair
			1 m
The Board will vote to close the LCAP Public Hearing.			
<b>V.</b>	<b>Finance</b>		<b>7:09 PM</b>
Presentation of 2024-2025 Budget for Approval			
<b>A.</b>	2024-25 Budget	Discuss	Noël Russell-Unterburger
			20 m
Noël Russell Unterburger, Chief Financial & Operating Officer, will present the 2024-25 budget for discussion. The 2024-2025 budget is an outline of expected revenues and expenses, aligned with the LCAP, to support the school in achieving its target outcomes.			
<b>VI.</b>	<b>Topical</b>		<b>7:29 PM</b>
<b>A.</b>	2024-25 Enrollment Update	FYI	Kirsten Carr
			10 m
Kirsten Carr, Director of Engagement & Partnerships, will provide a 2024-25 Enrollment Update.			

	Purpose	Presenter	Time
<b>B.</b> Resolution: Re-Election of Board Members (BR_2024-12)  The Board will vote on re-election of the following members to the Navigator Schools Board of Directors: <ul style="list-style-type: none"> <li>• Ian Connell (3rd term, 07/01/24-06/30/26)</li> <li>• Jaime Quiroga (2nd term, 07/01/24-06/30/26)</li> <li>• JP Anderson (2nd term, 07/01/24-06/30/26)</li> <li>• Claire Grisham (2nd term, 07/01/24-06/30/26)</li> </ul>	Vote	Board Chair	5 m
<b>C.</b> Resolution: Election of New Board Members (BR_2024-13)  The Board will vote on the election of a new Board member: <ul style="list-style-type: none"> <li>• Nora Crivello (1st term, 07/01/24-06/30/26)</li> </ul>	Vote	Caprice Young	10 m
<b>D.</b> Resolution: Election of Board Officers (BR_2024-14)  The Board will vote to elect Board officers for 2024-2025.	Vote	Caprice Young	10 m
<b>E.</b> Resolution: Appointment of NSSC Board Members (BR_2024-15)  The Board will vote on the appointment of the NSSC (Navigator Schools Support Corporation) Board members.	Vote	Caprice Young	5 m
<b>F.</b> 2024-25 Board Meeting Schedule  Dr. Caprice Young, Chief Executive Officer & Superintendent, will present the proposed 2024-25 Board and Committee Meeting Schedule for Board approval.	Vote	Caprice Young	10 m
<b>VII. Closing Items</b>			<b>8:19 PM</b>
<b>A.</b> Adjourn Meeting	Vote	Board Chair	1 m

Purpose	Presenter	Time
Board members will vote on adjournment of the meeting. Votes will be recorded via roll call.		

Proposed Motion: Adjourn