



## Navigator Schools

### Special Board Meeting

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#### Date and Time

Thursday February 15, 2024 at 6:00 PM PST

#### Location

[Join Zoom Meeting](#)

ID: 93467964183

Passcode: 270566

[\(US\) +1 669-900-6833](#)

Passcode: 270566

Meeting host: [christopher.copus@navigatorschools.org](mailto:christopher.copus@navigatorschools.org)

Join Zoom Meeting:

<https://navigatorschools.zoom.us/j/93467964183?pwd=U1JEV3lUU1M2c3c4dDBmZXF5cjRJQT09>

[Joining instructions](#)

Location: 277 IOOF Avenue, Gilroy, CA 95020, USA

Gilroy Prep-1-GP Staff Lounge (20)

Hayward-Collegiate-1-HC Social Hall (10)

Hollister Prep-1-HP Conference Room (6)

Watsonville Prep-1-SO2 Conference Room (14)

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This meeting will be held in compliance with the Brown Act.

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Members of the public who wish to access this board meeting online may do so via Zoom at <https://zoom.us/join> or via telephone by calling (669) 900-6833 or (669) 444-9171.

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#### Teleconference Locations / Ubicaciones de Teleconferencias

1. Hayward Collegiate Charter School, 166 West Harder Road, Hayward, CA 94544
2. Hollister Prep School, 881 Line Street, Hollister CA 95020
3. Watsonville Prep School, 407 Main Street, Watsonville, CA 95076
4. Gilroy Prep School, 277 I.O.O.F. Ave, Gilroy, CA 95020
5. 1065 Byers Street, Gilroy, CA 95020 (Santa Clara County)
6. 1365 Locust Street, Denver, CO 80220
7. 27324 Dobbel Avenue, Hayward, CA 94542
8. 5357 Federation Ct., San Jose, CA 95123

Members of the public attending online who wish to comment during the board meeting will use the online “raise hand” tool in Zoom when the chairperson elicits public comments. Members of the public planning to attend by phone are requested to confirm their intent to comment up to one hour prior to the meeting via [e-mail](#).

Individual comments will be limited to three minutes. If an interpreter is needed, comments will be translated into English and the time limit shall be six minutes. At its discretion, the board may limit the total time allotted to public comments and set new time limits for individual comments. The board reserves the right to mute and remove a participant from the meeting if the participant unreasonably disrupts the meeting.

Requests for disability-related modifications or accommodations to participate in this public meeting should be submitted forty-eight hours prior to the meeting via [e-mail](#). All efforts will be made for reasonable accommodations. The agenda and public documents will be modified upon request as required by Section 202 of the Americans with Disabilities Act.

Esta reunión se llevará a cabo de conformidad con la Brown Act.

Los miembros del público que deseen acceder a esta reunión del consejo pueden hacerlo en línea en <https://zoom.us/join> o por teléfono llamando al (669) 900-6833 o al (669) 444-9171.

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Los comentarios públicos se limitarán a tres minutos. Si se necesita un intérprete, los comentarios se traducirán al inglés y el límite de tiempo será de seis minutos. A su discreción, la mesa directiva puede limitar el tiempo

total asignado a los comentarios del público y establecer nuevos límites de tiempo para los comentarios individuales. La mesa directiva se reserva el derecho de expulsar a un participante de la reunión si éste interrumpe injustificadamente la reunión.

Las solicitudes de modificaciones o adaptaciones relacionadas con una discapacidad para participar en esta reunión pública deberán presentarse cuarenta y ocho horas antes de la reunión por [correo electrónico](#). Se hará todo lo posible por realizar adaptaciones razonables. El orden del día y los documentos públicos se modificarán si se solicita, tal y como exige el artículo 202 de la Ley de Estadounidenses con Discapacidades.

## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:00 PM</b>
Opening Items			
<b>A.</b>	Record Attendance and Guests	Board Chair	1 m
	The Board Chair will initiate confirmation of attendance via roll call.		
<b>B.</b>	Call the Meeting to Order	Board Chair	1 m
<b>C.</b>	Public Comments	Board Chair	5 m
	The board will receive public comments regarding non-agenda items, if any, following expectations and time limits reviewed by the chairperson.		
<b>D.</b>	Opening Remarks of the Board Chair	Board Chair	5 m
	The Board Chair will provide introductory remarks.		
<b>E.</b>	Opening Remarks of the Chief Executive Officer & Superintendent	Caprice Young	5 m
	Dr. Caprice Young, Chief Executive Officer & Superintendent of Navigator Schools, will provide opening remarks and updates.		
<b>F.</b>	Approve Minutes from Previous Regular Board Meeting	Approve Minutes Board Chair	1 m
	Members will vote on the approval of minutes from the board meeting held on December 12, 2023.		
	Proposed Motion: Approve the Board Meeting Minutes from December 12, 2023.		
	Approve minutes for Board Meeting on December 12, 2023		

	Purpose	Presenter	Time
<b>G.</b> Approve Minutes from Board Retreat	Approve Minutes	Board Chair	1 m

Members will vote on the approval of minutes from the board meeting held on January 20, 2024.

Proposed Motion: Approve the Board Meeting Minutes from January 20, 2024.

Approve minutes for The Navigator Schools Board Retreat on January 20, 2024

## **II. Consent Agenda 6:19 PM**

<b>A.</b> Approval of the Consent Agenda	Vote	Board Chair	1 m
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The board will vote on the approval of the consent agenda:

1. The Board will vote to approve amendments to facilities related contracts.
2. Approve policies (#102, #118, #119, #121, #122 , #123) recommended by the Governance Committee.

Proposed Motion: Approve the Consent Agenda

## **III. Finance 6:20 PM**

<b>A.</b> Financial Audit	Vote	Noël Russell-Unterburger	10 m
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The Board will vote for approval of the 2022-23 Financial Audit.

<b>B.</b> Financial Update	FYI	Noël Russell-Unterburger	5 m
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Noël Russell-Unterburger, Chief Financial & Operating Officer, will present Navigator's financial position.

## **IV. Committees 6:35 PM**

<b>A.</b> Audit Committee	Vote	Tom Peraic	5 m
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Creation of Audit Committee.

<b>B.</b> Governance Committee Authority	Vote	Tom Peraic	5 m
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Authority to Governance Committee to approve/ratify contracts.

	Purpose	Presenter	Time
<b>C.</b> Report out from Academic Committee  James Dent, Chief Academic Officer, to provide a summary of the January 31, 2024 Academic Committee Meeting.	FYI	Jame Dent	5 m
<b>D.</b> Report out from Development Committee  Kirsten Carr, Director of Partnerships & Community Engagement, will provide a summary of the January 18, 2024 Development Committee Meeting.	FYI	Kirsten Carr	5 m
<b>V. Topical</b>			<b>6:55 PM</b>
<b>A.</b> Mid-Year Local Control and Accountability Plan  Dr. Caprice Young, Chief Executive Officer & Superintendent, will present the 2023-24 Local Control and Accountability Plan.	FYI	Caprice Young	5 m
<b>B.</b> Safety Update  Kirsten Carr, Director of Engagement & Partnerships, will report on implementation of safety audit recommendations.	FYI	Kirsten Carr	15 m
<b>C.</b> Facilities Update  Noël Russell-Unterburger, Chief Financial & Operating Officer, will present an update on facilities progress towards long-term stability at each school site.	FYI	Noël Russell-Unterburger	15 m
<b>D.</b> Presentation of New Website and Enrollment Outreach Update  Kirsten Carr, Director of Partnerships & Community Engagement, will present our newly updated website and progress towards 2024-25 enrollment.	FYI	Kirsten Carr	15 m
<b>E.</b> Special Education Board Update  Tina Hill, Director of Student Services, will provide an update on special education issues.	FYI	Tina Hill	15 m
<b>VI. Closed Session</b>			<b>8:00 PM</b>
<b>A.</b> Announcement and Vote to Enter Closed Session  The board chair will announce the reasons for closed session.	Vote	Board Chair	1 m

	Purpose	Presenter	Time
<ul style="list-style-type: none"> <li>• EMPLOYEE PERFORMANCE EVALUATION (Gov't Code 54957); Title: CEO &amp; Superintendent</li> <li>• EMPLOYEE APPOINTMENT (Gov't Code 54954.5, 54957); Title: General Counsel</li> <li>• ANTICIPATED LITIGATION (Gov't Code 54956.9); One Matter</li> <li>• CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Gov't Code 54956.8) - Negotiator: CEO &amp; Superintendent</li> </ul>			

Proposed Motion: Enter Closed Session

<b>B.</b>	Closed Session	Discuss	Tom Peraic	27 m
	The board will meet in closed session.			
<b>C.</b>	Announcement of Action Taken During Closed Session	FYI	Board Chair	1 m
	Returning to open session, the board chair will announce action taken during closed session.			

## VII. Closing Items

**8:29 PM**

<b>A.</b>	Adjourn Meeting	Vote	Board Chair	1 m
	Board members will vote on adjournment of the meeting. Votes will be recorded via roll call.			

Proposed Motion: Adjourn