



# Navigator Schools

## Board Meeting

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### Date and Time

Tuesday September 26, 2023 at 7:00 PM PDT

### Location

Gilroy Prep School, 277 I.O.O.F. Avenue, Gilroy, CA 95020

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This meeting will be held in compliance with the Brown Act.

Members of the public who wish to access this board meeting online may do so via Zoom at <https://zoom.us/join> or via telephone by calling [\(669\) 900-6833](tel:6699006833) or [\(669\) 444-9171](tel:6694449171).

Meeting ID: 967 5928 3566

Passcode: 320398

### Teleconference Locations / Ubicaciones de Teleconferencias

1. Hayward Collegiate Charter School, 166 West Harder Road, Hayward, CA 94544
2. Hollister Prep School, 881 Line Street, Hollister CA 95020
3. Watsonville Prep School, 407 Main Street, Watsonville, CA 95076
4. 1601 Cunningham Avenue, San Jose, CA 95122 (Santa Clara County)
5. 5 SW of 12th Avenue, Carmel, CA 93921
6. 27324 Dobbel Avenue, Hayward, CA 94542
7. 1065 Byers Street, Gilroy, CA 95020 (Santa Clara County)

Members of the public attending online who wish to comment during the board meeting will use the online “raise hand” tool in Zoom when the chairperson elicits public comments. Members of the public planning to attend by phone are requested to confirm their intent to comment up to one hour prior to the meeting via [e-mail](mailto:).

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Individual comments will be limited to three minutes. If an interpreter is needed, comments will be translated into English and the time limit shall be six minutes. At its discretion, the board may limit the total time allotted to public comments and set new time limits for individual comments. The board reserves the right to mute and remove a participant from the meeting if the participant unreasonably disrupts the meeting.

Requests for disability-related modifications or accommodations to participate in this public meeting should be submitted forty-eight hours prior to the meeting via [e-mail](#). All efforts will be made for reasonable accommodations. The agenda and public documents will be modified upon request as required by Section 202 of the Americans with Disabilities Act.

Esta reunión se llevará a cabo de conformidad con la Brown Act.

Los miembros del público que deseen acceder a esta reunión del consejo pueden hacerlo en línea en <https://zoom.us/join> o por teléfono llamando al [\(669\) 900-6833](tel:(669)900-6833) o al [\(669\) 444-9171](tel:(669)444-9171).

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Los comentarios públicos se limitarán a tres minutos. Si se necesita un intérprete, los comentarios se traducirán al inglés y el límite de tiempo será de seis minutos. A su discreción, la mesa directiva puede limitar el tiempo total asignado a los comentarios del público y establecer nuevos límites de tiempo para los comentarios individuales. La mesa directiva se reserva el derecho de expulsar a un participante de la reunión si éste interrumpe injustificadamente la reunión.

Las solicitudes de modificaciones o adaptaciones relacionadas con una discapacidad para participar en esta reunión pública deberán presentarse cuarenta y ocho horas antes de la reunión por [correo electrónico](#). Se hará todo lo posible por realizar adaptaciones razonables. El orden del día y los documentos públicos se modificarán si se solicita, tal y como exige el artículo 202 de la Ley de Estadounidenses con Discapacidades.

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## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>7:00 PM</b>
Opening Items			
<b>A. Record Attendance and Guests</b>		Board Chair	1 m
	The chairperson will direct the board secretary to confirm attendance via roll call.		
<b>B. Call the Meeting to Order</b>		Board Chair	1 m

	Purpose	Presenter	Time
<b>C. Public Comments</b>		Board Chair	5 m
The board will receive public comments regarding non-agenda items, if any, following expectations and time limits reviewed by the chairperson.			
<b>D. Opening Remarks of the Board Chair</b>		Board Chair	5 m
The chairperson will provide introductory remarks.			
<b>E. Opening Remarks of the CEO and Superintendent</b>		Caprice Young	5 m
Dr. Caprice Young, CEO and Superintendent of Navigator Schools, will provide opening remarks.			
<b>F. Approve Minutes from Previous Regular Board Meeting</b>	Approve Minutes	Board Chair	1 m
Members will vote on the approval of minutes from the board meeting held on August 29, 2023.			

Proposed Motion: Approve the Board Meeting Minutes from August 29, 2023

Approve minutes for Board Meeting on August 29, 2023

**II. Consent Agenda 7:18 PM**

<b>A. Approval of the Consent Agenda</b>	Vote	Board Chair	3 m
The board will vote on the approval of the Consent Agenda:			
<ol style="list-style-type: none"> <li>1. Approve the CFOO as a primary signer and our Director of Business Operations as a secondary signer on the bank account (Bank Account Signatory Resolution [BR 2024-05])</li> <li>2. Allow the CEO and Superintendent to contract with CFOMW, LLC to file for our Employee Retention Credit</li> <li>3. Appoint one new and reappoint two continuing Directors of Navigator Schools Support Corporation Resolution (BR 2024-06)</li> <li>4. Receive and file the Unaudited Actuals for FY 2021-22</li> <li>5. Approve Charter School Growth Fund and Silicon Schools grant-funded contracts with On Your Mark to provide virtual, real-time one-on-one tutoring for intervention for students during 2023-24 (contract to follow)</li> <li>6. Approve a contract with Mobile Modular for \$612,131.23 for three classrooms, each with a bathroom, to be placed on the Hayward Collegiate Campus as part of the long-term renovation project costing approximately \$1.5-\$1.8 million and</li> </ol>			

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|--|---------|-----------|------|
| paid for using SB740, operating funds, and existing reserves banked for this purpose   |         |           |      |
| 7. Approve a grant agreement with Silicon Schools Fund for Ignite! Reading for \$32,500 to support literacy tutoring for students during 2023-24 |         |           |      |

Proposed Motion: Approve the Consent Agenda

**III. Committees 7:21 PM**

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|--|-----|----------------|------|
| <b>A.</b> Academic Success Committee   | FYI | Claire Grissom | 30 m |
| Claire Grissom will provide an update on committee activities, including its recent meeting on September 16, 2023. |     |                |      |

**IV. Closed Session 7:51 PM**

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| <b>A.</b> Announcement and Vote to Enter Closed Session  | FYI | Board Chair | 1 m |
| 1. The board chair will announce the reason for the closed session: Education Code Section 35146: Confidential Student Matter - Consideration of OAH Case No. 202308046. |     |             |     |
| 2. The board will vote to enter closed session.  |     |             |     |

Proposed Motion: Enter Closed Session

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|---|---------|-------------|------|
| <b>B.</b> Closed Session  | Discuss | Board Chair | 15 m |
| <b>C.</b> Return to Open Session                                      | FYI     | Board Chair | 1 m  |
| The board chair will announce action taken during the closed session. |         |             |      |

**V. Closing Items 8:08 PM**

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| <b>A.</b> Adjourn Meeting  | Vote | Board Chair | 1 m |
| Board members will vote on adjournment of the meeting. Votes will be recorded via roll call. |      |             |     |

Proposed Motion: Adjourn