



Navigator Schools

Board Meeting

Date and Time

Tuesday August 29, 2023 at 6:00 PM PDT

Location

Gilroy Prep School, 277 IOOF Avenue, Gilroy, CA 95020

This meeting will be held in compliance with the Brown Act.

Members of the public who wish to access this board meeting online may do so via Zoom at <https://zoom.us/join> or via telephone by calling [\(669\) 900-6833](tel:6699006833) or [\(669\) 444-9171](tel:6694449171).

Zoom Meeting ID: 978 1718 9580

Zoom Passcode: 906814

Teleconference Locations / Ubicaciones de Teleconferencias

1. Hayward Collegiate Charter School, 166 West Harder Road, Hayward, CA 94544
2. Hollister Prep School, 881 Line Street, Hollister CA 95020
3. Watsonville Prep School, 407 Main Street, Watsonville, CA 95076
4. 3600 North Lake Boulevard, Unit 114, Tahoe City, CA 96145
5. 27324 Dobbel Avenue, Hayward, CA 94542
6. 5357 Federation Court, San Jose, CA 95123 (Santa Clara County)
7. 1065 Byers Street, Gilroy, CA 95020 (Santa Clara County)

Members of the public attending online who wish to comment during the board meeting will use the online “raise hand” tool in Zoom when the chairperson elicits public comments. Members of the public planning to attend by phone are requested to confirm their intent to comment up to one hour prior to the meeting via [e-mail](mailto:).

Individual comments will be limited to three minutes. If an interpreter is needed, comments will be translated into English and the time limit shall be six minutes. At its discretion, the board may limit the total time allotted to public comments and set new time limits for individual comments. The board reserves the right to mute and remove a participant from the meeting if the participant unreasonably disrupts the meeting.

Requests for disability-related modifications or accommodations to participate in this public meeting should be submitted forty-eight hours prior to the meeting via [e-mail](#). All efforts will be made for reasonable accommodations. The agenda and public documents will be modified upon request as required by Section 202 of the Americans with Disabilities Act.

Esta reunión se llevará a cabo de conformidad con la Brown Act.

Los miembros del público que deseen acceder a esta reunión del consejo pueden hacerlo en línea en <https://zoom.us/join> o por teléfono llamando al [\(669\) 900-6833](tel:6699006833) o al [\(669\) 444-9171](tel:6694449171).

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Los comentarios públicos se limitarán a tres minutos. Si se necesita un intérprete, los comentarios se traducirán al inglés y el límite de tiempo será de seis minutos. A su discreción, la mesa directiva puede limitar el tiempo total asignado a los comentarios del público y establecer nuevos límites de tiempo para los comentarios individuales. La mesa directiva se reserva el derecho de expulsar a un participante de la reunión si éste interrumpe injustificadamente la reunión.

Las solicitudes de modificaciones o adaptaciones relacionadas con una discapacidad para participar en esta reunión pública deberán presentarse cuarenta y ocho horas antes de la reunión por [correo electrónico](#). Se hará todo lo posible por realizar adaptaciones razonables. El orden del día y los documentos públicos se modificarán si se solicita, tal y como exige el artículo 202 de la Ley de Estadounidenses con Discapacidades.

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:00 PM
Opening Items			
A. Record Attendance and Guests		Board Chair	1 m
	The chairperson will direct the board secretary to confirm attendance via roll call.		
B. Call the Meeting to Order		Board Chair	1 m

	Purpose	Presenter	Time
C. Public Comments		Board Chair	5 m
The board will receive public comments regarding non-agenda items, if any, following expectations and time limits reviewed by the chairperson.			
D. Opening Remarks of the Board Chair		Board Chair	3 m
The chairperson will provide introductory remarks.			
E. Opening Remarks of the CEO & Superintendent		Caprice Young, Ed.D.	3 m
F. Approve Minutes from Previous Regular Board Meeting	Approve Minutes	Board Chair	1 m
Members will vote on the approval of minutes from the board meeting held on July 25, 2023.			
Proposed Motion: Approve the Board Meeting Minutes from July 25, 2023			
Approve minutes for Board Meeting on July 25, 2023			

II. Consent Agenda 6:14 PM

A. Approval of the Consent Agenda	Vote	Board Chair	1 m
The board will vote on the approval of the Consent Agenda.			
<ol style="list-style-type: none"> 1. Approval of Artik GPS Architectural Services Contract 2. Approval of Updated Agreement for General Counsel Legal Services 3. Approval of the project management agreement with PACIFIC CHARTER SCHOOL DEVELOPMENT, INC. 			

Proposed Motion: Approve the Consent Agenda

III. Topical Presentations 6:15 PM

A. Investment Policy	Vote	Caprice Young	5 m
Dr. Caprice Young will present a new investment policy to the board. The board will vote on the approval of the policy in order to expedite funds transfer into investment vehicles earning high rates according to the SLY (Safety, Liquidity, then Yield) strategy, and then the policy will be forwarded to the Finance Committee for continued consideration.			

	Purpose	Presenter	Time	
Proposed Motion: Approve the Investment Policy				
B.	Approval of Contract for Watsonville Yoga, Dance, and Healing Arts	Vote	Kirsten Carr	3 m
Kirsten Carr will present a contract with Watsonville Yoga, Dance, and Healing Arts for the provision of extended learning opportunities at Watsonville Prep School. The board will vote on the approval of the contract.				
Proposed Motion: Approve the contract with Watsonville Yoga, Dance, and Healing Arts				
C.	Larson Communications Proposal	Vote	Caprice Young	3 m
Dr. Caprice Young will present a proposal from Larson Communications regarding the provision of communications services for Navigator Schools, including media management, strategic media planning, media campaigns, and stakeholder communications. The board will vote on the approval of the proposal.				
Proposed Motion: Approve the proposal and direct the CEO to execute a contract.				
D.	School Connected Organizations Policy	Vote	Caprice Young	8 m
Dr. Caprice Young will share a new School Connected Organizations Policy. The board will vote on the approval of the policy.				
Proposed Motion: Approve the School Connected Organizations Policy				
E.	New School Year Introductions and Priorities	FYI	Crystal O'Rourke	45 m
Crystal O'Rourke, Director of Schools, will provide an introduction to the launch and organizational priorities for the new academic year. Site summaries will be presented by school leaders: Missy Corral (Principal, Gilroy Prep School), Quincy Long (Principal, Hayward Collegiate), Gabriela Roldan (Interim Principal, Hollister Prep School), and Andrea Hernandez (Principal, Watsonville Prep School). Crystal O'Rourke may present in place of Gabriela Roldan, pending Back To School Night activities.				
F.	Community Schools	Discuss	Kirsten Carr	30 m
Kirsten Carr will provide an update on the the development and implementation of the California Community School Partnership Program (CCSPP) at Navigator Schools.				

IV. Governance

7:49 PM

	Purpose	Presenter	Time
A. Board Retreat Confirmation	FYI	Board Chair	3 m
The board will confirm the date, time, and location of its upcoming board retreat.			

V. Closed Session 7:52 PM

A. Announcement of and Vote to Enter Closed Session	Vote	Board Chair	1 m
The board chair will announce the reason for the closed session:			

1. Personnel Exception: Chief Financial and Operations Officer (CFOO)
2. Anticipated Litigation: One Case

Motion: Enter Closed Session

B. Closed Session	Discuss	Board Chair	10 m
C. Announcement of Actions Taken During Closed Session	FYI	Board Chair	1 m

Upon re-entry to open session, the board chair will report actions taken during closed session.

VI. Closing Items 8:04 PM

A. Adjourn Meeting	Vote	Board Chair	1 m
Board members will vote on adjournment of the meeting. Votes will be recorded via roll call.			

Proposed Motion: To Adjourn