



## Great Oaks Charter School - Wilmington

### Minutes

#### Board Meeting

---

**Date and Time**

Monday September 19, 2016 at 5:30 PM

---

**Directors Present****Directors Absent**

*None*

---

**I. Opening Items****A. Record Attendance and Guests**

In Attendance: Denise Stouffer (DOE), George/Christina (auditors), Kendall Massett (DCSN), Chris Pelligrino (Foundation), Michael Duffy (Foundation), Nikki Darden (Staff), Patrick Ryan (Staff), Rick Iandoli (Foundation), Jordan Jones (Staff) Rashaun Reid (Foundation), Mike McGregor (Foundation), Kia Childs, Geoff Langdon, Michael Maxwell, Sarah Hutton (phone until 6pm; in-person after 6pm)

Absent: Rob Snowberger, Kia Ervin

**B. Call the Meeting to Order**

Michael Maxwell called a meeting of the board of directors of Great Oaks Charter School - Wilmington to order on Monday Sep 19, 2016 @ 5:30 PM.

**C. Approve Minutes**

Michael Maxwell made a motion to approve minutes.  
Sarah Hutton seconded the motion.  
The motion did not carry.

---

**II. Academic Excellence****A. Performance Framework Overview - Denise Stouffer**

Denise Stouffer from the DOE spoke with the board about supporting and assisting the school in academic performance.

Ms. Stouffer provided an overview of the various frameworks the CSO uses to assess school performance.

**B. Americorps Update**

Chris Pelligrino provided some updates from Americorps. Last year we only had a percentage of our tutors through Americorps and this year all of our members are covered. This changes what members can and can not do in service. Members can only do tutoring and activities related to having stronger tutorial sessions and increased student success (e.g. college exploration workshops). Our adjustments were very minor; the only major change was that we can no longer use tutors for office support, even at the beginning of the year.

Chris then went over the foundation's tutor recruitment season from this past year. He also described tutor palooza and the board watched a video from the event.

**III. Executive Session**

**A. Discussion of Potential Litigation**

**1. Executive Session**

Michael Maxwell made a motion to go into executive session to discuss potential litigation. Sarah Hutton seconded. The motion passed. Executive session began at 6:55 p.m.

Michael Maxwell moves to come out of executive session at 7:44 to vote on matter discussed in exec session. Sarah Hutton seconded. The motion passed.

Michael Maxwell moved to vote on the action discussed in executive session. Geoff Langdon seconded. The motion passed unanimously among the attending members.

**IV. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:00 PM.

Respectfully Submitted,  
Michael Maxwell