

APPROVED



## Voices College-Bound Language Academies

### Minutes

#### Annual Meeting

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**Date and Time**

Sunday July 31, 2016 at 10:00 AM

**Location**

Westin Hotel 302 S Market St, San Jose, CA 95113

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**Public Comment:** This agenda is limited to no more than 10 minutes total and 2 minutes per person. Provisions of the Brown Act (Government Code Section 54954.2(a) and .3) preclude any action being taken on any item not appearing on the posted agenda.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY:** Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this committee meeting may request assistance by contacting Mari DeSolorzano at (408)791-1609 Ex.1052

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**Directors Present**

D. Arambula, D. Richards, D. Vo, K. McCaw, K. Wisckol, S. Sandoval

**Directors Absent**

A. Miller, S. Reyes

**Non Voting Members Present**

F. Teso

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## I. Opening Items

### A. Record Attendance and Guests

### B. Call the Meeting to Order

D. Richards called a meeting to order on Sunday Jul 31, 2016 at 10:00 AM.

### C. Public Comment (on items not on the agenda)

No public comment

### D. Ice Breaker

F. Teso lead the group in an ice breaker.

## II. Action Item(s)

### A. Approve Order of Agenda

K. McCaw made a motion to approve the order of the agenda.

S. Sandoval seconded the motion.

The team **VOTED** unanimously to approve the motion.

#### Roll Call

A. Miller      Absent

S. Sandoval    Aye

K. McCaw      Aye

S. Reyes      Absent

D. Richards    Aye

### B. Appoint New Board Members

K. McCaw made a motion to appoint Kim Wisckol, Diego Arambula, and Duy Vo to the Voices Academies Board.

S. Sandoval seconded the motion.

The team **VOTED** unanimously to approve the motion.

#### Roll Call

S. Reyes      Absent

D. Richards    Aye

S. Sandoval    Aye

A. Miller      Absent

K. McCaw      Aye

### C. Appoint Officers

S. Sandoval made a motion to appoint K. Wisckol as Secretary, D. Richards as Chair, K. McCaw as Vice-chair, and M. Buerger as Treasurer.

D. Arambula seconded the motion.

The team **VOTED** unanimously to approve the motion.

**Roll Call**

K. Wisckol Aye

D. Richards Aye

S. Sandoval Aye

D. Vo Aye

D. Arambula Aye

A. Miller Absent

S. Reyes Absent

K. McCaw Aye

### **III. Discussion**

#### **A. Conflict of Interest Annual Statement**

The Conflict of Interest Annual Statement was discussed and passed out for Board Member signature.

#### **B. Articulating the Vision for the Board**

F. Teso and D. Richards lead the team in a discussion about the evolution of the organization and the Board.

#### **C. Norms- How will we work together?**

K. McCaw lead the Board in articulating norms. A list was developed and agreed upon.

#### **D. Establish Regular Board Meeting Calendar**

D. Arambula made a motion to Establish a quarterly meeting calendar for regular board meetings.

K. Wisckol seconded the motion.

The team **VOTED** unanimously to approve the motion.

**Roll Call**

A. Miller Absent

D. Richards Aye

K. Wisckol Aye

D. Arambula Aye

D. Vo Aye

S. Sandoval Aye

S. Reyes Absent

K. McCaw Aye

### **IV. Closing Items**

#### **A. Adjourn Meeting**

S. Sandoval made a motion to adjourn the meeting.

K. Wisckol seconded the motion.

The team **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:30 PM.

Respectfully Submitted,

F. Teso