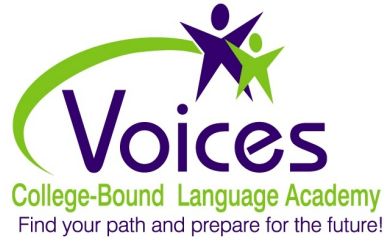


APPROVED



Voices College-Bound Language Academies

Minutes

Audit and Finance Committee Meeting

Date and Time

Tuesday February 23, 2016 at 9:00 AM

Location

Teleconference: 14271 Story Rd, San Jose, CA 95136; 2625 Zanker Rd; or 252 Devonshire Blvd, San Carlos, 94070)

Special

Committee Members Present

A. Miller, B. Nuthals, M. Buerger

Committee Members Absent

None

Guests Present

S. Reyes

I. Opening Items**A. Record Attendance and Guests**

All members are voting. Alice, Sara, Michael & Beth. 3 of 4 members present, quorum meet.

B.

Call the Meeting to Order

B. Nuthals called a meeting of the Finance Committee Committee of Voices College-Bound Language Academies to order on Tuesday Feb 23, 2016 at 9:07 AM.

C. Approve Minutes

No minutes to discuss.

D. Review of January Financials

Discussion of monthly financial update

II. Audit and Finance

A. Form 990

Discussed Form 990

B. Fiscal Policy

Discussed changes, Section B of Closing was not voted on, only discussion held in this section.

C. Audit Engagement Letter

Reviewed individually

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:29 AM.

Respectfully Submitted,
B. Nuthals

B. Discuss and Review Fiscal Policies

No vote, discussed in Section II B. Finance committee recommends, doesn't vote to approve.