

APPROVED



Voices College-Bound Language Academies

Minutes

Finance Committee Meeting

Date and Time

Monday September 30, 2024 at 4:00 PM

Location

6840 Via Del Oro #205, San Jose, CA 95119
715 Hellyer Ave., San Jose, CA 95111
14271 Story Rd., San Jose, CA 95127
201 28th St., Richmond CA 94804
321 E. Weber St., Stockton CA 95202
16505 Monterey Rd, Morgan Hill, CA 95037
1365 Locust St., Denver, CO 80220
40 Henderson PA, Palo Alto, CA 94306
4313 Miranda Ave., Palo Alto, CA 94306
16990 Barnell Ave., Apt A, Morgan Hill CA, 95037

Instructions For Presentations To The Board By Parents and Citizens

PUBLIC COMMENTS OF PERSONS DESIRING TO ADDRESS THE BOARD

SUBMIT PUBLIC COMMENT: <http://bit.ly/voices-public-comment>

At this time, members of the public may address the Board on any issue within the subject matter jurisdiction of the Board that is not listed on this agenda. Members of the public may also address the Board on an agenda item before or during the Board's consideration of the item. Submitted comments may be read into the record to the extent practicable based upon factors such as the length of the agenda and available time. Comments received within the window of the board meeting whether read or not, will be shared with the board and noted in the minutes. Individual commenters are limited to a single comment per agenda item. Public comments will be accepted prior to, and during the board meeting, subject to limitations discussed here.

Comments may be read in the order received and will be accepted up to the point each agenda item is heard, acted upon or when the Board President has completed the call for public comment on that agenda item.

Comments submitted during the board meeting but after the agenda item has been called for a vote, or has already been completed will not be read publicly, but may be entered into the record.

Comments should be limited to 400 words or less, and will need to be readable within the time allocated for each comment. These presentations are limited to no more than 15 minutes total and 3 minutes per person. A full comment may not be read if the length of time to read the comment exceeds the designated limit. No action can be taken on an item not on the agenda at this time but may be referred to the administration or put on a future agenda.

-
1. When addressing the Board, speakers are requested to state their name and address and adhere to the limits set forth.
 2. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or majority of all, of the Board members shall be available for public inspection at 6840 Via Del Oro, Suite #160. San Jose, CA 95119.
 3. **REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY:** Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting Lizzette Ramirez at (408)791-1609 Ex.1052
 4. All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The executive director recommends approval of all consent items.
 5. Members of the public attending a meeting conducted via teleconference need not give their name when entering the conference call.
 6. All time duration are estimates and may run shorter or longer.

Note:

SPANISH TRANSLATION: If you need Spanish audio translation in order to access the Voices Board meeting, please send a request to info@voicescharterschool.com or call Lizzette Ramirez at (408) 791-1609 Ex 1052 at least 24 hours before the start of the meeting. If you would like to make a public comment in Spanish and would like us to translate to English for the Board, please send a request to info@voicescharterschool.com or call Lizzette Ramirez at (408) 791-1609 Ex 1052 at least 24 hours before the start of the meeting.

Si necesita traducción de audio al español para acceder a la reunión de la Mesa Directiva de Voices, envíe una solicitud a info@voicescharterschool.com o llame a Lizzette Ramirez a (408) 791-1609 Ex 1052 por lo menos 24 horas antes del inicio de la reunión. Si desea hacer un comentario público en español y desea que lo traduzcamos al inglés para la Mesa Directiva,

envíe una solicitud a info@voicescharterschool.com o llame a Lizzette Ramirez a (408) 791-1609 Ex 1052 por lo menos 24 horas antes del inicio de la reunión.

Committee Members Present

A. Miller, A. Ramirez, I. Connell (remote), K. Wisckol, M. Ruiz

Committee Members Absent

None

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

A. Ramirez called a meeting of the Finance Committee Committee of Voices College-Bound Language Academies to order on Monday Sep 30, 2024 at 4:08 PM.

C. Public Comment

No public comment.

II. Consent Item(s)

A. Approve Meeting Minutes

K. Wisckol made a motion to approve the minutes from Finance Committee Meeting on 06-20-24.

A. Miller seconded the motion.

The committee **VOTED** unanimously to approve the motion.

Roll Call

M. Ruiz Aye

A. Ramirez Aye

I. Connell Aye

A. Miller Aye

K. Wisckol Aye

III. Committee Business: Discussion Items

A. 24-25 Budget review

K. Wisckol made a motion to approve concert items.

A. Miller seconded the motion.

The committee **VOTED** unanimously to approve the motion.

Roll Call

K. Wisckol Aye
I. Connell Aye
M. Ruiz Aye
A. Miller Aye
A. Ramirez Aye

Josh Kemp discussed the update to last year's unaudited actuals. There was a significant adjustment to last year's unaudited actuals, with an operating loss of 1.3 million. This was due to two things. First, there were some Finance Team operating challenges and more than expected subs and special education expenditures. In addition, we could not use some of the one-time grant funding, which will be used in subsequent years.

Josh Kemp discussed the impact of enrollment on our future project projections. As a network, we need to focus on ensuring that we are enrolling Kinder and TK classrooms and look at our staffing models moving forward.

Josh Kemp recommended that we make loans to Stockton and Mount Pleasant to maintain healthy fund balances at their schools.

Josh Kemp also explained that our healthy fund balance gives us some time to think strategically about where we want to go over the next few years.

IV. Closing Items

A. Adjourn Meeting

A. Miller made a motion to adjourn the meeting.
K. Wisckol seconded the motion.
The committee **VOTED** to approve the motion.

Roll Call

I. Connell Aye
K. Wisckol Aye
A. Miller Aye
A. Ramirez Aye
M. Ruiz Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:02 PM.

Respectfully Submitted,
I. Connell