

APPROVED



## Voices College-Bound Language Academies

### Minutes

#### Finance Committee Meeting

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#### Date and Time

Monday March 25, 2024 at 3:00 PM

#### Location

6840 Via Del Oro #160, San Jose, CA 95119

715 Hellyer Ave., San Jose, CA 95111

14271 Story Rd., San Jose, CA 95127

201 28th St., Richmond CA 94804

321 E. Weber St., Stockton CA 95202

17740 Peak Ave., Morgan Hill, CA 95037

40 Henderson, Palo Alto

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#### Instructions For Presentations To The Board By Parents and Citizens

#### PUBLIC COMMENTS OF PERSONS DESIRING TO ADDRESS THE BOARD

**SUBMIT PUBLIC COMMENT:** <http://bit.ly/voices-public-comment>

At this time, members of the public may address the Board on any issue within the subject matter jurisdiction of the Board that is not listed on this agenda. Members of the public may also address the Board on an agenda item before or during the Board's consideration of the item.

Submitted comments may be read into the record to the extent practicable based upon factors such as the length of the agenda and available time. Comments received within the window of the board meeting whether read or not, will be shared with the board and noted in the minutes. Individual commenters are limited to a single comment per agenda item.

Public comments will be accepted prior to, and during the board meeting, subject to limitations discussed here.

Comments may be read in the order received and will be accepted up to the point each agenda item is heard, acted upon or when the Board President has completed the call for public comment on that agenda item.

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Comments submitted during the board meeting but after the agenda item has been called for a vote, or has already been completed will not be read publicly, but may be entered into the record.

Comments should be limited to 400 words or less, and will need to be readable within the time allocated for each comment. These presentations are limited to no more than 15 minutes total and 3 minutes per person. A full comment may not be read if the length of time to read the comment exceeds the designated limit. No action can be taken on an item not on the agenda at this time but may be referred to the administration or put on a future agenda.

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1. When addressing the Board, speakers are requested to state their name and address and adhere to the limits set forth.
2. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or majority of all, of the Board members shall be available for public inspection at 6840 Via Del Oro, Suite #160. San Jose, CA 95119.
3. REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY: Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting Lizzette Ramirez at (408)791-1609 Ex.1052
4. All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The executive director recommends approval of all consent items.
5. Members of the public attending a meeting conducted via teleconference need not give their name when entering the conference call.
6. All time duration are estimates and may run shorter or longer.

Note:

SPANISH TRANSLATION: If you need Spanish audio translation in order to access the Voices Board meeting, please send a request to [info@voicescharterschool.com](mailto:info@voicescharterschool.com) or call Lizzette Ramirez at (408) 791-1609 Ex 1052 at least 24 hours before the start of the meeting. If you would like to make a public comment in Spanish and would like us to translate to English for the Board, please send a request to [info@voicescharterschool.com](mailto:info@voicescharterschool.com) or call Lizzette Ramirez at (408) 791-1609 Ex 1052 at least 24 hours before the start of the meeting.

Si necesita traducción de audio al español para acceder a la reunión de la Mesa Directiva de Voices, envíe una solicitud a [info@voicescharterschool.com](mailto:info@voicescharterschool.com) o llame a Lizzette Ramirez a (408) 791-1609 Ex 1052 por lo menos 24 horas antes del inicio de la reunión. Si desea hacer un comentario público en español y desea que lo traduzcamos al inglés para la Mesa Directiva, envíe una solicitud a [info@voicescharterschool.com](mailto:info@voicescharterschool.com) o llame a Lizzette Ramirez a (408) 791-1609 Ex 1052 por lo menos 24 horas antes del inicio de la reunión.

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### **Committee Members Present**

A. Miller, A. Ramirez, L. Ramirez

### **Committee Members Absent**

I. Connell, K. Wisckol

### **Guests Present**

J. Kemp (remote)

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## **I. Opening Items**

### **A. Record Attendance and Guests**

### **B. Call the Meeting to Order**

A. Ramirez called a meeting of the Finance Committee Committee of Voices College-Bound Language Academies to order on Monday Mar 25, 2024 at 4:06 PM.

### **C. Public Comment**

No public comments.

## **II. Consent Item(s)**

### **A. Approve Meeting Minutes**

L. Ramirez made a motion to approve the minutes from Finance Committee Meeting on 02-26-24.

A. Miller seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### **Roll Call**

L. Ramirez Aye

K. Wisckol Absent

A. Miller Aye

A. Ramirez Aye

I. Connell Absent

## **III. Committee Business: Discussion Items**

### **A. John Hancock 401K Presentation and Services Review**

Timothy J. Vas Dias, from Ameritas Investment Company, presented on the John Hancock 401k plan. He went over our current assets and participation rates and suggested some next steps. He reported that our fund had a 14.8% return on a year-over-year basis last year. In addition, he presented that the plan cost is under the national

average and that it will be going out to bid to get some additional competitive rates to bring to John Hancock for fee adjustments if relevant.

**B. Review Financial Items Aligned to the Annual School Budget and updates**

Josh Kemp presented the most current budget projections. They showed adjustments due to increased revenues in a couple of state programs and increased costs from SPED SELPA fees. Overall, the projected operating income increased net.

**IV. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 3:56 PM.

Respectfully Submitted,  
A. Ramirez