APPROVED

# Voices College-Bound Language Academies

## Minutes

### Board Meeting

**Date and Time**
Thursday October 12, 2023 at 3:00 PM

**Location**
6840 Via Del Oro #160 San Jose, CA 95119
715 Hellyer Ave., San Jose, CA 95111
14271 Story Rd., San Jose, CA 95127
201 28th St., Richmond, CA 94804
321 E. Weber St., Stockton, CA 95202
17740 Peak Ave., Morgan Hill, CA 95037

**Instructions For Presentations To The Board By Parents and Citizens**
**PUBLIC COMMENTS OF PERSONS DESIRING TO ADDRESS THE BOARD**
**SUBMIT PUBLIC COMMENT**: http://bit.ly/voices-public-comment
At this time, members of the public may address the Board on any issue within the subject matter jurisdiction of the Board that is not listed on this agenda. Members of the public may also address the Board on an agenda item before or during the Board's consideration of the item. Submitted comments may be read into the record to the extent practicable based upon factors such as the length of the agenda and available time. Comments received within the window of the board meeting whether read or not, will be shared with the board and noted in the minutes. Individual commenters are limited to a single comment per agenda item.
Public comments will be accepted prior to, and during the board meeting, subject to limitations discussed here.
Comments may be read in the order received and will be accepted up to the point each agenda item is heard, acted upon or when the Board President has completed the call for public comment on that agenda item.

Comments submitted during the board meeting but after the agenda item has been called for a vote, or has already been completed will not be read publicly, but may be entered into the record.
Comments should be limited to 400 words or less, and will need to be readable within the time allocated for each comment. These presentations are limited to no more than 15 minutes total and 3 minutes per person. A full comment may not be read if the length of time to read the comment exceeds the designated limit. No action can be taken on an item not on the agenda at this time but may be referred to the administration or put on a future agenda.

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1. When addressing the Board, speakers are requested to state their name and address and adhere to the limits set forth.
2. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or majority of all, of the Board members shall be available for public inspection at 6840 Via Del Oro, Suite #160. San Jose, CA 95119.
3. REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY: Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting Lizzette Ramirez at (408)791-1609 Ex.1052
4. All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The executive director recommends approval of all consent items.
5. Members of the public attending a meeting conducted via teleconference need not give their name when entering the conference call.
6. All time duration are estimates and may run shorter or longer.

Note:
SPANISH TRANSLATION: If you need Spanish audio translation in order to access the Voices Board meeting, please send a request to info@voicescharterschool.com or call Lizzette Ramirez at (408) 791-1609 Ex 1052 at least 24 hours before the start of the meeting. If you would like to make a public comment in Spanish and would like us to translate to English for the Board, please send a request to info@voicescharterschool.com or call Lizzette Ramirez at (408) 791-1609 Ex 1052 at least 24 hours before the start of the meeting.

Si necesita traducción de audio al español para acceder a la reunión de la Mesa Directiva de Voices, envíe una solicitud a info@voicescharterschool.com o llame a Lizzette Ramirez a (408) 791-1609 Ex 1052 por lo menos 24 horas antes del inicio de la reunión. Si desea hacer un comentario público en español y desea que lo traduzcamos al inglés para la Mesa Directiva, envíe una solicitud a info@voicescharterschool.com o llame a Lizzette Ramirez a (408) 791-1609 Ex 1052 por lo menos 24 horas antes del inicio de la reunión.

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**Directors Present**
J. Nguyen, K. Wisckol, P. Carreño, S. Sandoval

**Directors Absent**
A. Miller, I. Connell

**Guests Present**
A. Ramirez, Deanna Flores, Dena Koren, Vicky Lopez

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## I. Opening Items

### A. Record Attendance and Guests

### B. Call the Meeting to Order

S. Sandoval called a meeting of the board of directors of Voices College-Bound Language Academies to order on Thursday Oct 12, 2023 at 3:09 PM.

### C. Approve Order of Agenda

K. Wisckol made a motion to Approve agenda.
P. Carreño seconded the motion.
The board **VOTED** unanimously to approve the motion.

### D. Public Comment (on items not on the Agenda)

## II. Board Business: Consent Items

### A. Approve Minutes

K. Wisckol made a motion to approve the minutes for August 5th meeting Annual Meeting on 08-05-23.
J. Nguyen seconded the motion.
The board **VOTED** unanimously to approve the motion.

### B. Approval of Resolution for the Modification of PCSD Loan Documents

K. Wisckol made a motion to Approve resolution for the modification of PCSD Loan Documents.
J. Nguyen seconded the motion.
The board **VOTED** unanimously to approve the motion.

### C.

**Approval of modification of loan documents for loan by Pacific Charter School Development, Inc. to VCBLA Nido LLC, including consent and reaffirmation of guaranty by VCBLA**

K. Wisckol made a motion to Approve modification of loan documents for loan by Pacific Charter School Development, Inc to VCBLA Nido LLC.
J. Nguyen seconded the motion.
The board **VOTED** unanimously to approve the motion.

**D. Approval of construction contracts for the relocation of the Voices Morgan Hill school facility located at the west corner of Monterey Road and Cosmo Avenue in Morgan Hill, California.**

K. Wisckol made a motion to Approve construction contracts for the relocation of Voices Morgan Hill school facility.
J. Nguyen seconded the motion.
The board **VOTED** unanimously to approve the motion.

**E. Appoint a Committee for Morgan Hill Construction Project**

K. Wisckol made a motion to approve appointment of a committee for Morgan Hill Construction Project.
J. Nguyen seconded the motion.
The board **VOTED** unanimously to approve the motion.

## III. Board Business: Discussion/Action Items

**A. Appoint New Board Members**

K. Wisckol made a motion to Approve Dena as board member.
P. Carreño seconded the motion.
The board **VOTED** to approve the motion.

**B. Update of Committee Membership**

P. Carreño made a motion to remove Josh Kemp as a voting member from committees. Dena Koren will join the Audit Committee. Lizzette Ramirez will join the Finance Committee. Dena Koren will join the Board Effectiveness Committee.
J. Nguyen seconded the motion.
The board **VOTED** unanimously to approve the motion.

**C. Approve Unaudited Actuals for Voices FS, MH, MP, ST, and WCC**

K. Wisckol made a motion to Approve unaudited actuals.
P. Carreño seconded the motion.
Discussion about short-term adjustments considering surplus from the predicted budget.

Dena Koren recused herself from the vote.

The board **VOTED** to approve the motion.

**Roll Call**

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|---|---|
| J. Nguyen | Aye |
| P. Carreño | Aye |
| A. Miller | Absent |
| S. Sandoval | Aye |
| I. Connell | Absent |
| K. Wisckol | Aye |

### D. Student Survey Update

## IV. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:36 PM.

Respectfully Submitted,
S. Sandoval