

APPROVED



## Voices College-Bound Language Academies

### Minutes

#### Board Meeting

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##### Date and Time

Thursday June 23, 2016 at 5:00 PM

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##### Location

14271 Story Rd. San Jose CA 95127

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Public Comment: This agenda is limited to no more than 10 minutes total and 2 minutes per person. Provisions of the Brown Act (Government Code Section 54954.2(a) and .3) preclude any action being taken on any item not appearing on the posted agenda.

Alternate location: 252 Devonshire Blvd, San Carlos, 94070 ; 1209 L St, Sacramento, CA 95814; 4416 Arden Way, Sacramento 95864

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##### Directors Present

A. Miller (remote), C. Holley, D. Richards (remote), K. McCaw, S. Sandoval

##### Directors Absent

S. Reyes

##### Non Voting Members Present

L. Ramirez

##### Guests Present

A. Rico, B. Nuthals, Kristopher Carpenter, M. De Solorzano, M. Moore

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## **I. Opening Items**

### **A. Record Attendance and Guests**

### **B. Call the Meeting to Order**

D. Richards called a meeting of the board of directors of Voices College-Bound Language Academies to order on Thursday Jun 23, 2016 at 5:02 PM.

### **C. Public Comment**

Perspective members introduced themselves.

## **II. Action Item(s)**

### **A. Approve Order of Agenda**

K. McCaw made a motion to Approve order of agenda.

S. Sandoval seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

S. Reyes      Absent

S. Sandoval    Aye

A. Miller      Aye

D. Richards    Aye

C. Holley      Aye

K. McCaw      Aye

## **III. Informational**

### **A. Brown Act Training**

Kristopher Carpenter from YM&C presented Brown Act Training.

## **IV. Consent**

### **A. Approve Minutes 5/25/16**

K. McCaw made a motion to approve minutes from the Board Meeting on 05-25-16 Board Meeting on 05-25-16.

C. Holley seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

D. Richards    Aye

S. Sandoval    Aye

**Roll Call**

S. Reyes    Absent  
A. Miller    Aye  
C. Holley    Aye  
K. McCaw    Aye

**B. Prohibition of Harassment Policy**

K. McCaw made a motion to Approve.  
C. Holley seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

S. Sandoval Aye  
K. McCaw    Aye  
A. Miller    Aye  
D. Richards Aye  
S. Reyes    Absent  
C. Holley    Aye

**C. Conditions of Employment Policy**

K. McCaw made a motion to Approve.  
C. Holley seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

D. Richards Aye  
A. Miller    Aye  
K. McCaw    Aye  
C. Holley    Aye  
S. Reyes    Absent  
S. Sandoval Aye

**D. Expense Reimbursement Policy**

D. Richards made a motion to Approve.  
C. Holley seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

S. Reyes    Absent  
D. Richards Aye  
A. Miller    Aye  
K. McCaw    Aye  
S. Sandoval Aye  
C. Holley    Aye

**E. Homeless Policy**

K. McCaw made a motion to Approve.  
C. Holley seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

D. Richards Aye  
S. Sandoval Aye  
A. Miller Aye  
C. Holley Aye  
S. Reyes Absent  
K. McCaw Aye

**F. Communication and Technology Policy**

K. McCaw made a motion to Approve.  
C. Holley seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

K. McCaw Aye  
D. Richards Aye  
C. Holley Aye  
S. Sandoval Aye  
A. Miller Aye  
S. Reyes Absent

**G. Uniform Complaint Policy**

K. McCaw made a motion to Approve.  
C. Holley seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

S. Reyes Absent  
K. McCaw Aye  
S. Sandoval Aye  
A. Miller Aye  
C. Holley Aye  
D. Richards Aye

**H. Direct Funded Charter School Retirement Reporting Agreement for FY 2016  
(Flagship, MH and MP)**

K. McCaw made a motion to Approve.  
C. Holley seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

S. Sandoval Aye

**Roll Call**

S. Reyes    Absent  
K. McCaw    Aye  
A. Miller    Aye  
D. Richards    Aye  
C. Holley    Aye

**I. 16/17 SY Calendar**

K. McCaw made a motion to Approve.  
C. Holley seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

D. Richards    Aye  
A. Miller    Aye  
S. Reyes    Absent  
S. Sandoval    Aye  
K. McCaw    Aye  
C. Holley    Aye

**J. Approve 16/17 SY Consolidated Applications (MH, MP, Flagship)**

K. McCaw made a motion to Approve.  
C. Holley seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

D. Richards    Aye  
S. Sandoval    Aye  
K. McCaw    Aye  
A. Miller    Aye  
S. Reyes    Absent  
C. Holley    Aye

**K. Approve 15/16 SY Budget adjustments**

K. McCaw made a motion to Approve.  
C. Holley seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

S. Sandoval    Aye  
D. Richards    Aye  
K. McCaw    Aye  
S. Reyes    Absent  
C. Holley    Aye  
A. Miller    Aye

## **V. Information**

### **A. CEO Report**

F. Teso provided updates on all three schools.

## **VI. Audit and Finance**

### **A. Financials Report**

B. Nuthals presented the consolidated report for the end of 2015-2016 school year budget.

## **VII. Action Item(s)**

### **A. Approve 16/17 LCAP's (MH, MP, Flagship)**

S. Sandoval made a motion to Approve.

C. Holley seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

S. Sandoval Aye

K. McCaw Aye

D. Richards Aye

A. Miller Aye

C. Holley Aye

S. Reyes Absent

### **B. Approve 16/17 Morgan Hill, Mt. Pleasant, Flagship and CMO Budgets**

C. Holley made a motion to Approve budge for all three school site and CMO.

K. McCaw seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

S. Sandoval Aye

K. McCaw Aye

A. Miller Aye

C. Holley Aye

S. Reyes Absent

D. Richards Aye

### **C. Resolution Authorizing Letter of Unconditional Commitment to Abide by the Ralph M. Brown Act**

S. Sandoval made a motion to Approve resolution with modifications provided by the board.

K. McCaw seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

A. Miller	Aye
K. McCaw	Aye
D. Richards	Aye
S. Sandoval	Aye
S. Reyes	Absent

## **VIII. Closed Session**

### **A. CEO Evaluation: Gov't Code § 54957(b)**

No public comments prior to close session.

## **IX. Open Session (following closed session)**

### **A. Report of Actions taken in closed session**

No action taken during closed session.

## **X. Discussion**

### **A. Governance Update**

F. Teso made a public recognition to Cathy Holley for her services as a Voices board member.

### **B. Board Retreat Availability**

F. Teso requested availability from Board members for upcoming board retreat. Board retreat scheduled to take place on Sunday, July 31, 2016.

## **XI. Closing Items**

### **A. Future Business**

Board retreat scheduled for Sunday, July 31, 2016.

### **B. Adjourn Meeting**

C. Holley made a motion to adjourn the meeting.

S. Sandoval seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

C. Holley	Aye
S. Reyes	Absent
K. McCaw	Aye

**Roll Call**

S. Sandoval Aye

D. Richards Aye

A. Miller Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:25 PM.

Respectfully Submitted,

M. De Solorzano