

APPROVED



## Voices College-Bound Language Academies

### Minutes

#### Board Meeting

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**Date and Time**

Thursday June 23, 2016 at 5:00 PM

**Location**

14271 Story Rd. San Jose CA 95127

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Public Comment: This agenda is limited to no more than 10 minutes total and 2 minutes per person. Provisions of the Brown Act (Government Code Section 54954.2(a) and .3) preclude any action being taken on any item not appearing on the posted agenda.

Alternate location: 252 Devonshire Blvd, San Carlos, 94070 ; 1209 L St, Sacramento, CA 95814; 4416 Arden Way, Sacramento 95864

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**Directors Present**

A. Miller (remote), C. Holley, D. Richards (remote), K. McCaw, S. Sandoval

**Directors Absent**

S. Reyes

**Non Voting Members Present**

L. Ramirez

**Guests Present**

A. Rico, B. Nuthals, Kristopher Carpenter, M. De Solorzano, M. Moore

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## I. Opening Items

### A. Record Attendance and Guests

### B. Call the Meeting to Order

D. Richards called a meeting of the board of directors of Voices College-Bound Language Academies to order on Thursday Jun 23, 2016 at 5:02 PM.

### C. Public Comment

Perspective members introduced themselves.

## II. Action Item(s)

### A. Approve Order of Agenda

K. McCaw made a motion to Approve order of agenda.

S. Sandoval seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

C. Holley Aye

A. Miller Aye

D. Richards Aye

S. Sandoval Aye

S. Reyes Absent

K. McCaw Aye

## III. Informational

### A. Brown Act Training

Kristopher Carpenter from YM&C presented Brown Act Training.

## IV. Consent

### A. Approve Minutes 5/25/16

K. McCaw made a motion to approve minutes from the Board Meeting on 05-25-16 Board Meeting on 05-25-16.

C. Holley seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

D. Richards Aye

A. Miller Aye

**Roll Call**

S. Reyes Absent  
K. McCaw Aye  
C. Holley Aye  
S. Sandoval Aye

**B. Prohibition of Harassment Policy**

K. McCaw made a motion to Approve.  
C. Holley seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

S. Reyes Absent  
D. Richards Aye  
K. McCaw Aye  
S. Sandoval Aye  
C. Holley Aye  
A. Miller Aye

**C. Conditions of Employment Policy**

K. McCaw made a motion to Approve.  
C. Holley seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

K. McCaw Aye  
A. Miller Aye  
C. Holley Aye  
D. Richards Aye  
S. Sandoval Aye  
S. Reyes Absent

**D. Expense Reimbursement Policy**

D. Richards made a motion to Approve.  
C. Holley seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

D. Richards Aye  
C. Holley Aye  
A. Miller Aye  
S. Reyes Absent  
K. McCaw Aye  
S. Sandoval Aye

**E. Homeless Policy**

K. McCaw made a motion to Approve.  
C. Holley seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

S. Reyes Absent  
A. Miller Aye  
S. Sandoval Aye  
K. McCaw Aye  
C. Holley Aye  
D. Richards Aye

**F. Communication and Technology Policy**

K. McCaw made a motion to Approve.  
C. Holley seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

K. McCaw Aye  
C. Holley Aye  
S. Reyes Absent  
D. Richards Aye  
A. Miller Aye  
S. Sandoval Aye

**G. Uniform Complaint Policy**

K. McCaw made a motion to Approve.  
C. Holley seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

A. Miller Aye  
S. Reyes Absent  
S. Sandoval Aye  
D. Richards Aye  
C. Holley Aye  
K. McCaw Aye

**H. Direct Funded Charter School Retirement Reporting Agreement for FY 2016 (Flagship, MH and MP)**

K. McCaw made a motion to Approve.  
C. Holley seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

K. McCaw Aye

**Roll Call**

D. Richards Aye  
C. Holley Aye  
S. Reyes Absent  
S. Sandoval Aye  
A. Miller Aye

**I. 16/17 SY Calendar**

K. McCaw made a motion to Approve.  
C. Holley seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

S. Sandoval Aye  
D. Richards Aye  
S. Reyes Absent  
K. McCaw Aye  
A. Miller Aye  
C. Holley Aye

**J. Approve 16/17 SY Consolidated Applications (MH, MP, Flagship)**

K. McCaw made a motion to Approve.  
C. Holley seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

S. Reyes Absent  
K. McCaw Aye  
S. Sandoval Aye  
C. Holley Aye  
D. Richards Aye  
A. Miller Aye

**K. Approve 15/16 SY Budget adjustments**

K. McCaw made a motion to Approve.  
C. Holley seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

A. Miller Aye  
C. Holley Aye  
D. Richards Aye  
K. McCaw Aye  
S. Sandoval Aye  
S. Reyes Absent

## V. Information

### A. CEO Report

F. Teso provided updates on all three schools.

## VI. Audit and Finance

### A. Financials Report

B. Nuthals presented the consolidated report for the end of 2015-2016 school year budget.

## VII. Action Item(s)

### A. Approve 16/17 LCAP's (MH, MP, Flagship)

S. Sandoval made a motion to Approve.

C. Holley seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

A. Miller Aye  
C. Holley Aye  
S. Reyes Absent  
K. McCaw Aye  
D. Richards Aye  
S. Sandoval Aye

### B. Approve 16/17 Morgan Hill, Mt. Pleasant, Flagship and CMO Budgets

C. Holley made a motion to Approve budge for all three school site and CMO.

K. McCaw seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

C. Holley Aye  
A. Miller Aye  
K. McCaw Aye  
S. Reyes Absent  
S. Sandoval Aye  
D. Richards Aye

### C. Resolution Authorizing Letter of Unconditional Commitment to Abide by the Ralph M. Brown Act

S. Sandoval made a motion to Approve resolution with modifications provided by the board.

K. McCaw seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

K. McCaw Aye  
S. Reyes Absent  
A. Miller Aye  
D. Richards Aye  
S. Sandoval Aye

**VIII. Closed Session**

**A. CEO Evaluation: Gov't Code § 54957(b)**

No public comments prior to close session.

**IX. Open Session (following closed session)**

**A. Report of Actions taken in closed session**

No action taken during closed session.

**X. Discussion**

**A. Governance Update**

F. Teso made a public recognition to Cathy Holley for her services as a Voices board member.

**B. Board Retreat Availability**

F. Teso requested availability from Board members for upcoming board retreat. Board retreat scheduled to take place on Sunday, July 31, 2016.

**XI. Closing Items**

**A. Future Business**

Board retreat scheduled for Sunday, July 31, 2016.

**B. Adjourn Meeting**

C. Holley made a motion to adjourn the meeting.  
S. Sandoval seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

D. Richards Aye  
C. Holley Aye  
K. McCaw Aye

**Roll Call**

S. Sandoval Aye

S. Reyes Absent

A. Miller Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:25 PM.

Respectfully Submitted,

M. De Solorzano