

APPROVED



## Voices College-Bound Language Academies

### Minutes

#### Board Meeting

---

##### Date and Time

Wednesday May 25, 2016 at 5:00 PM

##### Location

14271 Story Rd. San Jose CA 95127. Alternate location: 4416 Arden Way, Sacramento, 95864.

---

Public Comment: This agenda is limited to no more than 10 minutes total and 2 minutes per person. Provisions of the Brown Act (Government Code Section 54954.2(a) and .3) preclude any action being taken on any item not appearing on the posted agenda.

---

##### Directors Present

C. Holley, D. Richards, K. McCaw, S. Reyes, S. Sandoval

##### Directors Absent

A. Miller

##### Directors who left before the meeting adjourned

D. Richards

##### Non Voting Members Present

F. Teso, L. Ramirez

##### Guests Present

B. Nuthals, M. De Solorzano, M. Moore, Matt Daily

---

## I. Opening Items

### A. Record Attendance and Guests

### B. Call the Meeting to Order

D. Richards called a meeting of the board of directors of Voices College-Bound Language Academies to order on Wednesday May 25, 2016 at 5:12 PM.

### C. Approve Order of Agenda

K. McCaw made a motion to Approve.

S. Reyes seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

D. Richards Aye

S. Reyes Aye

S. Sandoval Aye

C. Holley Aye

K. McCaw Aye

A. Miller Absent

## II. Consent

### A. Approve Minutes 2/25/16

K. McCaw made a motion to approve minutes from the Board Meeting on 02-25-16 Board Meeting on 02-25-16.

S. Sandoval seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

D. Richards Aye

A. Miller Absent

K. McCaw Aye

C. Holley Aye

S. Sandoval Aye

S. Reyes Abstain

### B. Approve Minutes 2/28/16

K. McCaw made a motion to approve minutes from the Other on 02-28-16 Special Board Meeting on 02-28-16.

S. Sandoval seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

C. Holley Aye  
S. Sandoval Aye  
K. McCaw Aye  
A. Miller Absent  
S. Reyes Abstain  
D. Richards Aye

**C. Approve Minutes 4/25/16**

K. McCaw made a motion to approve minutes from the Board Meeting on 04-25-16 Board Meeting on 04-25-16.  
S. Sandoval seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**Roll Call**

S. Sandoval Aye  
D. Richards Aye  
C. Holley Aye  
A. Miller Absent  
K. McCaw Aye  
S. Reyes Abstain

**D. Approve Minutes 5/17/16**

K. McCaw made a motion to approve minutes from the Board Meeting on 05-17-16 Board Meeting on 05-17-16.  
S. Sandoval seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**Roll Call**

K. McCaw Aye  
D. Richards Aye  
C. Holley Aye  
S. Sandoval Aye  
A. Miller Absent  
S. Reyes Abstain

**III. Discussion**

**A. CEO Evaluation Process**

D. Richards discussed and recommended CEO evaluation process. Up for approval at the next board meeting.

**B. Greenlighting New Markets**

M. Moore discussed green lighting options for growth.

D. Richards left.

#### **IV. Information**

##### **A. CIPA Compliance Presentation**

M. Daily presented CIPA compliance requirements for students internet safety and proposed new requirements for current policy.

##### **B. Berkeley Board Fellows Project Presentation**

Berkeley board fellows presented best practices and procedures for board recruitment.

##### **C. CEO Report**

F. Teso provided updates on months activities and happenings.

#### **V. Audit and Finance**

##### **A. Financials Report**

B. Nuthals presented update on current Fiscal year budget.

##### **B. 16/17 School Budgets overview**

B. Nuthals presented 2015-16 fiscal year budgets and requested changes between school budget codes for approval for all three school sites. Changes will be voted on next board meeting for approval.

#### **VI. Action Item(s)**

##### **A. Jive and AT&T fiber School Contracts for SY 16/17**

S. Sandoval made a motion to approve Jive and AT&T fiber school contracts.

S. Reyes seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **VII. Discussion Item(s)**

##### **A. Prohibition of Harassment Policy Proposed Revisions**

F. Teso discussed Prohibition Harassment Policy changes. Will be presented at next board meeting for approval.

##### **B. Conditions of Employment Policy Proposed Revisions**

F. Teso presented Conditions of Employment Policy and proposed revision for next board meeting for approval.

##### **C.**

### **Expense Reimbursement Policy Proposed Revisions**

F. Teso presented changes to current Expense Reimbursement Policy and proposed changes for approval at the next Board meeting.

## **VIII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:59 PM.

Respectfully Submitted,

M. De Solorzano

S. Sandoval made a motion to adjourn the meeting.

C. Holley seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **B. Future Business**

B. Nuthal will present 16/17 school budgets for all three school sites for approval.

F. Teso will present LCAP report for 2015-2016 for approval

Approve prohibition of Harassment Policy, Expense Reimbursement Policy, and Conditions of Employment Policy.