



# Voices College-Bound Language Academies

## Minutes

### Board Meeting

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#### Date and Time

Thursday December 3, 2015 at 5:00 PM

#### Location

14271 Story Rd. San Jose CA 95127

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#### Directors Present

A. Miller (remote), C. Holley, D. Richards, K. McCaw, S. Sandoval

#### Directors Absent

S. Reyes

#### Non Voting Members Present

F. Teso, L. Ramirez, M. Buerger (remote)

#### Guests Present

Beth Nuthals

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### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

D. Richards called a meeting of the board of directors of Voices College-Bound Language Academies to order on Thursday Dec 3, 2015 at 5:06 PM.

**C. Public comment**

No Public Comments.

**II. Consent items**

**A. Order of Agenda**

C. Holley made a motion to approve order of agenda.

S. Sandoval seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call: A.Miller, D.Richards, K.McGraw, S.Sandoval, C.Holley.

**B. Approve Minutes**

C. Holley made a motion to approve minutes from the Board Meeting on 10-29-15 Board Meeting on 10-29-15.

S. Sandoval seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call: A.Miller, D.Richards, S.Sandoval, C.Holley.

**III. Closed Session**

**A. CONFERENCE WITH LEGAL COUNSEL--EXISTING LITIGATION**

No action taken on closed session.

**IV. Reconvene Open Session**

**A. Report on Closed Session**

Reconvene open session at 5:39. No action taken.

**V. Information Items**

**A. Financial Update**

B. Nuthals reported on financial updates.

**VI. Action Items**

**A. Interim Budget for MH, MP and Flagship**

K. McCaw made a motion to approve interim budgets for MH, MP , and Flagship.

C. Holley seconded the motion.

The board **VOTED** unanimously to approve the motion.

**VII. Information Items**

#### **A. Committee Reports**

Richards shared a board cadence proposed agenda. Reported that S. Lightfoot shared development plan to governance committee. New initiatives will be vetted in the governance committee before coming to full board. Governance committee regular meeting with potential board members.

#### **B. CEO Communications**

CEO report should only include items that need discussion and guidance from board. CEO report could also include risks and mitigation slide (instead of from Michael).

#### **C. Strategic Conversations**

Board provided guidance to Teso to assist the Leadership in making decisions in relation to authorizer requests.

### **VIII. Closing Items**

#### **A. Future Board Business**

Alice will send link for Brown Act. Richards has cadence for future meetings

#### **B. Adjourn Meeting**

S. Sandoval made a motion to adjourn.

K. McCaw seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:00 PM.

Respectfully Submitted,  
L. Ramirez