



# Voices College-Bound Language Academies

## Minutes

### Governance Committee Meeting

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#### Date and Time

Thursday September 24, 2015 at 8:00 AM

#### Location

14271 Story Rd. SJ 95127

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#### Committee Members Present

#### Committee Members Absent

*None*

#### Guests Present

D. Richards, K. McCaw

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### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

A. Rico called a meeting of the Governance Committee of Voices College-Bound Language Academies to order on Thursday Sep 24, 2015 at 8:00 AM.

#### C. Approve Minutes

No minutes to approve.

## II. Governance

### A. Summary of last discussion

Reviewed board folder and documents.

### B. Updates on current work

D. Richards shared upcoming recruitment events.

### C. Review Committee goals and first pass at action plan

K. McCaw reviewed goals with committee and proposed revisions were discussed.

### D. Finalize Board Cadence matrix draft

K. McCaw reviewed board cadence and committee asked questions.

### E. Schedule Governance Committee meetings

Next meeting was scheduled.

### F. Wrap up and next steps

none

## III. Closing Items

### A. Adjourn Meeting

D. Richards made a motion to adjourn the meeting.

K. McCaw seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:00 AM.

Respectfully Submitted,

D. Richards