



## Voices College-Bound Language Academies

### Minutes

#### Board Meeting

---

##### **Date and Time**

Saturday August 25, 2018 at 1:00 PM

##### **Location**

Historic Hotel deAnza Marker, 233 W Santa Clara St, San Jose

---

##### **Instructions For Presentations To The Board By Parents and Citizens**

1. Agendas are available to all audience members at the meeting.
  2. "Request to Speak" cards are available to all audience members who wish to speak on any agenda items or under the general category of "Opening Items: Public Comment." Public Comment is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws (provisions of the Brown Act (Government Code Section 54954.2(a) and .3) which preclude any action being taken on any item not appearing on the posted agenda), the Board can only listen to your issue, not respond or take action. These presentations are limited to no more than 15 minutes total and 3 minutes per person. The Board may give direction to staff to respond to your concern.
  3. You may also complete a "Request to Speak" card to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda items on your "Request to Speak" card and you will be given an opportunity to speak for up to 3 minutes when the board discusses that item.
  4. When addressing the Board, speakers are requested to state their name and address and adhere to the limits set forth.
  5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or majority of all, of the Board members shall be available for public inspection at 14271 Story Rd. San Jose, CA 95127.
-

6. REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY: Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting Mari DeSolorzano at (408)791-1609 Ex.1052
7. All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The executive director recommends approval of all consent items.
8. Members of the public attending a meeting conducted via teleconference need not give their name when entering the conference call.
9. All time duration are estimates and may run shorter or longer.

---

**Directors Present**

A. Miller, D. Arambula, D. Cadette, D. Richards, H. Glover, K. Wisckol, S. Sandoval

**Directors Absent**

*None*

**Non Voting Members Present**

F. Teso

**Guests Present**

L. Ramirez

---

**I. Opening Items****A. Record Attendance and Guests****B. Call the Meeting to Order**

S. Sandoval called a meeting of the board of directors of Voices College-Bound Language Academies to order on Saturday Aug 25, 2018 at 1:04 PM.

**C. Approve Order of Agenda**

K. Wisckol made a motion to approve order of agenda.

D. Cadette seconded the motion.

The board **VOTED** unanimously to approve the motion.

**D. Public Comment (on items not on the Agenda)**

No public comments.

## **II. Board Business: Consent Items**

### **A. Approve Minutes**

A. Miller made a motion to approve minutes from the Board Meeting on 06-01-18 Board Meeting on 06-01-18.

D. Cadette seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **B. Approve minutes**

A. Miller made a motion to approve minutes from the Board Meeting on 06-12-18 Board Meeting on 06-12-18.

D. Cadette seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **C. Approve Contract(s) Over \$15,000**

A. Miller made a motion to approve contract(s) over \$15K.

D. Cadette seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **D. 18-19 Bell schedule for WCC, FS, MH, MP**

A. Miller made a motion to approve 18/19 Bell schedule for WCC, FS, MH, MP.

D. Cadette seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **E. Annual Credit Card and Bank Authorization Update**

A. Miller made a motion to approve annual credit card & bank authorization update.

D. Cadette seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **F. Voices West Contra Costa Charter School Revolving Loan Agreement and Board Resolution No. 201**

A. Miller made a motion to approve Voices WCC revolving loan agreement and Board Resolution No. 201.

D. Cadette seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **G. Expense Reimbursement Policy (revised)**

A. Miller made a motion to approve expense reimbursement policy (revised).

D. Cadette seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **III. Information Item(s)**

#### **A. Annual Brown Act Training**

Alice Miller presented on Brown Act Training.

#### **B. Board Ambassadorship**

Holly Glover presented on 2019 Board Development Goals.

#### **C. Academic Report**

Frances Teso present on Academic Report.

#### **D. Network Priorities**

Frances Teso presented on Network Priorities.

### **IV. Board Business: Discussion/Action Items**

#### **A. Consider Approval of 18-19 CMO Budget**

Michael Buerger presented on the 18/19 CMO Financials Report.

A. Miller made a motion to approve 18/19 CMO Budget.

D. Arambula seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **V. Closing Items**

#### **A. Norms Check and Future Business**

Frances Teso discussed norms check.

#### **B. Adjourn Meeting**

K. Wisckol made a motion to adjourn the meeting.

D. Cadette seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:23 PM.

Respectfully Submitted,

L. Ramirez