

APPROVED



## Voices College-Bound Language Academies

### Minutes

#### Annual Meeting

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#### **Date and Time**

Saturday August 25, 2018 at 9:00 AM

#### **Location**

Historic Hotel de Anza Marker, 233 W Santa Clara St, San Jose

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#### **Instructions For Presentations To The Board By Parents and Citizens**

1. Agendas are available to all audience members at the meeting.
  2. "Request to Speak" cards are available to all audience members who wish to speak on any agenda items or under the general category of "Opening Items: Public Comment." Public Comment is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws (provisions of the Brown Act (Government Code Section 54954.2(a) and .3) which preclude any action being taken on any item not appearing on the posted agenda), the Board can only listen to your issue, not respond or take action. These presentations are limited to no more than 15 minutes total and 3 minutes per person. The Board may give direction to staff to respond to your concern.
  3. You may also complete a "Request to Speak" card to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda items on your "Request to Speak" card and you will be given an opportunity to speak for up to 3 minutes when the board discusses that item.
  4. When addressing the Board, speakers are requested to state their name and address and adhere to the limits set forth.
  5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or majority of all, of the Board members shall be available for public inspection at 14271 Story Rd. San Jose, CA 95127.
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6. **REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY:** Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting Mari DeSolorzano at (408)791-1609 Ex.1052
7. All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The executive director recommends approval of all consent items.
8. Members of the public attending a meeting conducted via teleconference need not give their name when entering the conference call.
9. All time duration are estimates and may run shorter or longer.

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#### **Directors Present**

A. Miller, D. Arambula, D. Cadette, D. Richards, H. Glover, K. Wisckol, S. Sandoval

#### **Directors Absent**

D. Vo

#### **Non Voting Members Present**

F. Teso

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### **I. Opening Items**

#### **A. Record Attendance and Guests**

#### **B. Call the Meeting to Order**

S. Sandoval called a meeting of the board of directors of Voices College-Bound Language Academies to order on Saturday Aug 25, 2018 at 9:06 AM.

#### **C. Approve Order of Agenda**

K. Wisckol made a motion to approve order of agenda.

A. Miller seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **D. Public Comment (on items not on the Agenda)**

No public comment.

#### **E. Norms Review**

The board reviewed the norms for the day.

## II. Board Business: Discussion/Action Items

### A. Appoint/Re-appoint New Board Members

K. Wisckol made a motion to Renew a new term for Servando Sandoval.

D. Cadette seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

A. Miller Aye  
D. Cadette Aye  
D. Vo Absent  
D. Richards Aye  
K. Wisckol Aye  
S. Sandoval Abstain  
D. Arambula Aye  
H. Glover Aye

The Board also accepted the resignation of Duy Vo.

### B. Review of Comparable Compensation Data for Charter School Executive

The Board reviewed comparability data paid to officers holding similar positions in similar organizations.

## III. Closed Session

### A. Public Employment: CEO Pursuant to Gov. Code 54957

Closed session commenced at 9:18.

## IV. Reconvene Open Session

### A. Report on Action Taken in Closed Session

Open session reconvened at 9:46.

Sandoval reported that no action was taken in closed session.

## V. Board Business: Discussion/Action Items

### A. Consider Approval of Resolution Regarding Executive Compensation

D. Arambula made a motion to approve the Resolution.

D. Cadette seconded the motion.

The board **VOTED** unanimously to approve the motion.

### B.

### **Consider Approval of Employment Agreement for Founder/CEO**

K. Wisckol made a motion to Approve the employment agreement for the CEO.

A. Miller seconded the motion.

The board **VOTED** unanimously to approve the motion.

Sandoval reported the total compensation approved including salary, health, vision, dental, vacation, sick and retirement benefits.

### **C. Appoint New Officers**

K. Wisckol made a motion to elect Servando Sandoval as Board Chairperson, Kim Wisckol as Board Vice-Chairperson, Edward Lee as Treasurer, and Lizzette Ramirez as Secretary.

D. Cadette seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **D. Readopt Board Code of Ethics Resolution**

D. Cadette made a motion to approve the Code of Ethics Resolution.

D. Arambula seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **E. Furthering the Vision for the Board and Committees**

F. Teso reviewed the Board Committee Vision.

### **F. Board Self-Evaluation Results Review**

F. Teso reviewed the results of the board self-evaluation.

### **G. Recap Committee and CEO Goals (17-18)**

F. Teso reviewed the committee goals for 17-18.

### **H. Establish 18-19 Committees and Goals**

The Board reviewed and discussed the committee goals for 18-19.

### **I. Establish Regular Board Meeting Calendar**

The board established a board calendar for regular board meetings for the 18-19 school year.

### **J. New Report Card for 18-19**

The board reviewed the revised Board Metric Report Card for 18-19.

### **K. Board Resources Review**

F. Teso reminded the board of all the resources available to them to help them and how to locate information.

## VI. Closing Items

### A. Adjourn Meeting

D. Cadette made a motion to adjourn the meeting.

D. Arambula seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:00 PM.

Respectfully Submitted,

F. Teso