

APPROVED



## Voices College-Bound Language Academies

### Minutes

#### Board Meeting

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#### **Date and Time**

Tuesday March 6, 2018 at 1:00 PM

#### **Location**

14271 Story Rd. San Jose CA 95127 Alternate Address: 4313 Miranda Ave. Palo Alto, CA 94306; 435 Tasso Street, Palo Alto, CA

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#### **Instructions For Presentations To The Board By Parents and Citizens**

1. Agendas are available to all audience members at the meeting.
  2. "Request to Speak" cards are available to all audience members who wish to speak on any agenda items or under the general category of "Opening Items: Public Comment." Public Comment is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws (provisions of the Brown Act (Government Code Section 54954.2(a) and .3) which preclude any action being taken on any item not appearing on the posted agenda), the Board can only listen to your issue, not respond or take action. These presentations are limited to no more than 15 minutes total and 3 minutes per person. The Board may give direction to staff to respond to your concern.
  3. You may also complete a "Request to Speak" card to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda items on your "Request to Speak" card and you will be given an opportunity to speak for up to 3 minutes when the board discusses that item.
  4. When addressing the Board, speakers are requested to state their name and address and adhere to the limits set forth.
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5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or majority of all, of the Board members shall be available for public inspection at 14271 Story Rd. San Jose, CA 95127.
  6. REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY: Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting Alejandra Valladarez at (408)791-1609 Ex.1052
  7. All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Executive Director recommends approval of all consent items.
  8. Members of the public attending a meeting conducted via teleconference need not give their name when entering the conference call.
  9. All time duration are estimates and may run shorter or longer.
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**Directors Present**

D. Cadette (remote), D. Richards (remote), D. Vo (remote), H. Glover, K. Wisckol (remote), S. Sandoval

**Directors Absent**

A. Miller, D. Arambula, K. McCaw

**Non Voting Members Present**

F. Teso, L. Ramirez

**Guests Present**

B. Nuthals

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**I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

S. Sandoval called a meeting of the board of directors of Voices College-Bound Language Academies to order on Tuesday Mar 6, 2018 at 1:05 PM.

**C. Approve Order of Agenda**

H. Glover made a motion to approve order of agenda.  
K. Wisckol seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

S. Sandoval Aye  
K. Wisckol Aye  
D. Richards Aye  
D. Vo Aye  
H. Glover Aye  
D. Cadette Aye

**D. Public Comment (on items not on the Agenda)**

No public comments.

**II. Board Business: Consent Items**

**A. Approve Minutes**

K. Wisckol made a motion to approve minutes from the Board Meeting on 12-12-17 Board Meeting on 12-12-17.

D. Vo seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

K. Wisckol Aye  
H. Glover Aye  
S. Sandoval Aye  
D. Cadette Aye  
D. Richards Aye  
D. Vo Aye

**B. Approve Auditor Recommendation**

K. Wisckol made a motion to approve auditor recommendation.

D. Vo seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

K. Wisckol Aye  
H. Glover Aye  
D. Richards Aye  
D. Vo Aye  
S. Sandoval Aye  
D. Cadette Aye

**C. Approve Form 990**

K. Wisckol made a motion to approve form 990.

D. Vo seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

K. Wisckol Aye  
D. Cadette Aye  
H. Glover Aye  
D. Vo Aye  
D. Richards Aye  
S. Sandoval Aye

**D. Approve Investment Policy**

K. Wisckol made a motion to approve investment policy.

D. Vo seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

D. Richards Aye  
S. Sandoval Aye  
H. Glover Aye  
D. Vo Aye  
K. Wisckol Aye  
D. Cadette Aye

**III. Board Business: Discussion/Action Items**

**A. Financials Report and Second Interim Budget, 17-18**

Nuthals presented power point on financials report and second interim. Teso provided comments on special ed.

D. Richards made a motion to approve 2nd interim budgets for flagship, Mt. Pleasant and Morgan Hill schools.

H. Glover seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

D. Richards Aye  
K. Wisckol Aye  
H. Glover Aye  
D. Cadette Aye  
D. Vo Aye  
S. Sandoval Aye

**B. Approve Title IV Application for Funding**

Nuthals provided recap of Title IV: flexible funds, applicable to Title II goals.

D. Cadette made a motion to approve Section III section B.

K. Wisckol seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

D. Richards Aye  
K. Wisckol Aye  
D. Cadette Aye  
D. Vo Aye  
S. Sandoval Aye  
H. Glover Aye

**C. Committee Updates**

Committee Updates:

F. Teso discussed the growth committee update. M.Moore sent information regarding status on facility dashboard.

H.Glover discussed the development committee, they are up to \$7,400, but have not yet met participation goal.

K.Wisckol discussed Evaluation of CEO, included in the board packet, highlight slight change: self evaluation and leadership team evaluation. Kick off process on March 15th, email by April 15th and complete by April 30th. F.Teso, suggested Voices revise current policy to be approved by next board meeting.

F.Teso discussed academic committee: Annual document which will be shared with staff each year already shared with teachers. Proposal for changes on salary for teachers to retain teachers. Board members will approve the budget in June. H.Glover asked where most of the teachers land on rubric now.

S.Sandoval suggested Brown Act training to be completed by next board meeting.

S.Sandoval suggested to come up with a plan to present to the board. F.Teso will follow-up via email with Darnell and K.Wisckol.

**IV. Closed Session**

**A. Conference With Legal Counsel- Anticipated Litigation Section 54956.9 (one case)**

Board went into closed session.

**V. Reconvene Open Session**

**A. Report on Action Taken in Closed Session**

S.Sandoval reported that board unanimously approved the settlement agreement reached through mediation. Roll call vote.

**VI. Closing Items**

**A.**

### **Adjourn Meeting**

K. Wisckol made a motion to adjourn the meeting.

H. Glover seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **Roll Call**

S. Sandoval Aye

K. Wisckol Aye

D. Vo Aye

D. Cadette Aye

D. Richards Aye

H. Glover Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:53 PM.

Respectfully Submitted,

L. Ramirez