



## Voices College-Bound Language Academies

### Minutes

#### February 23 Audit Committee

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**Date and Time**

Friday February 23, 2018 at 4:00 PM

**Location**

14271 Story Rd; San Jose, CA 95127

**Alternative Teleconference Locations:**

Lurnity: 71 E 3rd Ave, San Mateo, CA 94401

252 Devonshire Blvd; San Carlos 74070

**Instructions For Presentations To The Board By Parents and Citizens**

1. Agendas are available to all audience members at the meeting.
2. "Request to Speak" cards are available to all audience members who wish to speak on any agenda items or under the general category of "Opening Items: Public Comment." Public Comment is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws (provisions of the Brown Act (Government Code Section 54954.2(a) and .3) which preclude any action being taken on any item not appearing on the posted agenda), the Board can only listen to your issue, not respond or take action. These presentations are limited to no more than 15 minutes total and 3 minutes per person. The Board may give direction to staff to respond to your concern.
3. You may also complete a "Request to Speak" card to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda items on your "Request to Speak" card and you will be given an opportunity to speak for up to 3 minutes when the board discusses that item.

4. When addressing the Board, speakers are requested to state their name and address and adhere to the limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or majority of all, of the Board members shall be available for public inspection at 14271 Story Rd. San Jose, CA 95127.
6. REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY: Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting Mari DeSolorzano at (408)791-1609 Ex.1052
7. All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The executive director recommends approval of all consent items.
8. Members of the public attending a meeting conducted via teleconference need not give their name when entering the conference call.
9. All time duration are estimates and may run shorter or longer.

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#### **Committee Members Present**

A. Miller (remote), B. Nuthals, D. Vo (remote), R. Small

#### **Committee Members Absent**

*None*

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### **I. Opening Items**

#### **A. Record Attendance and Guests**

#### **B. Call the Meeting to Order**

B. Nuthals called a meeting of the Audit Committee Committee of Voices College-Bound Language Academies to order on Friday Feb 23, 2018 at 4:00 PM.

#### **C. Public Comment**

No public present

#### **D. Approve Order of Agenda**

A. Miller made a motion to Approve order of the Agenda.

D. Vo seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## II. Consent

### A. Approval of April 2017 Meeting

A. Miller made a motion to approve minutes from the April 2017 Meeting Auditor Selection on 04-11-17.

B. Nuthals seconded the motion.

The committee **VOTED** to approve the motion.

#### Roll Call

R. Small Abstain

D. Vo Aye

B. Nuthals Aye

A. Miller Aye

### B. Approval of November 2017 Meeting

A. Miller made a motion to approve minutes from the November 2017 Audit Committee Meeting Finalized Audit on 11-24-17.

B. Nuthals seconded the motion.

The committee **VOTED** to approve the motion.

#### Roll Call

A. Miller Aye

D. Vo Aye

B. Nuthals Aye

R. Small Abstain

## III. Audit Committee

### A. FY 17/18 - FY 20/21 Auditor Selection

Discussion of auditors that had submitted proposals in response to the request for proposal (RFP) sent by Beth.

Each firms pros & cons were discussed. Beth recommended CLA , CliftonLarsonAllen.

B. Nuthals made a motion to Accept CliftonLarsonAllen as Voices Auditors for FY 17/18 through FY 20/21.

D. Vo seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### Roll Call

A. Miller Aye

R. Small Aye

D. Vo Aye

B. Nuthals Aye

## IV. Closing Items

### A.

### **Adjourn Meeting**

B. Nuthals made a motion to adjourn the meeting.

D. Vo seconded the motion.

The committee **VOTED** unanimously to approve the motion.

### **Roll Call**

A. Miller Aye

D. Vo Aye

R. Small Aye

B. Nuthals Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:23 PM.

Respectfully Submitted,

B. Nuthals