



## Voices College-Bound Language Academies

### Minutes

#### Board Meeting

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##### **Date and Time**

Thursday September 28, 2017 at 4:00 PM

##### **Location**

14271 Story Rd. San Jose, CA 95127

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##### **Instructions For Presentations To The Board By Parents and Citizens**

1. Agendas are available to all audience members at the meeting.
  2. "Request to Speak" cards are available to all audience members who wish to speak on any agenda items or under the general category of "Opening Items: Public Comment." Public Comment is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws (provisions of the Brown Act (Government Code Section 54954.2(a) and .3) which preclude any action being taken on any item not appearing on the posted agenda), the Board can only listen to your issue, not respond or take action. These presentations are limited to no more than 15 minutes total and 3 minutes per person. The Board may give direction to staff to respond to your concern.
  3. You may also complete a "Request to Speak" card to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda items on your "Request to Speak" card and you will be given an opportunity to speak for up to 3 minutes when the board discusses that item.
  4. When addressing the Board, speakers are requested to state their name and address and adhere to the limits set forth.
  5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or majority of all, of the Board members shall be available for public inspection at 14271 Story Rd. San Jose, CA 95127.
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6. REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY: Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting Alejandra Valladarez at (408)791-1609 Ex.1052
7. All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Executive Director recommends approval of all consent items.
8. Members of the public attending a meeting conducted via teleconference need not give their name when entering the conference call.
9. All time duration are estimates and may run shorter or longer.

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**Directors Present**

D. Arambula, D. Cadette, D. Richards, D. Vo, H. Glover, K. McCaw, S. Reyes, S. Sandoval

**Directors Absent**

A. Miller, K. Wisckol

**Directors who arrived after the meeting opened**

D. Cadette, D. Vo

**Guests Present**

A. Valladarez

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**I. Opening Items****A. Record Attendance and Guests****B. Call the Meeting to Order**

S. Sandoval called a meeting of the board of directors of Voices College-Bound Language Academies to order on Thursday Sep 28, 2017 at 4:09 PM.

**C. Approve Order of Agenda**

S. Sandoval made a motion to motion to approve, remove section Item II F. Special Education.

K. McCaw seconded the motion.

The board **VOTED** unanimously to approve the motion.

**D. Public Comment (on items not on the Agenda)**

D. Vo arrived.

D. Cadette arrived.

## **II. Board Business: Consent Items**

### **A. Approve Minutes**

K. McCaw made a motion to approve minutes from the Annual Board Meeting on 07-30-17 Annual Board Meeting on 07-30-17.

D. Arambula seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **B. Approve Minutes**

K. McCaw made a motion to approve minutes from the Board Meeting on 07-30-17 Board Meeting on 07-30-17.

D. Arambula seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **C. Approve Contract(s) Over \$15,000**

K. McCaw made a motion to approve consent items.

D. Arambula seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **D. Approve Donation**

K. McCaw made a motion to approve consent items.

D. Arambula seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **E. Approve 17-18 Mt Pleasant Instructional Minutes (revised)**

K. McCaw made a motion to approve consent items.

D. Arambula seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **F. Approve Policies**

K. McCaw made a motion to approve consent items.

D. Arambula seconded the motion.

The board **VOTED** unanimously to approve the motion.

Special Education policy was removed from consent agenda.

## **III. Information Item(s)**

### **A. Principal Update**

J. Villasenor discussed the culture of joyful learning and developing a balanced rigorous structure that would be beneficial for both students and teachers.

Board members asked questions.

## **B. Academic Report**

E. Aguilar shared comparative data on academic growth in dual immersion students. She followed up with future project plans to improve and adopt new approaches to improve late entry students success.

Board members engaged in an open discussion regarding the data provided.

## **C. Voices Special Education Program**

E. Aguilar shared the program principles to build on inclusion services, and metrics on parent satisfaction, compliance, and organization.

Board members asked questions about data comparisons among other districts.

# **IV. Board Business: Discussion/Action Items**

## **A. Financials Report, 17-18**

B. Nuthals presented the Consolidated Statement of Financial Position, and the projected cash projections based on sites. She followed with explaining the data regarding the Statement of Activities YTD Analysis, Statement of Activities Forecast.

B.Nuthals explained the current assets, revenue, and liabilities ratio.

Board members asked for clarification regarding the data presented and gave input in regards to format.

## **B. Retirement Plan Options**

B. Nuthals summarized the projections on future STRs and 401K retirement plans and possible alternative options.

Board members engaged in discussion and decided to table the topic until the next board meeting.

## **C. Brown Act**

F. Teso discussed Brown Act components.

## **D. Committee Updates**

Servando reminded committees set a calendar for future meetings throughout the year.

Board members shared their perspectives on the provided information.

## **V. Closed Session**

### **A. Public Employee Performance Evaluation: CAO,COO,DoA,CGO (pursuant to Gov. Code Section 54957)**

S. Sandoval announced closed session for employee performance evaluation.

No public comment.

## **VI. Open Session (Immediately following closed session)**

### **A. Report of Action Taken in Closed Session**

S. Sandoval reported no action taken.

## **VII. Information Item(s)**

### **A. Board Resources**

F. Teso discussed the current onboarding process implemented for board members.

## **VIII. Closing Items**

### **A. Norms Check and Future Business**

Future business, the board will consider Special Education and retirement plan options for a future date.

### **B. Adjourn Meeting**

S. Sandoval made a motion to adjourn the meeting.

D. Cadette seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:23 PM.

Respectfully Submitted,  
A. Valladarez