

APPROVED



## Voices College-Bound Language Academies

### Minutes

#### July Finance Committee

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##### Date and Time

Wednesday July 26, 2017 at 3:00 PM

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##### Location

14271 Story Rd

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##### Alternative Teleconference Locations:

333 University Ave #200; Sacramento, CA 95825

252 Devonshire Blvd; San Carlos 74070

643 Magazine Street, Suite 206; New Orleans, LA 70130

Lumity: 71 E 3rd Ave, San Mateo, CA 94401.

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#### Instructions For Presentations To The Board By Parents and Citizens

1. Agendas are available to all audience members at the meeting.
2. "Request to Speak" cards are available to all audience members who wish to speak on any agenda items or under the general category of "Opening Items: Public Comment." Public Comment is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws (provisions of the Brown Act (Government Code Section 54954.2(a) and .3) which preclude any action being taken on any item not appearing on the posted agenda), the Board can only listen to your issue, not respond or take action. These presentations are limited to no more than 15 minutes total and 3 minutes per person. The Board may give direction to staff to respond to your concern.
3. You may also complete a "Request to Speak" card to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda items on your "Request

to Speak" card and you will be given an opportunity to speak for up to 3 minutes when the board discusses that item.

4. When addressing the Board, speakers are requested to state their name and address and adhere to the limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or majority of all, of the Board members shall be available for public inspection at 14271 Story Rd. San Jose, CA 95127.
6. **REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY:** Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting Mari DeSolorzano at (408)791-1609 Ex.1052
7. Members of the public attending a meeting conducted via teleconference need not give their name when entering the conference call.
8. All time duration are estimates and may run shorter or longer.

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### **Committee Members Present**

A. Miller (remote), B. Nuthals, F. Teso, M. Buerger (remote), M. De Solorzano

### **Committee Members Absent**

*None*

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## **I. Opening Items**

### **A. Record Attendance and Guests**

### **B. Call the Meeting to Order**

B. Nuthals called a meeting of the Finance Committee Committee of Voices College-Bound Language Academies to order on Wednesday Jul 26, 2017 at 3:04 PM.

### **C. Public Comment**

No public comment.

### **D. Approve Order of Agenda**

A. Miller made a motion to approved.

F. Teso seconded the motion.

The committee **VOTED** to approve the motion.

### **Roll Call**

A. Miller            Aye

M. Buerger        Aye

**Roll Call**

B. Nuthals Aye  
M. De Solorzano Abstain  
F. Teso Aye

**II. Consent Item(s)**

**A. Approve Minutes 6/9/2017**

A. Miller made a motion to approve minutes from the June Finance Committee on 06-09-17 June Finance Committee on 06-09-17.  
M. Buerger seconded the motion.  
The committee **VOTED** to approve the motion.

**Roll Call**

M. Buerger Aye  
B. Nuthals Aye  
F. Teso Abstain  
A. Miller Aye

**III. Discussion**

**A. Financial Results - May and June 2017**

B. Nuthals communicated the committee the current financials overall for school sites.

**B. FY 17/18 Budget Review and Recommendation**

M. Buerger made a motion to approved to go to the board.  
A. Miller seconded the motion.  
The committee **VOTED** to approve the motion.

**Roll Call**

A. Miller Aye  
F. Teso Aye  
M. Buerger Aye  
B. Nuthals Aye

**IV. Other Business**

**A. Director of Accounting Report**

B. Nuthals communicated to the committee her plans and her expectations for herself for this fiscal year.

**B. 401k Thought Partnership**

B. Nuthals discussed the 401K and alternatives options for Richmond and CMO.

## **V. Closing Items**

### **A. Future Business**

The finance department will codify an internal procedure for principals on how to manage their site financials and share with the committee for advice.

### **B. Adjourn Meeting**

A. Miller made a motion to adjourn the meeting.

M. Buerger seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### **Roll Call**

M. Buerger      Aye

F. Teso      Aye

M. De Solorzano Aye

B. Nuthals      Aye

A. Miller      Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:00 PM.

Respectfully Submitted,

M. De Solorzano