



## Voices College-Bound Language Academies

### Minutes

#### Annual Board Meeting

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##### **Date and Time**

Sunday July 30, 2017 at 10:00 AM

##### **Location**

Westin Hotel 302 S. Market St. San Jose, CA. 95113

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##### **Instructions For Presentations To The Board By Parents and Citizens**

1. Agendas are available to all audience members at the meeting.
  2. "Request to Speak" cards are available to all audience members who wish to speak on any agenda items or under the general category of "Opening Items: Public Comment." Public Comment is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws (provisions of the Brown Act (Government Code Section 54954.2(a) and .3) which preclude any action being taken on any item not appearing on the posted agenda), the Board can only listen to your issue, not respond or take action. These presentations are limited to no more than 15 minutes total and 3 minutes per person. The Board may give direction to staff to respond to your concern.
  3. You may also complete a "Request to Speak" card to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda items on your "Request to Speak" card and you will be given an opportunity to speak for up to 3 minutes when the board discusses that item.
  4. When addressing the Board, speakers are requested to state their name and address and adhere to the limits set forth.
  5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or majority of all, of the Board members shall be available for public inspection at 14271 Story Rd. San Jose, CA 95127.
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6. REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY: Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting Mari DeSolorzano at (408)791-1609 Ex.1052
7. All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The executive director recommends approval of all consent items.
8. Members of the public attending a meeting conducted via teleconference need not give their name when entering the conference call.
9. All time duration are estimates and may run shorter or longer.

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**Directors Present**

A. Miller, D. Arambula, D. Richards, D. Vo, K. McCaw, K. Wisckol, S. Reyes, S. Sandoval

**Directors Absent**

*None*

**Directors who arrived after the meeting opened**

D. Arambula

**Guests Present**

D. Cadette, H. Glover, M. De Solorzano

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**I. Opening Items****A. Record Attendance and Guests****B. Call the Meeting to Order**

D. Richards called a meeting of the board of directors of Voices College-Bound Language Academies to order on Sunday Jul 30, 2017 at 10:09 AM.

**C. Approve Order of Agenda**

K. Wisckol made a motion to approve.

A. Miller seconded the motion.

The board **VOTED** unanimously to approve the motion.

**D. Public Comment (on items not on the Agenda)**

No public comment.

## **E. Norms Review**

F. Teso provided the Board member with a personalized note book that has the board norms in them. Norm was assigned to every board member to make sure is use along today's meeting. The board members introduce them selves to the new board members.

## **II. Board Business: Discussion/Action Items**

### **A. Appoint New Board Members**

K. Wisckol made a motion to appoint Holly Glover, Darnelle Cadette as new Board Members. K. McCaw and D. Richards were revoked from their current positions.

D. Arambula seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Arambula arrived.

### **B. Appoint New Officers**

S. Sandoval was appointed as the new Chair Person. K. Wisckol was appointed as the Vice-Chair, D. Vo was appointed as Treasurer, A. Miller appointed as Secretary.

K. Wisckol made a motion to approve.

A. Miller seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **C. Readopt Board Code of Ethics Policy**

S. Sandoval made a motion to approve.

A. Miller seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **D. Furthering the Vision for the Board and Committees**

D. Richards presented Voices Board vision for committees and goals for the Board.

Discussed expectation for the future years.

### **E. Recap Committee and CEO Goals (16-17)**

D. Richards discussed the committee goal progress for 16-17 fiscal year.

### **F. Establish 17-18 Committees and Goals**

F. Teso discussed the Board Committees needed. The standing committees approved for 17-18 are Audit, Finance, Governance and CEO Evaluation. The committees assigned a chair and determined goals for the year.

S. Sandoval made a motion to approve.

D. Arambula seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **G. Establish Regular Board Meeting Calendar**

F. Teso discussed the calendar dates for 17-18. Dates and time for the Board meetings were established for 17-18.

S. Sandoval made a motion to approve.

D. Richards seconded the motion.

The motion did not carry.

### **III. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:33 PM.

Respectfully Submitted,

D. Richards

S. Sandoval made a motion to adjourn the meeting.

K. Wisckol seconded the motion.

The board **VOTED** unanimously to approve the motion.