

APPROVED



## Voices College-Bound Language Academies

### Minutes

#### Board Meeting

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#### **Date and Time**

Sunday July 30, 2017 at 1:00 PM

#### **Location**

Westin Hotel 302 S. Market St. San Jose, CA. 95113

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#### **Instructions For Presentations To The Board By Parents and Citizens**

1. Agendas are available to all audience members at the meeting.
  2. "Request to Speak" cards are available to all audience members who wish to speak on any agenda items or under the general category of "Opening Items: Public Comment." Public Comment is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws (provisions of the Brown Act (Government Code Section 54954.2(a) and .3) which preclude any action being taken on any item not appearing on the posted agenda), the Board can only listen to your issue, not respond or take action. These presentations are limited to no more than 15 minutes total and 3 minutes per person. The Board may give direction to staff to respond to your concern.
  3. You may also complete a "Request to Speak" card to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda items on your "Request to Speak" card and you will be given an opportunity to speak for up to 3 minutes when the board discusses that item.
  4. When addressing the Board, speakers are requested to state their name and address and adhere to the limits set forth.
  5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or majority of all, of the Board members shall be available for public inspection at 14271 Story Rd. San Jose, CA 95127.
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6. **REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY:** Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting Mari DeSolorzano at (408)791-1609 Ex.1052
7. All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The executive director recommends approval of all consent items.
8. Members of the public attending a meeting conducted via teleconference need not give their name when entering the conference call.
9. All time duration are estimates and may run shorter or longer.

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#### **Directors Present**

A. Miller, D. Arambula, D. Cadette, D. Richards, D. Vo, H. Glover, K. McCaw, K. Wisckol, S. Reyes, S. Sandoval

#### **Directors Absent**

*None*

#### **Guests Present**

M. De Solorzano

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### **I. Opening Items**

#### **A. Record Attendance and Guests**

#### **B. Call the Meeting to Order**

D. Richards called a meeting of the board of directors of Voices College-Bound Language Academies to order on Sunday Jul 30, 2017 at 1:13 PM.

#### **C. Approve Order of Agenda**

S. Reyes made a motion to approve.

D. Arambula seconded the motion.

The board **VOTED** unanimously to approve the motion.

Agenda has been approved with the exception of Section IV., Annual credit card report was removed from consent agenda.

#### **D. Public Comment (on items not on the Agenda)**

No public comment.

## II. Board Business: Consent Items

### A. Approve Minutes

D. Cadette made a motion to approve minutes from the Voices Board Meeting on 06-09-17  
Voices Board Meeting on 06-09-17.

D. Arambula seconded the motion.

The board **VOTED** unanimously to approve the motion.

### B. Approve Contract(s) Over \$15,000

D. Cadette made a motion to approve.

D. Arambula seconded the motion.

The board **VOTED** unanimously to approve the motion.

### C. Approve Donation

D. Cadette made a motion to approve.

D. Arambula seconded the motion.

The board **VOTED** unanimously to approve the motion.

### D. Approve 17-18 Voices Flagship Calendar and Instructional Minutes (revised)

D. Cadette made a motion to approve.

D. Arambula seconded the motion.

The board **VOTED** unanimously to approve the motion.

### E. Approve Title IX Policy

K. Wisckol made a motion to approve.

H. Glover seconded the motion.

The board **VOTED** unanimously to approve the motion.

### F. Annual Credit Card and Bank Authorization Update

Bank Authorization was approved and credit card authorization was removed from this item.

## III. Information Item(s)

### A. Network Priorities

F. Teso presented network priorities for the organization.

Board asked questions to the CAO and CEO.

### B. Academic Report

E. Aguilar presented the academic report for Flagship 3rd to 8th grade. E. Aguilar communicated the actions taking to assist the late entry students and academic priorities to assist students who are not exceeding grade goals. Board asked clarifying questions.

**C. Annual Brown Act Training**

F. Teso distributed training deck. Further Brown Act training will conducted at future meetings.

**IV. Board Business: Discussion/Action Items**

**A. Financials Report, 17-18 CMO Budget and Approval**

M. Buerguer communicated the current financial updates for Voices. B. Nuthals presented the consolidated financial statement for June for the CMO and all three schools.

D. Arambula made a motion to approve.

S. Sandoval seconded the motion.

The board **VOTED** unanimously to approve the motion.

**B. Development Plan**

M. Moore communicated development report for Voices. M Moore discussed the plan for 17-18 and strategies taking place to strengthen connections.

**V. Closing Items**

**A. Norms Check and Future Business**

Future business for the next meeting will be further Brown Act training. The Board also discussed the norms used during today's meeting.

**B. Adjourn Meeting**

D. Richards made a motion to adjourn the meeting.

D. Cadette seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 3:45 PM.

Respectfully Submitted,

M. De Solorzano