

APPROVED



## Voices College-Bound Language Academies

### Minutes

#### Board Meeting

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##### Date and Time

Friday December 9, 2016 at 3:00 PM

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##### Location

14271 Story Rd. San Jose, CA 95127

Alternate teleconference location: 4416 Arden Ave., Sacramento, CA. 95864; 1134 Crane St #100, Menlo Park, CA 94025; 1 Market Pl, San Diego, CA 9210?

##### Instructions For Presentations To The Board By Parents and Citizens

1. Agendas are available to all audience members at the meeting.
2. "Request to Speak" cards are available to all audience members who wish to speak on any agenda items or under the general category of "Opening Items: Public Comment." Public Comment is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws (provisions of the Brown Act (Government Code Section 54954.2(a) and .3) which preclude any action being taken on any item not appearing on the posted agenda), the Board can only listen to your issue, not respond or take action. These presentations are limited to no more than 15 minutes total and 3 minutes per person. The Board may give direction to staff to respond to your concern.
3. You may also complete a "Request to Speak" card to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda items on your "Request to Speak" card and you will be given an opportunity to speak for up to 3 minutes when the board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address and adhere to the limits set forth.

5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or majority of all, of the Board members shall be available for public inspection at 14271 Story Rd. San Jose, CA 95127.
6. **REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY: Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting Mari DeSolorzano at (408)791-1609 Ex.1052**
7. Members of the public attending a meeting conducted via teleconference need not give their name when entering the conference call.
8. **All time duration are estimates and may run shorter or longer**

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#### **Directors Present**

A. Miller (remote), D. Arambula, D. Richards (remote), D. Vo (remote), K. McCaw, K. Wisckol, S. Sandoval

#### **Directors Absent**

S. Reyes

#### **Non Voting Members Present**

F. Teso, M. Buerger

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#### **I. Opening Items**

##### **A. Record Attendance and Guests**

##### **B. Call the Meeting to Order**

K. McCaw called a meeting of the board of directors of Voices College-Bound Language Academies to order on Friday Dec 9, 2016 at 3:05 PM.

##### **C. Public Comment (on items not on the agenda)**

No public comment.

##### **D. Approve Order of Agenda**

K. Wisckol made a motion to Approve.

S. Sandoval seconded the motion.

The board **VOTED** unanimously to approve the motion.

##### **Roll Call**

K. Wisckol Aye

**Roll Call**

D. Arambula Aye  
D. Richards Aye  
A. Miller Aye  
K. McCaw Aye  
S. Reyes Absent  
S. Sandoval Aye  
D. Vo Aye

Order of agenda items approved with the agreement of removing the item from section B: Student Wellness Policy. The Student Wellness policy approval will be postponed for another board meeting.

**II. Information Item(s)**

**A. Principal Conversation**

M. Madrigal principal from Voices Mt. Pleasant introduced herself and communicated to the Board current activities at the school and future events. M. Madrigal communicated her goals for 2016-2017 school year.

**III. Consent Item(s) - All matters will be approved with one motion**

**A. Approve Minutes Regular Meeting for October 13, 2016**

D. Arambula made a motion to approve minutes from the Board Meeting on 10-13-16 Board Meeting on 10-13-16.  
K. Wisckol seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**Roll Call**

D. Vo Aye  
K. McCaw Aye  
S. Reyes Absent  
D. Arambula Aye  
S. Sandoval Aye  
K. Wisckol Aye  
D. Richards Aye  
A. Miller Aye

**B. Request Approval of New and Revised Policies**

K. Wisckol made a motion to Approved.  
D. Arambula seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**Roll Call**

K. McCaw Aye  
A. Miller Aye  
D. Richards Aye  
S. Reyes Absent  
K. Wisckol Aye  
D. Arambula Aye  
D. Vo Aye  
S. Sandoval Aye

The following revised policies were approved by the board: Expense Reimbursement Policy, Internet Use Policy, Annual Organizational Meeting, Preventing Sexual Abuse Policy, Policy on Student Fees, Code of Ethics, Harassment, Intimidation, Discrimination and Bullying Policy, Parental Involvement Policy, Whistle Blower Policy. Student Wellness Policy was not approved on this motion. Will be revised and be part of future business.

**C. Request Approval of Yahoo Employee Grant to Flagship**

K. Wisckol made a motion to Approved.  
D. Arambula seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**Roll Call**

K. McCaw Aye  
S. Sandoval Aye  
D. Vo Aye  
A. Miller Aye  
S. Reyes Absent  
K. Wisckol Aye  
D. Richards Aye  
D. Arambula Aye

**D. Request Approval of Flagship, Mt. Pleasant, and Morgan Hill 2015 SARC (Published in 2016)**

K. Wisckol made a motion to Approved.  
D. Arambula seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**Roll Call**

D. Vo Aye  
K. McCaw Aye  
K. Wisckol Aye  
S. Reyes Absent  
D. Arambula Aye  
D. Richards Aye  
S. Sandoval Aye

**Roll Call**

A. Miller      Aye

**IV. Information/Action Item(s)**

**A. Interim Academic Achievement Data Presentation**

E. Aguilar presented current data on Math, EL's, and CELDT scores for all three schools.

**B. Financial update**

B. Nuthals presented current budget metrics for all three school sites and CMO.

**C. Committee Updates**

T. Nyman thank the board members for their support on "Giving Tuesday". T. Nyman communicated current committee updates on development.

**D. Consideration and Approval of First Interim Budget (CMO/Schools)**

D. Arambula made a motion to Approved.

S. Sandoval seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

A. Miller      Abstain

K. McCaw      Aye

D. Vo      Aye

D. Richards      Aye

K. Wisckol      Aye

D. Arambula      Aye

S. Reyes      Absent

S. Sandoval      Aye

**E. Consideration and Approval Executive Director salary**

K. Wisckol made a motion to Approved.

D. Arambula seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

D. Arambula      Aye

D. Richards      Aye

K. Wisckol      Aye

K. McCaw      Aye

A. Miller      Abstain

S. Reyes      Absent

D. Vo      Aye

**Roll Call**

S. Sandoval Aye

**V. Discussion Item(s)**

**A. Draft Strategic Plan Presentation and Board Discussion**

M. Buerger presented Voices Academies history and communicated the organization current events.

**VI. Closing Items**

**A. Norms Check**

M. Kristen facilitated "Board Norms" discussion and requested the board members for feedback on norms reflected in this board meeting.

**B. Future Business**

Future business for next board meeting will be a strategic plan for approval, Wellness policy, and data analysis feedback.

**C. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:00 PM.

Respectfully Submitted,

M. De Solorzano

S. Sandoval made a motion to adjourn the meeting.

D. Arambula seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

D. Richards Aye

D. Vo Aye

A. Miller Abstain

S. Reyes Absent

K. McCaw Aye

K. Wisckol Aye

S. Sandoval Aye

D. Arambula Aye