Voices College-Bound Language Academies

Special Board Meeting

Date and Time

Tuesday December 26, 2023 at 10:00 AM PST

Location

6840 Via Del Oro #160 San Jose, CA 95119
715 Hellyer Ave., San Jose, Ca 95111
14271 Story Rd., San Jose, Ca 95127
201 28th St., Richmond CA 94804
321 E. Weber St., Stockton CA95202
17740 Peak Ave., Morgan Hill, CA 95037
2803 S Norton Ave., Los Angeles, CA 90018
1365 Locust St., Denver, CO 80220
225 W Santa Clara Street, Suite 1500, San Jose, CA 95113
40 Henderson PA, Palo Alto, CA 94306

Instructions For Presentations To The Board By Parents and Citizens
PUBLIC COMMENTS OF PERSONS DESIRING TO ADDRESS THE BOARD
SUBMIT PUBLIC COMMENT: http://bit.ly/voices-public-comment
At this time, members of the public may address the Board on any issue within the subject matter jurisdiction of the Board that is not listed on this agenda. Members of the public may also address the Board on an agenda item before or during the Board's consideration of the item. Submitted comments may be read into the record to the extent practicable based upon factors such as the length of the agenda and available time. Comments received within the window of the board meeting whether read or not, will be shared with the board and noted in the minutes.
Individual commenters are limited to a single comment per agenda item.
Public comments will be accepted prior to, and during the board meeting, subject to limitations discussed here.

Comments may be read in the order received and will be accepted up to the point each agenda item is heard, acted upon or when the Board President has completed the call for public comment on that agenda item. Comments submitted during the board meeting but after the agenda item has been called for a vote, or has already been completed will not be read publicly, but may be entered into the record.
Comments should be limited to 400 words or less, and will need to be readable within the time allocated for each comment. These presentations are limited to no more than 15 minutes total and 3 minutes per person. A full comment may not be read if the length of time to read the comment exceeds the designated limit. No action can be taken on an item not on the agenda at this time but may be referred to the administration or put on a future agenda.

---

1. When addressing the Board, speakers are requested to state their name and address and adhere to the limits set forth.
2. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or majority of all, of the Board members shall be available for public inspection at 6840 Via Del Oro, Suite #160. San Jose, CA 95119.
3. REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY: Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting Lizzette Ramirez at (408)791-1609 Ex.1052
4. All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The executive director recommends approval of all consent items.
5. Members of the public attending a meeting conducted via teleconference need not give their name when entering the conference call.
6. All time duration are estimates and may run shorter or longer.

Note:
SPANISH TRANSLATION: If you need Spanish audio translation in order to access the Voices Board meeting, please send a request to info@voicescharterschool.com or call Lizzette Ramirez at (408) 791-1609 Ex 1052 at least 24 hours before the start of the meeting. If you would like to make a public comment in Spanish and would like us to translate to English for the Board, please send a request to info@voicescharterschool.com or call Lizzette Ramirez at (408) 791-1609 Ex 1052 at least 24 hours before the start of the meeting.

Si necesita traducción de audio al español para acceder a la reunión de la Mesa Directiva de Voices, envíe una solicitud a info@voicescharterschool.com o llame a Lizzette Ramirez a (408) 791-1609 Ex 1052 por lo menos 24 horas antes del inicio de la reunión. Si desea hacer un comentario público en español y desea que lo traduzcamos al inglés para la Mesa Directiva, envíe una solicitud a info@voicescharterschool.com o llame a Lizzette Ramirez a (408) 791-1609 Ex 1052 por lo menos 24 horas antes del inicio de la reunión.

Agenda

		Purpose	Presenter
I.	**Opening Items**		
	Opening Items		
A.	Record Attendance and Guests		Servando Sandoval
B.	Call the Meeting to Order		Servando Sandoval
C.	Approve Order of Agenda	Vote	Servando Sandoval
D.	Public Comment (on items not on the Agenda)		

PUBLIC COMMENTS OF PERSONS DESIRING TO ADDRESS THE BOARD
SUBMIT PUBLIC COMMENT: http://bit.ly/voices-public-comment
Non-agenda items: No individual presentation shall be more than 3 minutes, and the total time for this purpose shall not exceed 15 minutes. Ordinarily, Board members will not respond to presentations, and no action can be taken. However, the board may give directions to staff following a presentation.

II.	**Board Business: Discussion/Action Items**		
A.	Resolution Requesting Extension for Annual Audit 2022-2023	Vote	Servando Sandoval
III.	**Closing Items**		
A.	Adjourn Meeting	Vote	Servando Sandoval

Coversheet

Resolution Requesting Extension for Annual Audit 2022-2023

Section: II. Board Business: Discussion/Action Items
Item: A. Resolution Requesting Extension for Annual Audit 2022-2023
Purpose: Vote
Submitted by:
Related Material: Extension Letter to Authorizer Voices 2023.pdf
Voices Resolution for Extension to Annual Audit.pdf

CliftonLarsonAllen LLP
2210 East Route 66
Glendora, CA 91740

phone 626.857.7300 **fax** 626.857.7302
CLAconnect.com

December 19, 2023

To the Authorizers of
Voices College-Bound Language Academy

RE: REQUEST TO EXTEND AUDIT DEADLINE

Audit reports must be filed with the CDE, the State Controller's Office (SCO), the local County Superintendent of Schools, and, if applicable, the chartering entity, by **December 15** of each year. Increased state compliance audit requirements and client personnel shortages are causing a severe bottleneck in the completion of the audit.

We are writing this letter to request an extension of School's June 30, 2023 audited financial report submission to December 31, 2023. The primary reason(s) are related to:

- The shortage of client personnel, primarily responsible for the audit.
- New state and federal programs have significantly delayed the client in closing the accounting records for the year under audit.

If you have questions or need further information, please let us know.

CliftonLarsonAllen LLP

Wade McMullen, CPA
Principal
626-857-7300
Wade.McMullen@claconnect.com

CLA (CliftonLarsonAllen LLP) is an independent network member of CLA Global. See CLAglobal.com/disclaimer.

VOICES COLLEGE-BOUND LANGUAGE ACADEMIES

RESOLUTION OF THE BOARD OF DIRECTORS

(Request for Extension of Annual Audit Deadline)

The Board of Directors (the "Board") of Voices College-Bound Language Academies hereby adopts the following Resolutions:

WHEREAS, Voices College-Bound Language Academies is committed to maintaining transparency and compliance with financial reporting requirements; and

WHEREAS, the Voices team and its annual independent financial auditor faced unexpected challenges in meeting the annual audit timeline in Education Code Section 47605(m) for the fiscal year 2022-2023; and

WHEREAS, it is crucial to ensure that the annual financial audit is accurate, thorough, and aligns with the standards set forth in Education Code Section 47605(m) and the State Controller's K-12 Audit Guide.

NOW, THEREFORE, BE IT RESOLVED, that the Voices College-Bound Language Academies Board formally requests an extension through January 31, 2024, for the completion of the fiscal year 2022-2023 Annual Audit, from the Santa Clara County Office of Education; and

BE IT FURTHER RESOLVED, that the Board acknowledges the importance of a comprehensive and accurate audit, which requires additional time to address operational challenges; and

BE IT FURTHER RESOLVED, that the Voices College-Bound Language Academies Board commits to providing all necessary resources and support to facilitate the completion of the audit within the extended timeline; and

BE IT FURTHER RESOLVED, that the Board will work collaboratively with the SCCOE to ensure a smooth and efficient annual audit process, addressing any concerns or inquiries promptly.

Certificate of Secretary

The undersigned certifies that the undersigned is the duly appointed and acting Secretary of the Corporation, and that the foregoing is a true and correct copy of Resolutions that were duly adopted on December 26, 2023, by the majority vote of the directors of the Corporation then in office at a meeting of the board of directors of the Corporation duly held on such date in compliance with the bylaws of the Corporation, in compliance with the notice, agenda, and open meeting requirements of the Ralph M. Brown Act, and while a quorum was present.

IN WITNESS WHEREOF, I have hereunto set my hand as Secretary of the Corporation this 26th day of December, 2023.

_____

Lizzette Ramirez, Secretary

Schedule 1

Officers of the Corporation

Aldo Ramirez	Chief Executive Officer Secretary
Servando Sandoval	President
Lizzette Ramirez	Secretary
Alice Miller	Treasurer