



Voices College-Bound Language Academies

Board Meeting

Date and Time

Tuesday October 29, 2024 at 3:00 PM PDT

Location

715 Hellyer Ave., San Jose, CA 95111

14271 Story Rd., San Jose, CA 95127

201 28th St., Richmond CA 94804

321 E. Weber St., Stockton CA 95202

16505 Monterey Rd, Morgan Hill, CA 95037

40 Henderson PA, Palo Alto, CA 94306

Instructions For Presentations To The Board By Parents and Citizens

PUBLIC COMMENTS OF PERSONS DESIRING TO ADDRESS THE BOARD

SUBMIT PUBLIC COMMENT: <http://bit.ly/voices-public-comment>

At this time, members of the public may address the Board on any issue within the subject matter jurisdiction of the Board that is not listed on this agenda. Members of the public may also address the Board on an agenda item before or during the Board's consideration of the item. Submitted comments may be read into the record to the extent practicable based upon factors such as the length of the agenda and available time. Comments received within the window of the board meeting whether read or not, will be shared with the board and noted in the minutes.

Individual commenters are limited to a single comment per agenda item.

Public comments will be accepted prior to, and during the board meeting, subject to limitations discussed here. Comments may be read in the order received and will be accepted up to the point each agenda item is heard, acted upon or when the Board President has completed the call for public comment on that agenda item.

Comments submitted during the board meeting but after the agenda item has been called for a vote, or has already been completed will not be read publicly, but may be entered into the record.

Comments should be limited to 400 words or less, and will need to be readable within the time allocated for each comment. These presentations are limited to no more than 15 minutes total and 3 minutes per person. A full comment may not be read if the length of time to read the comment exceeds the designated limit. No action can be taken on an item not on the agenda at this time but may be referred to the administration or put on a future agenda.

1. When addressing the Board, speakers are requested to state their name and address and adhere to the limits set forth.
2. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or majority of all, of the Board members shall be available for public inspection at 6840 Via Del Oro, Suite #205. San Jose, CA 95119.
3. **REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY:**
Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting Felipe Deguer a (669) 208-5641
4. All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The executive director recommends approval of all consent items.
5. Members of the public attending a meeting conducted via teleconference need not give their name when entering the conference call.
6. All time duration are estimates and may run shorter or longer.

Note:

SPANISH TRANSLATION: If you need Spanish audio translation in order to access the Voices Board meeting, please send a request to fdeguer@voicescharterschool.com or call Felipe Deguer a (669) 208-5641 at least 24 hours before the start of the meeting. If you would like to make a public comment in Spanish and would like us to translate to English for the Board, please send a request to fdeguer@voicescharterschool.com or call Felipe Deguer at (669) 208-5641 Ex 1052 at least 24 hours before the start of the meeting.

Si necesita traducción de audio al español para acceder a la reunión de la Mesa Directiva de Voices, envíe una solicitud a fdeguer@voicescharterschool.com o llame a Felipe Deguer a (669) 208-5641 por lo menos 24 horas antes del inicio de la reunión. Si desea hacer un comentario público en español y desea que lo traduzcamos al inglés para la Mesa Directiva, envíe una solicitud a fdeguer@voicescharterschool.com o llame a Felipe Deguer a (669) 208-5641 por lo menos 24 horas antes del inicio de la reunión.

Agenda

Purpose Presenter

I. Opening Items

Opening Items

- | | | |
|---|------|-------------|
| A. Record Attendance and Guests | | Kim Wisckol |
| B. Call the Meeting to Order | | Kim Wisckol |
| C. Approve Order of Agenda | Vote | Kim Wisckol |
| D. Public Comment (on items not on the Agenda) | | |

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Non-agenda items: No individual presentation shall be more than 3 minutes and the total time for this purpose shall not exceed 15 minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the board may give direction to staff following a presentation.

II. School Presentation

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|-----------------------------|-----|-------------|
| A. VCBLA Morgan Hill | FYI | Vicky Lopez |
|-----------------------------|-----|-------------|

III. Board Business: Consent Items

- | | |
|---------------------------|--------------------|
| A. Approve Minutes | Approve
Minutes |
|---------------------------|--------------------|

Approve minutes for Annual and Regular Board Meeting on August 9, 2024

- | | |
|---|------|
| B. Approval of Overnight Science Camp Field Trip | Vote |
|---|------|

Overnight Science Camp field trip provides students with an immersive learning experience focused on environmental science, teamwork, and personal growth.

Details:

- **Dates:** May 27-30, 2025 (4 days)
- **Schools & Attendance:**
 - Voices Flagship: 48 students
 - Voices WCC: 46 students
 - Voices Morgan Hill: 40 students
 - Voices Mount Pleasant: 24 students

Purpose Presenter

◦ Voices Stockton: 15 students

C. Contract Approvals

Vote

Paycom - Added Performance Management Module
Walden West - Science Camp Field Trips

D. Contract Ratification

Vote

Leveled Talent - COO Candidate Search
Mariposa - Student Recruitment Support Services
School Mint 2024-2025 Services and Added the Enrollment and Re-Enrollment Modules for 2024-2025

E. Voices Safety Plan Update

Vote

The Safety Plan has been updated to include a comprehensive opioid response plan, in compliance with SB 10. This addition addresses necessary protocols for opioid-related emergencies and reflects recommendations from our legal counsel to ensure adherence to legal standards and best practices. These updates aim to enhance preparedness and safety measures across all campuses.

F. Family Handbook - Update to Head Lice Management Practices

Vote

The head lice management practices have been revised to align with the latest recommendations from the California Department of Public Health (CDPH) and the Centers for Disease Control and Prevention (CDC). These updates ensure that our procedures reflect current best practices, prioritize student health and safety, and minimize unnecessary disruptions to learning.

G. Update to Site Leader Vacation Practices - Employee Handbook

Vote

The objective of this update is to ensure consistent site leadership presence on campus during the summer months to support critical activities such as summer school, student recruitment, and enrollment. Currently, all site leaders take time off during the last two weeks of June simultaneously, which can create gaps in leadership coverage. To address this, we propose providing site leaders 64 hours of vacation time instead of eight non-holiday days at the end of June. The 64 hours can be scheduled rotating to be coordinated and approved at the site by the principal. This adjustment will allow for more flexibility in planning vacations while ensuring that key summer activities are adequately supported.

Purpose Presenter

IV. Board Business: Discussion/Action Items

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|-----------|--|------|--------------------------------|
| A. | Voices Academic Update | FYI | Elizabeth Aguilar |
| B. | Committee/Work Group Goals & Updates | FYI | Committee/Working Group Chairs |
| | Academic Achievement Working Group | | |
| | Board Effectiveness Group | | |
| | Finance Committee | | |
| C. | Update of Committee Membership | Vote | Kim Wisckol |
| | The Chief Executive Officer recommends adding Jaime Mata, Interim COO, to the Board Finance Committee. | | |
| D. | COO Update | FYI | Jaime Mata |
| E. | Approve Unaudited Actuals for Voices FS, MH, MP, ST, and WCC | Vote | Jaime Mata |

V. Closed Session

- | | | | |
|-----------|--|---------|-------------|
| A. | CONFERENCE WITH LEGAL COUNSEL--EXISTING LITIGATION (Paragraph (1) of subdivision (d) of Section 54956.9) | Discuss | |
| | Name of case: (Voices v. Arch Insurance Company, Santa Clara County Superior Court Case No: 22 CV 399500) | | |
| B. | CONFERENCE WITH LABOR NEGOTIATORS -- Unrepresented employee: CEO | Discuss | Kim Wisckol |
| C. | Public Employee Performance Evaluation -- Chief Executive Officer (Pursuant to Gov. Code Section 54957(b)(1).) | Discuss | |

VI. Reconvene Open Session

- | | | | |
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| A. | Report on action taken in closed session | FYI | Kim Wisckol |
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Purpose Presenter

VII. Board Business

A. CEO Contract

Vote Kim Wisckol

VIII. Closing Items

A. Adjourn Meeting

Vote Kim Wisckol