# Voices College-Bound Language Academies

## Board Meeting

**Date and Time**

Thursday December 12, 2019 at 3:00 PM PST

**Location**

1575 Mann Ave. Pinole, 94564; 17485 Monterey rd. Suite 201 Morgan Hill, 95037; 377 S 14th St. San Jose 951 12

**Instructions For Presentations To The Board By Parents and Citizens**

1. Agendas are available to all audience members at the meeting.
2. “Request to Speak” cards are available to all audience members who wish to speak on any agenda items or under the general category of “Opening Items: Public Comment.” Public Comment is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws (provisions of the Brown Act (Government Code Section 54954.2(a) and .3) which preclude any action being taken on any item not appearing on the posted agenda), the Board can only listen to your issue, not respond or take action. These presentations are limited to no more than 15 minutes total and 3 minutes per person. The Board may give direction to staff to respond to your concern.
3. You may also complete a “Request to Speak” card to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda items on your “Request to Speak” card and you will be given an opportunity to speak for up to 3 minutes when the board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address and adhere to the limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or majority of all, of the Board members shall be available for public inspection at 6840 Via del Oro, Suite 160. San Jose, CA 95119.
6. REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY: Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual

with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting the Executive Assistant at (408)791-1609 Ex.1052

7. All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Executive Director recommends approval of all consent items.
8. Members of the public attending a meeting conducted via teleconference need not give their name when entering the conference call.
9. All time duration are estimates and may run shorter or longer.

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## Agenda

| | | Purpose | Presenter | Time |
|---|---|---|---|---|
| **I.** | **Opening Items** | | | **3:00 PM** |
| | Opening Items | | | |
| **A.** | Record Attendance and Guests | | | |
| **B.** | Call the Meeting to Order | | | |
| **C.** | Approve Order of Agenda | Vote | | |
| **D.** | Public Comment (on items not on the Agenda) | | | |
| | Non-agenda items: No individual presentation shall be more than 3 minutes and the total time for this purpose shall not exceed 15 minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the board may give direction to staff following a presentation. | | | |
| **II.** | **Consent Items** | | | |
| **A.** | Approve Minutes | Approve Minutes | | |
| | Approve minutes for Emergency Board Meeting on November 11, 2019 | | | |
| **B.** | Approve Revised Policies | Vote | | |
| | Faculty & Staff Complaint Policy<br>Health and Safety Policy<br>Holiday Vacation and Leaves<br>Personnel and Benefits Policy | | | |

| | | Purpose | Presenter | Time |
|---|---|---|---|---|
| | Policy on Homeless Children Education<br>Standards of Conduct Policy<br>Student Staff Interaction Policy<br>Title IX Harassment Intimidation Discrimination and Bullying Policy<br>Uniform Complaint Policy<br>Fiscal Policy<br>Credit Card Authorization<br>Investment Policy | | | |
| **C.** | Approve J-13A Emergency Closure Form for West Contra Costa, Morgan Hill and Mt. Pleasant schools | Vote | | |
| **D.** | Approve School Accountability Report Card for Morgan Hill, Mt. Pleasant, Flagship and West Contra Co | Vote | | |
| **E.** | Approve Schwab Foundation Grant | Vote | | |
| **F.** | Approve Bank Account Revision | Vote | | |

## III. Closed Session

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| **A.** | Public Employee Performance Evaluation- CEO (Pursuant to Gov. Code Section 54957(b)(1).) | Discuss | | |

## IV. Reconvene Open Session

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| **A.** | Report on action taken in closed session | FYI | | |

## V. Board Business

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|---|---|---|---|---|
| **A.** | LCAP Revision Hearing for Mt. Pleasant | Discuss | Frances Teso | |
| **B.** | Approve LCAP Revision for Voices Mt. Pleasant | Vote | Frances Teso | |
| **C.** | Approve Reimbursement Resolution | Vote | | |

The board-approved resolution documenting an organization's official intent to reimburse itself for a facility expenditure (pre-development costs). At the time Voices goes to the tax-exempt bond market (5-7 years), this would provide Voices extra coverage that it may reimburse itself with the proceeds of the bond for certain expenditures made up to a year prior to the adoption of the resolution.

| | | Purpose | Presenter | Time |
|---|---|---|---|---|
| **D.** | Committee Updates<br><br>Fiscal and Governance Updates | FYI | | |
| **E.** | Fiscal and Academic Updates | FYI | | |
| **F.** | Approve 19-20 Interim Budgets for Morgan Hill, Mt. Pleasant, West Contra Costa and Flagship schools | Vote | Frances Teso | |
| **G.** | Approve Revision to Voices College-Bound Language Academies Bylaws | Vote | Frances Teso | |

## VI. Closing Items

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| **A.** | Adjourn Meeting | Vote | | |