Voices College-Bound Language Academies

Audit and Finance Committee Meeting

Date and Time

Wednesday September 28, 2016 at 3:00 PM PDT

Location

14271 Story Rd; San Jose, CA 95117

Alternative Teleconference Locations:

1134 Crane St, Menlo Park, CA 94025
252 Devonshire Blvd; San Carlos 74070

Instructions For Presentations To The Board By Parents and Citizens

1. Agendas are available to all audience members at the meeting.
2. “Request to Speak” cards are available to all audience members who wish to speak on any agenda items or under the general category of “Opening Items: Public Comment.” Public Comment is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws (provisions of the Brown Act (Government Code Section 54954.2(a) and .3) which preclude any action being taken on any item not appearing on the posted agenda), the Board can only listen to your issue, not respond or take action. These presentations are limited to no more than 15 minutes total and 3 minutes per person. The Board may give direction to staff to respond to your concern.
3. You may also complete a “Request to Speak” card to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda items on your “Request to Speak” card and you will be given an opportunity to speak for up to 3 minutes when the board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address and adhere to the limits set forth.

5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or majority of all, of the Board members shall be available for public inspection at 14271 Story Rd. San Jose, CA 95127.
6. REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY: Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting Mari DeSolorzano at (408)791-1609 Ex.1052
7. Members of the public attending a meeting conducted via teleconference need not give their name when entering the conference call.
8. All time duration are estimates and may run shorter or longer.

Agenda

I. Opening Items

Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

C. Public Comment

D. Approve Order of Agenda

II. Consent Item(s)

A. Approve Minutes 08/25/2016

III. Action Item(s)

A. Credit Card Policy Review and Recommendation

IV. Audit and Finance

Audit and Finance

A. Financial Results - August 2016

B. FY 15/16 Audit

Review and Discuss FY 15/16 Final Audit

V. Other Business

A. Director of Accounting Report

VI. Closing Items

A. Future Business

B. Adjourn Meeting