APPROVED

BEATRICE MAYES INSTITUTE
A WONDERLAND INC. SCHOOL

Beatrice Mayes Institute

Minutes

WEEA Board Meeting

Date and Time
Wednesday December 20, 2023 at 6:30 PM

Location
Beatrice Mayes Institute
5807 Calhoun Rd.
Houston, TX 77049

Directors Present
G. Thomas, J. Greenberg, J. Keeton, M. Taylor (remote), R. Caine

Directors Absent
A. Berry, Ed.D., B. Gilbert

Ex Officio Members Present
C. Mayes

Guests Present
Ron Wilson (remote), S. Shahid, Tiffany Chatman

I. Opening Items

A. Record Attendance

B.

Call the Meeting to Order

J. Greenberg called a meeting of the board of directors of Beatrice Mayes Institute to order on Wednesday Dec 20, 2023 at 6:43 PM.

C. Approve Minutes

J. Keeton made a motion to approve the minutes from WEEA Board Meeting on 11-15-23.
G. Thomas seconded the motion.
The board **VOTED** to approve the motion.

II. Superintendent Update

A. Superintendent Report

Mr. Mayes provided an update on the following:

- Enrollment - 469 students
- Faculty/Staff - 71 (FTEs)(down from 72 FTE's)
- Demographics - 98% students are African-American; the remaining 2% are Latino, 81% of our students are economically disadvantaged, 10.2% of our students receive Special Education services.
- Testing - Third grade tested very well in Benchmark Testing.
- CSGF FPO Communications Grant ($45K) finalists will be selected mid-January.
- Applying for one grant in December with the Medallion Foundation - $30K (STEAM).
- Scheduling time on calendars to develop scope outlines and identifying new grants to target.
- Mr. Mayes presented the findings from school attorney, Denise Pierce.
- New staff hired: Ambroshia Hunter-Perry (HR Coordinator) and Johnathan Shello (Business Services Coordinator).
- Beatrice Mayes Legacy Celebration scheduled for October 12, 2024 at BMI.
- Ribbon cutting ceremony on Feb. 21, 2024 at BMI. Invitations go out in early January.
- Discussed "Wonderland Way" contract. (SEE ATTACHED BMI LEGAL AND MARKET ANALYSIS)

Fund Development:

Tiffany Chatman presented the following:
(SEE ATTACHED BOARD REPORT)

III. Finance

A. Finance Review

Mr. Ron Wilson, Chief Financial Officer presented the following:
(SEE ATTACHED REPORT)

Audit draft possibly ready 1/15/24.
Request to move board meeting to 1/24/24 to allow time to review audit draft.

IV. Academic Excellence Committee

A. CSGF Advocacy

- Dr. Berry is the new CSGF Advocacy Board member. Advocacy will be added to future board meetings.
- State Representative Cunningham attended an assembly at BMI.
- Rep. Cunningham did a presentation to introduce the newly elected student council.

V. Closing Items

A. Adjourn Meeting

G. Thomas made a motion to Adjourn Meeting.
J. Keeton seconded the motion.
The board **VOTED** to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:30 PM.

Respectfully Submitted,
J. Greenberg