

**BEATRICE MAYES  
INSTITUTE**  
A WONDERLAND INC. SCHOOL

Beatrice Mayes Institute

**Minutes**

WEEA Board Meeting

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**Date and Time**

Wednesday December 20, 2023 at 6:30 PM

**Location**

Beatrice Mayes Institute  
5807 Calhoun Rd.  
Houston, TX 77049

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**Directors Present**

G. Thomas, J. Greenberg, J. Keeton, M. Taylor (remote), R. Caine

**Directors Absent**

A. Berry, Ed.D., B. Gilbert

**Ex Officio Members Present**

C. Mayes

**Non Voting Members Present**

C. Mayes

**Guests Present**

Ron Wilson (remote), S. Shahid, Tiffany Chatman

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**I. Opening Items**

**A.**

## Record Attendance

### B. Call the Meeting to Order

J. Greenberg called a meeting of the board of directors of Beatrice Mayes Institute to order on Wednesday Dec 20, 2023 at 6:43 PM.

### C. Approve Minutes

J. Keeton made a motion to approve the minutes from WEEA Board Meeting on 11-15-23.

G. Thomas seconded the motion.

The board **VOTED** to approve the motion.

## II. Superintendent Update

### A. Superintendent Report

Mr. Mayes provided an update on the following:

- Enrollment - 469 students
- Faculty/Staff - 71 (FTEs)(down from 72 FTE's)
- Demographics - 98% students are African-American; the remaining 2% are Latino, 81% of our students are economically disadvantaged, 10.2% of our students receive Special Education services.
- Testing - Third grade tested very well in Benchmark Testing.
- CSGF FPO Communications Grant (\$45K) finalists will be selected mid-January.
- Applying for one grant in December with the Medallion Foundation - \$30K (STEAM).
- Scheduling time on calendars to develop scope outlines and identifying new grants to target.
- Mr. Mayes presented the findings from school attorney, Denise Pierce.
- New staff hired: Ambroshia Hunter-Perry (HR Coordinator) and Johnathan Shello (Business Services Coordinator).
- Beatrice Mayes Legacy Celebration scheduled for October 12, 2024 at BMI.
- Ribbon cutting ceremony on Feb. 21, 2024 at BMI. Invitations go out in early January.
- Discussed "Wonderland Way" contract. (SEE ATTACHED BMI LEGAL AND MARKET ANALYSIS)

Fund Development:

Tiffany Chatman presented the following:  
(SEE ATTACHED BOARD REPORT)

### III. Finance

#### A. Finance Review

Mr. Ron Wilson, Chief Financial Officer presented the following:  
(SEE ATTACHED REPORT)

Audit draft possibly ready 1/15/24.

Request to move board meeting to 1/24/24 to allow time to review audit draft.

### IV. Academic Excellence Committee

#### A. CSGF Advocacy

- Dr. Berry is the new CSGF Advocacy Board member. Advocacy will be added to future board meetings.
- State Representative Cunningham attended an assembly at BMI.
- Rep. Cunningham did a presentation to introduce the newly elected student council.

### V. Closing Items

#### A. Adjourn Meeting

G. Thomas made a motion to Adjourn Meeting.

J. Keeton seconded the motion.

The board **VOTED** to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:30 PM.

Respectfully Submitted,  
J. Greenberg