APPROVED

BEATRICE MAYES INSTITUTE
A WONDERLAND INC. SCHOOL

Beatrice Mayes Institute

Minutes

WEEA Board Meeting

Date and Time
Wednesday July 19, 2023 at 6:30 PM

Location
Beatrice Mayes Institute
5807 Calhoun Rd.
Houston, TX 77021

Virtual Access

Directors Present
A. Berry, Ed.D., B. Gilbert, J. Greenberg, J. Keeton, M. Taylor (remote)

Directors Absent
G. Thomas, R. Caine

Ex Officio Members Present
C. Mayes

Guests Present
Paul King, S. Shahid, Tiffany Chatman

I. Opening Items

A.

Record Attendance and Determine Quorum Present

B. Call the Meeting to Order

J. Greenberg called a meeting of the board of directors of Beatrice Mayes Institute to order on Wednesday Jul 19, 2023 at 6:39 PM.

C. Reading of the Minutes

A. Berry, Ed.D. made a motion to approve the minutes from WEEA Board Meeting on 05-17-23.
J. Keeton seconded the motion.
The board **VOTED** to approve the motion.

II. Superintendent Update

A. Employee Handbook

Introduced Tiffany Chatman - Development Coordinator

Updates:

-Science Lab is now being used as an office space.
-Welcome Week - August 7-11, 2023.
-August 11, 2023 - School Convocation at good Hope Baptist Church at 7pm.
-Construction is slightly behind.
-Non-paid accelerated process.
-Windows will be installed next week.
-Elementary needs flooring and sheetrock - starting next week.

-Middle School History teacher resigned today.
-Interviews for History teacher are scheduled for tomorrow.

-School attorney drafting contract to hold teachers for a year after certification.

-Enrollment expectation -522.
-One kindergarten class still needs to be filled.

-Announced passing of Tamoria Jones and Alumni Josiah Kelly.

-Discussion on competitive teacher salaries.

-Employee Handbook overview of changes.
A. Berry, Ed.D. made a motion to Approve Beatrice Mayes Institute Employee Handbook.
B. Gilbert seconded the motion.
The board **VOTED** to approve the motion.

III. Academics

A. Academic Excellence

-Last meeting held June 2023.
-Academic Committee voted to approve student mental health application.
-New counselor be involved in implementing application.
-The counselor will be hired to start working with students before the new school is ready.

-Student handbook submitted to attorneys and it has been reviewed.

-TEKS Certification Process explained to Board.

B. Gilbert made a motion to Beatrice Mayes Institute Student Handbook.
J. Keeton seconded the motion.
The board **VOTED** to approve the motion.
B. Gilbert made a motion to TEKS Certification Form.
J. Keeton seconded the motion.
The board **VOTED** to approve the motion.

IV. Finance

A. Finance Committee

Medeina gave overview of 2023-24 Budget
Vote needed on 2023-2024 Budget

A. Berry, Ed.D. made a motion to Approve 2023-2024 Budget.
B. Gilbert seconded the motion.
The board **VOTED** to approve the motion.
A. Berry, Ed.D. made a motion to Approve Contractors Request Form 2023-2024.
J. Keeton seconded the motion.
The board **VOTED** to approve the motion.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:50 PM.

Respectfully Submitted,
J. Greenberg