APPROVED

BEATRICE MAYES INSTITUTE
A WONDERLAND INC. SCHOOL

# Beatrice Mayes Institute

# Minutes

## Regular Board Meeting

**Date and Time**
Wednesday May 18, 2022 at 6:30 PM

**Directors Present**
A. Berry, Ed.D., B. Gilbert, G. Thomas, J. Greenberg, J. Keeton, R. Caine

**Directors Absent**
M. Taylor

**Ex Officio Members Present**
C. Mayes

**Guests Present**
Allonna Snipes, Dedra Johnson, S. Shahid

### I. Opening Items

**A. Record Attendance and Determine Quorum Present**

**B. Call the Meeting to Order**

J. Greenberg called a meeting of the board of directors of Beatrice Mayes Institute to order on Wednesday May 18, 2022 at 6:30 PM.

**C.**

### Reading of the Minutes

A. Berry, Ed.D. made a motion to approve the minutes from Regular Board Meeting on 04-20-22.
G. Thomas seconded the motion.
The board **VOTED** to approve the motion.

## II. Superintendent Updates

### A. Organizational Update

- Currently working on the Strategic Plan and adding missing pieces.
- Interviewed candidates for the HR position this week.
- Multiple interviews, one candidate accepted another job and the other candidate did not show. We selected a candidate that we like, offer letter has been sent and we are waiting on the response.
- Selected HR candidate will need to learn education.

Enrollment

- Planning for an enrollment of 510 for the 2022-23 school year.
- 477 students confirmed as of today.
- 63 applications in process.
- Technically enrollment is complete. Biggest hurdle is to fill all kindergarten seats.
- Enrollment team worked hard to complete the goal. Worked evenings and Saturdays.

## III. Academic Update

### A. Agreement Review

- Testing almost complete.
- End of the year MAP Testing is next week.
- STAAR Testing is complete.
- MCLASS Testing is complete.
- K-2nd grade completed MCLASS testing during STAAR
- Averages from 2019 and 2022 to compare.
- 2021 scores cannot be used.

- Summer Enrichment Program begins June 13, 2022 and ends July 7, 2022.
- SPED students invited first for Summer Enrichment Program.
- Students assisted under HB4545 invited for Summer Enrichment Program.
- Teacher recommended invites went out last.
- Summer Enrichment Program is Monday-Thursday from 7:30am-12:30pm.

- Parents requested an all day program.

- Retention list is complete. First year retaining students since the pandemic began.
- Parents of retained students have been informed.
- Nine elementary students have been retained.

- 91% of faculty/staff will be returning.
- Current openings:
    - K-3rd Technology
    - Middle School History
    - Middle School Science
    - Middle School Technology (Filled)
    - K-3rd Physical Education
- University of Houston Tutors loved BMI.
- Tutors requested to work during the Summer Enrichment Program and the upcoming school year.
- Director of Student Achievement candidate begins this summer. Focus on 4th and 5th Math Growth Plan.
- Summer work will include calendar planning, curriculum planning and attendance.
- SPED Coordinator will lead The Summer Enrichment Program.
- STEAM - We placed in the 2022 Ecobot Challenge.
- More resumes needed for teachers, referrals are requested.
- STAAR results come back mid-June.

## IV. Discuss Formation of Board Academic Committee

### A. Board Academic Committee

- Dr. Almitra Berry will lead the Board Academic Committee.
- Selects BMI Chief Academic Officer, Ms. Dedra Johnson and Christina Pipkin (Math and STEAM) to be on the committee.
- Meetings will be minimal.
- First meeting will be in June 2022.

## V. Fund Development

### A. Capital Campaign

- Fundraising total -$10,086,000.
- Working to determine how much fundraising will be needed long term and short term.
- Final GMP due Friday, May 20, 2022.

- Loans will come from EFF low market rate.
- Has an Academic Requirement.
- Currently working on Board Academic Committee Formation.
- Expecting to receive approval in one week.
- July closing - groundbreaking.
- Tour with Herzstein was open and exciting.
- BMI invited to apply for quarter of a million dollar Herzstein Grant in July 2022.
- Grant requires naming a classroom, hallway, etc.
- Month of June - will work on more cultivation.
- Plan to schedule tours during summer school.
- Expected to apply for a grant with the Alexander Foundation and O'Quinn Foundation.
- Ramon Manning wants to host a fundraising event - end of June.
- Drew Masterson of Masterson Advisors is expecting the loans to close 7/13/22.
- Taylor Construction Management (TCM) will have a representative at our next board meeting, June 15, 2022.
- Plan to start trying to keep GMP low after closing.
- Requested a 5 year call instead of 9 year call.
- Resolution needs to be completed early. Attorneys will be contacted to create board resolution.
- Dr. Almitra Berry moved to have attorneys draft board resolution for fees not to exceed $1.5 million.
- James Keeton seconded.
- All approved.

## VI. Miscellaneous Items

### A. Miscellaneous Discussion

- Discussed June 2022 Board Meeting.
- C. Mayes may testify in Austin on May 24, 2022 for HB4545.
- Next Board Meeting is June 15, 2022.
- Incerease Superintendent salary immediately to $160,000 per year.
- Create metrics for salary growth.
- Create 3 year contract.
- Board will draft contract to approve.
- Contract draft due for June 15, 2022 board meeting.
- Discuss Superintendent salary and contract.

## VII. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:44 PM.

Respectfully Submitted,
J. Greenberg