

APPROVED

**BEATRICE MAYES  
INSTITUTE**  
A WONDERLAND INC. SCHOOL

Beatrice Mayes Institute

**Minutes**

Regular Board Meeting

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**Date and Time**

Wednesday May 18, 2022 at 6:30 PM

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**Directors Present**

A. Berry, Ed.D., B. Gilbert, G. Thomas, J. Greenberg, J. Keeton, R. Caine

**Directors Absent**

M. Taylor

**Ex Officio Members Present**

C. Mayes

**Non Voting Members Present**

C. Mayes

**Guests Present**

Allonna Snipes, Dedra Johnson, S. Shahid

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**I. Opening Items**

**A. Record Attendance and Determine Quorum Present**

**B. Call the Meeting to Order**

J. Greenberg called a meeting of the board of directors of Beatrice Mayes Institute to order on Wednesday May 18, 2022 at 6:30 PM.

### **C. Reading of the Minutes**

A. Berry, Ed.D. made a motion to approve the minutes from Regular Board Meeting on 04-20-22.

G. Thomas seconded the motion.

The board **VOTED** to approve the motion.

## **II. Superintendent Updates**

### **A. Organizational Update**

- Currently working on the Strategic Plan and adding missing pieces.
- Interviewed candidates for the HR position this week.
- Multiple interviews, one candidate accepted another job and the other candidate did not show. We selected a candidate that we like, offer letter has been sent and we are waiting on the response.
- **Selected HR candidate will need to learn education.**

#### **Enrollment**

- Planning for an enrollment of 510 for the 2022-23 school year.
- 477 students confirmed as of today.
- 63 applications in process.
- Technically enrollment is complete. Biggest hurdle is to fill all kindergarten seats.
- Enrollment team worked hard to complete the goal. Worked evenings and Saturdays.

## **III. Academic Update**

### **A. Agreement Review**

- Testing almost complete.
  - End of the year MAP Testing is next week.
  - STAAR Testing is complete.
  - MCLASS Testing is complete.
  - K-2nd grade completed MCLASS testing during STAAR
  - Averages from 2019 and 2022 to compare.
  - 2021 scores cannot be used.
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- Summer Enrichment Program begins June 13, 2022 and ends July 7, 2022.
  - SPED students invited first for Summer Enrichment Program.

- Students assisted under HB4545 invited for Summer Enrichment Program.
- Teacher recommended invites went out last.
- Summer Enrichment Program is Monday-Thursday from 7:30am-12:30pm.
- Parents requested an all day program.
  
- Retention list is complete. First year retaining students since the pandemic began.
- Parents of retained students have been informed.
- Nine elementary students have been retained.
  
- 91% of faculty/staff will be returning.
- Current openings:
  - K-3rd Technology
  - Middle School History
  - Middle School Science
  - Middle School Technology (Filled)
  - K-3rd Physical Education
- University of Houston Tutors loved BMI.
- Tutors requested to work during the Summer Enrichment Program and the upcoming school year.
- Director of Student Achievement candidate begins this summer. Focus on 4th and 5th Math Growth Plan.
- Summer work will include calendar planning, curriculum planning and attendance.
- SPED Coordinator will lead The Summer Enrichment Program.
- **STEAM - We placed in the 2022 Ecobot Challenge.**
- More resumes needed for teachers, referrals are requested.
- STAAR results come back mid-June.

#### **IV. Discuss Formation of Board Academic Committee**

##### **A. Board Academic Committee**

- Dr. Almitra Berry will lead the Board Academic Committee.
- Selects BMI Chief Academic Officer, Ms. Dedra Johnson and Christina Pipkin (Math and STEAM) to be on the committee.
- Meetings will be minimal.
- First meeting will be in June 2022.

#### **V. Fund Development**

##### **A. Capital Campaign**

- Fundraising total -\$10,086,000.

- Working to determine how much fundraising will be needed long term and short term.
- Final GMP due Friday, May 20, 2022.
- Loans will come from EFF low market rate.
- Has an Academic Requirement.
- Currently working on Board Academic Committee Formation.
- Expecting to receive approval in one week.
- July closing - groundbreaking.
- Tour with Herzstein was open and exciting.
- BMI invited to apply for quarter of a million dollar Herzstein Grant in July 2022.
- Grant requires naming a classroom, hallway, etc.
- Month of June - will work on more cultivation.
- Plan to schedule tours during summer school.
- **Expected to apply for a grant with the Alexander Foundation and O'Quinn Foundation.**
- Ramon Manning wants to host a fundraising event - end of June.
- Drew Masterson of Masterson Advisors is expecting the loans to close 7/13/22.
- Taylor Construction Management (TCM) will have a representative at our next board meeting, June 15, 2022.
- Plan to start trying to keep GMP low after closing.
- Requested a 5 year call instead of 9 year call.
- Resolution needs to be completed early. Attorneys will be contacted to create board resolution.
- Dr. Almitra Berry moved to have attorneys draft board resolution for fees not to exceed \$1.5 million.
- James Keeton seconded.
- All approved.

## **VI. Miscellaneous Items**

### **A. Miscellaneous Discussion**

- Discussed June 2022 Board Meeting.
- C. Mayes may testify in Austin on May 24, 2022 for HB4545.
- Next Board Meeting is June 15, 2022.
- Increase Superintendent salary immediately to \$160,000 per year.
- Create metrics for salary growth.
- Create 3 year contract.
- Board will draft contract to approve.
- Contract draft due for June 15, 2022 board meeting.
- Discuss Superintendent salary and contract.

## **VII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:44 PM.

Respectfully Submitted,  
J. Greenberg