APPROVED

BEATRICE MAYES INSTITUTE
A WONDERLAND INC. SCHOOL

Beatrice Mayes Institute

Minutes

Special Board Meeting

Date and Time
Tuesday October 19, 2021 at 6:30 PM

Location
Beatrice Mayes Institute
Middle School Building

Wonderland Inc. Special Board Meeting

Directors Present
A. Berry, Ed.D., G. Thomas, J. Greenberg, R. Caine

Directors Absent
B. Gilbert, C. Oliver, D. Roberts, J. Keeton

Ex Officio Members Present
C. Mayes

Guests Present
S. Shahid, jgreenberg@altaep.com

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

G. Thomas called a meeting of the board of directors of Beatrice Mayes Institute to order on Tuesday Oct 19, 2021 at 6:35 PM.

C. New Board Members

A. Berry, Ed.D. made a motion to Approve.
R. Caine seconded the motion.
The board **VOTED** to approve the motion.

D. Board action - New Board Chair

A. Berry, Ed.D. made a motion to Approve.
R. Caine seconded the motion.
Mrs. Gloria Thomas resigned her position as Board Chair. Joe Greenberg assumes the position as the new Board Chair.
The board **VOTED** to approve the motion.

II. Academic Excellence

A. 1st 6-Weeks Report (Highlight the Attendance Rate)

- Mr. C. Mayes gave 1st 6 weeks report
- BMI's current enrollment is 457
- Enrollment goal is 501
- 20 Kindergarten students who enrolled did not attend
- 50 1 st-5th grade students are being homeschooled or learning virtually
- Now that school is in session, there are students who were previously enrolled but did not attend who are trying to return to BMI
- BMI's general daily attendance rate is 98%
- Some parents refused to sign the waiver to take home a ChromeBook. The ChromeBooks contain the digital textbooks for BMI's curriculum.

B. PEIMS Report - due 10.29.21

- PEIMS Report due 10/29/21
- All reports on time and complete
- Ahead of schedule
- Devin Porterie is the Registrar
- Charter School Success assists BMI with PEIMS Reporting

C. 7th Grade Reading Instruments and Guidance Waiver

A. Berry, Ed.D. made a motion to Provide authority for Superintendent Christopher Mayes to have 7th Grade Instrument Waiver and Guidance Waiver completed.

G. Thomas seconded the motion.
The board **VOTED** to approve the motion.

III. CEO Support And Eval

A. COVID 19 Update

Mr. C. Mayes provided reported COVID-19 cases on the BMI campus.

- Post Labor Day Holiday, BMI had 26 COVID-19 cases and some close-contact situations on campus. Cases were primarily students who were around exposed family members. BMI responded by following protocols and quarantine mandates. There have been no further incidents and all of the COVID-19 cases and close contact incidents have since been resolved.
- BMI encourages masks to be worn on campus. Student and teacher desks are equipped with face shields. One student refuses to wear a mask or use the face shield.
- Prior to entering the buildings on campus,BMI staff provides masks to those who do not have or forget to bring their mask. Many parents who are aware of this have begun to rely on BMI to provide masks, so the supply of masks is running low.

B. Active Shooter Drill

Mr. C. Mayes explained the following:

- Active Shooting Drill upcoming training for faculty and staff
- Student withdrawing claiming being picked on
- Teachers were told to make sure they document student behaviors for records
- Plans to have a training for the students

C. Fire Drill

IV. Finance

A. Fund Development Update

Revised campus from 97K to 85K sqft.
$17 million project
Donors who have donated:
- Houston Endowment - $2 million
- Brown Foundation - $1 million
- Joe Greenberg - $1 million
- Duncan Foundation (INVITE) $1 million
- Kinder Foundation
-Cullen Foundation

11/3/21 - Wonderland Inc. 55th Anniversary Dinner 5pm-6:30pm @ Maggiano's Post Oak
11/29/21 - Giving Tuesday

B. Update with Audit Progress

Mr. C. Mayes reported the following:

- First week of November begins the audit process
- Audit has not been presented to the Board yet
- Superintendent Checklist for Charters and ISD's highlighting what needs to be looked at
- Provided update on Paul King's assistance to the financial team, proper coding and corrections...C. Mayes gave details
- ETA was June 2021
- We will remain with same auditor
- We should see a difference in what comes to the table in the audit.
- C. Mayes explained the audit process

C. Depository Contract

V. Governance

A. Governance Report (Due December 1st)

B. Board Training

Provide Succession Plan to Board Members
Upcoming Board Training at TPCSA Conference on Thursday, October 28th
Some Board Member will attend face to face and others will attend the TPCSA Conference virtually.

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:55 PM.

Respectfully Submitted,
S. Shahid