

DRAFT



AIMS K-12
COLLEGE PREP
CHARTER DISTRICT

AIMS K-12 College Prep Charter District

Minutes

AIMS Special Board Meeting

Date and Time

Wednesday July 22, 2026 at 5:00 PM

Location

Date:

Wednesday, July 22, 2026

Location:

171 12th Street, Oakland, CA 94607

*Members of the public, staff, and faculty may join virtually at:

<https://us05web.zoom.us/j/4853268122?pwd=Mk9yUUdzRFdkVzBFMzIQeVVDUFIrUT09>

Meeting ID: 485 326 8122

Passcode: AIMS

AIMS is committed to ensuring accessible participation for individuals with disabilities. Disability-related modifications or accommodations needed to take part in this meeting may be requested by contacting **Abigail Genova at 510-220-1730 at least 24 hours in advance**, if possible, so appropriate arrangements can be made.

The meeting agenda will be posted at least 24 **hours** prior to the scheduled meeting time.
171 12th Street, Oakland, CA 94607

*Members of the public, staff, and faculty may join virtually at:

Join Zoom Meeting

<https://us06web.zoom.us/j/87594605508?pwd=7SSXWXx9FN7mP2gIp1YbkkoWRshdkQ.1>

One tap mobile

+12532050468,,6614266860#,,,,*071330# US

+12532158782,,6614266860#,,,,*071330# US (Tacoma)

Meeting ID: 661 426 6860

Passcode: 071330

Find your local number: <https://us02web.zoom.us/u/kb9RJj161W>

AIMS does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Abigail Genova has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in open and public meetings at AIMS. Please notify **Abigail Genova at (510) 220-1730 at least 24 hours in advance** of any disability accommodations being needed in order to participate in the meeting.

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Meeting ID: 661 426 6860

Passcode: 071330

Find your local number: <https://us02web.zoom.us/u/kb9RJj161W>

Teleconference Location(s):

Director Leung

6281 Beach Blvd.,

Suite #150

Buena Park, CA 90621

Accessibility Notice

AIMS does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs, activities, or public meetings. In compliance with the Americans with Disabilities Act (ADA) and applicable California law, individuals with disabilities who require reasonable accommodations or modifications to participate in an open and public meeting of the AIMS Board of Directors are encouraged to submit a request in advance of the meeting.

Abigail Genova has been designated as the contact person for disability-related accommodation requests. Please contact Abigail at (510) 220-1730 at least twenty-four (24) hours prior to the meeting to request accommodations needed to participate.

Directors Present

K. Kean, M. Sweet, S. Leung (remote)

Directors Absent

T. Lacsado

Guests Present

A. Genova, L. Huffman

I. Opening Items

A. Call the Meeting to Order

K. Kean called a meeting of the board of directors of AIMS K-12 College Prep Charter District to order on Wednesday Jul 22, 2026 at 5:05 PM.

B. Record Attendance

C. Establishment of Quorum

Quorum is established with Director Leung, Director Sweet and Director Kean present.

D. Adopt Agenda

M. Sweet made a motion to adopt the agenda.
S. Leung seconded the motion.
The board **VOTED** to approve the motion.

E. Public Comment on Action Items

No public comment on action items.

F. Public Comment on Closed Session Items

No public comment on closed session items.

II. Closed Session

A. Pursuant to California Government Code §54957

Director Kean called into closed session at 5:10 PM.

B. Report Out from Closed Session

Director Kean reported out from closed session at 6:18 PM.

Discussed personnel matters. No action.

III. Action Items

A. Employment, Job Descriptions, Organizational Structure

M. Sweet made a motion to change Director job title to Chief Operating Officer Position.

K. Kean seconded the motion.

Director of Enrollment, Operations, Communications, Facilities/IT -> Chief Operating Officer,

Bring together departments

Give superintendent space to shape the role

Start position within the director salary scale at step 5

The board **VOTED** to approve the motion.

K. Kean made a motion to improve Compliance Coordinator position.

M. Sweet seconded the motion.

Benefits & Contracts Coordinator -> Compliance Coordinator

The board **VOTED** to approve the motion.

M. Sweet made a motion to approve of Manager of Operations position.

S. Leung seconded the motion.

The board **VOTED** to approve the motion.

Evaluate organizational chart & salary schedule: Superintendent follow-up

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:26 PM.

Respectfully Submitted,
K. Kean

Accessibility Notice:

In compliance with the Americans with Disabilities Act (ADA) and applicable California law, requests for accommodations or modifications to participate in this meeting should be made to **Abigail Genova** at **(510) 220-1730** as soon as possible before the meeting.

Positing Notice:

This notice and agenda are posted in accordance with the requirements of the Ralph M. Brown Act. The agenda was posted at least **24 hours prior to the commencement of the meeting** at **171 12th St Oakland, CA, 94608** and on the Charter School's website at **www.aimsk12.org**.

Posted on: July 21, 2026 by 5:00 PM

By: Abigail Genova, Board Executive Assistant