

APPROVED



# AIMS K-12 COLLEGE PREP CHARTER DISTRICT

## AIMS K-12 College Prep Charter District

### Minutes

#### AIMS Regular Board Meeting

---

**Date and Time**

Tuesday December 9, 2025 at 5:00 PM

**Location**

171 12th Street, Oakland, CA 94607

Members of the public, staff, and faculty may join virtually at:

<https://us05web.zoom.us/j/4853268122?pwd=Mk9yUUdzRFdkVzBFMzIQeVVDUFrUT09>

Meeting ID: 485 326 8122

Passcode: rcjFZ5

[Click here to Submit Public Comment - https://bit.ly/aimsboardcomment](https://bit.ly/aimsboardcomment)

AIMS is committed to ensuring accessible participation for individuals with disabilities. Disability-related modifications or accommodations needed to take part in this meeting may be requested by contacting **Suzen Chu** at **510-390-1624** at least 24 hours in advance, if possible, so appropriate arrangements can be made.

The meeting agenda will be posted at least 72 hours prior to the scheduled meeting time.

---

**Directors Present**

K. Kean, M. Menendez, M. Sweet, S. Leung

**Directors Absent**

J. Hinton, T. Lacsado

**Guests Present**

---

A. Banihashemi, A. Lee, C. Jordan (remote), J. Brown (remote), J. Li, Jose Kabeer (External), Lionell Andrews (remote), Maria Sacramento (remote), Miles Denniston (CSMC) (remote), Osondu Harambe (remote), S. Chu

---

## I. Opening Items

### A. Call the Meeting to Order

K. Kean called a meeting of the board of directors of AIMS K-12 College Prep Charter District to order on Tuesday Dec 9, 2025 at 5:07 PM.

### B. Record Attendance and Guests

### C. Adoption of Agenda

M. Sweet made a motion to The agenda was adopted. The Board approved a motion to defer approval of prior meeting minutes and the election of officers to the January meeting.

S. Leung seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

T. Lacsado Absent

J. Hinton Absent

M. Sweet Aye

S. Leung Aye

K. Kean Aye

### D. Public Comment on Agenda Items

Public comment was received regarding Board monitoring practices, community engagement, student outcomes, and enrollment.

### E. Public Comment on Non-Agenda Items

Additional public comment was received recognizing recent student scholarship achievements and encouraging the Board to continue highlighting student success.

## II. Reports

### A. Board Report

The Board reviewed the Governance Work Plan, including plans to align community engagement with the annual LCAP and school site planning cycle beginning January 2026.

### B. Governance Work Plan

Updates were provided on community engagement planning, Board role descriptions, and committee scheduling. Governance and Finance Committees will resume regular meetings in January.

**C. Executive Director's Memo**

The Executive Director provided updates on district operations, including MOU and LCAP compliance, credentialing progress, safety planning, instructional systems (PBIS/MTSS), enrollment stability, leadership appointments, and budget stabilization.

**D. ACOE MOU Progress Update / Report**

Staff reported continued monthly collaboration with ACOE and WestEd, use of a new tracking tool to monitor deliverables, and progress toward compliance goals.

**E. Complaints Update**

No complaints were reported for the month of December.

**F. AIMS Way Plan Updates**

The Board reviewed progress on AIMS Way Plans and expressed concern regarding incomplete plans, particularly at the high school level. Staff committed to continued progress and future updates.

**G. K-12 Financial Report thru Oct 2025**

The Board received unaudited financial reports, noting early-year deficits typical of charter school cash flow and overall fiscal stability across all schools.

**III. Action Items**

**A. Election of Officers - Nominations and Vote**

**The item was skipped**, with the election deferred to a future meeting when the full Board is present and prepared for nominations.

**B. New Job Descriptions**

S. Leung made a motion to Approve.

K. Kean seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

T. Lacsado Absent

M. Sweet Aye

K. Kean Aye

S. Leung Aye

J. Hinton Absent

**C. AIMS MS First Interim Reports**

M. Sweet made a motion to Approve.

S. Leung seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

K. Kean Aye

M. Sweet Aye

T. Lacsado Absent

S. Leung Aye

J. Hinton Absent

**D. AIPCS II First Interim Reports**

M. Sweet made a motion to Approve.

S. Leung seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

S. Leung Aye

K. Kean Aye

J. Hinton Absent

M. Sweet Aye

T. Lacsado Absent

**E. AIMS HS First Interim Reports**

M. Sweet made a motion to Approve.

S. Leung seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

K. Kean Aye

S. Leung Aye

M. Sweet Aye

T. Lacsado Absent

J. Hinton Absent

**F. Amplify Invoice**

K. Kean made a motion to Approve.

M. Sweet seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

J. Hinton Absent

K. Kean Aye

M. Sweet Aye

**Roll Call**

S. Leung Aye

T. Lacsado Absent

**IV. Closed Session**

**A. Public Comment on Closed Session items**

No public comments were received.

**B. Recess to Closed Session**

The Board went into closed session at 6:45 PM.

The Board convened in closed session to discuss the Executive Director's evaluation and goals for the 2025–26 school year.

No reportable action was taken.

**V. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:35 PM.

Respectfully Submitted,

K. Kean

**B. Accessibility Notice**

Accessibility accommodations were made available in accordance with posted notice.

**C. Agenda Posting Certification**

The agenda was posted in compliance with the Brown Act.