

APPROVED



# AIMS K-12 COLLEGE PREP CHARTER DISTRICT

## AIMS K-12 College Prep Charter District

### Minutes

#### AIMS Board Meeting

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#### Date and Time

Tuesday September 16, 2025 at 4:30 PM

#### Location

171 12th Street, Oakland, CA 94607

Members of the Board will be Joining from the listed addresses below:

President Jaime Colly: 4121 Laguna Avenue, Oakland, CA 94602

Vice President Kimi Kean: 4153 Fruitvale Ave, Oakland, CA 94602

Members of the public, staff, and faculty may join virtually at:

Join Zoom Meeting

<https://us02web.zoom.us/j/6614266860?pwd=czlxWTUwZlZ5Zm41QkhsVXFMTDI3dz09>

Meeting ID: 661 426 6860

Passcode: Pu2kiv

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One tap mobile

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+12532158782,,6614266860#,,,,\*071330# US (Tacoma)

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Meeting ID: 661 426 6860

Passcode: 071330

Find your local number: <https://us02web.zoom.us/j/6614266860>

AIMS does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Ahsjanae Hutchings has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in open and public meetings at AIMS. Please notify Ahsjanae Hutchings at (510) 504-6898 at least 24 hours in advance of any disability accommodations being needed in order to participate in the meeting.

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**Directors Present**

J. Colly (remote), J. Hinton, K. Kean (remote), M. Sweet, S. Leung

**Directors Absent**

C. Edington

**Guests Present**

A. Hutchings, M. Menendez

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**I. Opening Items**

**A. Call the Meeting to Order**

J. Colly called a meeting of the board of directors of AIMS K-12 College Prep Charter District to order on Tuesday Sep 16, 2025 at 4:36 PM.

**B. Record Attendance and Guests**

**C. Adoption of Agenda**

J. Colly made a motion to Adopt the agenda.  
M. Sweet seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

J. Hinton    Aye

**Roll Call**

M. Sweet Aye  
S. Leung Aye  
K. Kean Aye  
C. Edington Absent  
J. Colly Aye

**D. Public Comment on Agenda Items**

**E. Public Comment on Non-Agenda Items**

**II. Approve Board Meeting Minutes**

**A. AIMS Board Meeting: Minute Approvals 8/26/2025**

J. Colly made a motion to approve the minutes from AIMS Board Meeting on 08-26-25.  
S. Leung seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

J. Hinton Aye  
M. Sweet Aye  
C. Edington Absent  
K. Kean Aye  
J. Colly Aye  
S. Leung Aye

**III. Information**

**A. President's Report**

President Colly expressed her gratitude to each board member for their continued commitment and dedication as they returned for another year of service on the board. She also extended heartfelt thanks to all staff members for their exceptional efforts in meeting deadlines related to the Memorandum of Understanding (MOU). Additionally, she recognized and appreciated Interim Executive Director Marco Menendez for stepping up and providing strong leadership to AIMS during this transitional period.

**B. Board Report**

Director Megan Sweet expressed her heartfelt gratitude to the staff and board members for their active participation and presence during the recently concluded committee meetings.

**C. Executive Director Memo**

Director Sweet emphasized that the memo for the next board meeting should focus on our enrollment goals established through AIMS. It should also incorporate insights from the Director of Enrollment regarding progress and strategies.

The board remains encouraged by current enrollment projections and is keen to understand the steps being taken to maintain and enhance this momentum. The memo should cover both quantitative achievements and qualitative measures driving these successes.

A comprehensive update will be critical for keeping the board informed and engaged as we advance our enrollment objectives.

#### **D. MOU Update**

### **IV. Action Items**

#### **A. Budget Revisions**

J. Colly made a motion to Approve.

K. Kean seconded the motion.

The board **VOTED** to approve the motion.

##### **Roll Call**

M. Sweet Aye

K. Kean Aye

S. Leung Aye

C. Edington Absent

J. Colly Aye

J. Hinton Aye

#### **B. Org Chart Adjustments**

S. Leung made a motion to Approve.

K. Kean seconded the motion.

The board **VOTED** to approve the motion.

##### **Roll Call**

K. Kean Aye

M. Sweet Aye

J. Hinton No

S. Leung Aye

J. Colly Aye

C. Edington Absent

#### **C. Job Descriptions**

K. Kean made a motion to Approve the Director of Teacher and learning JD.

J. Colly seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

C. Edington Absent  
M. Sweet Aye  
J. Hinton Abstain  
J. Colly Aye  
S. Leung Aye  
K. Kean Aye

M. Sweet made a motion to Approve Manager Extended Day School Programming JD.  
S. Leung seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

S. Leung Aye  
J. Colly Aye  
C. Edington Absent  
K. Kean Aye  
M. Sweet Aye  
J. Hinton Aye

K. Kean made a motion to Approve Data & Performance Analyst JD Reclass.  
J. Colly seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

J. Colly Aye  
C. Edington Absent  
K. Kean Aye  
M. Sweet Aye  
J. Hinton Aye  
S. Leung Aye

**D. Revised Bylaws**

J. Colly made a motion to Approve the Bylaws changes, amending the approval threshold for contracts and expenses to \$30,000 instead of the proposed \$70,000, while also requiring staff to submit a quarterly expense report.  
M. Sweet seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

K. Kean Aye  
J. Hinton Aye  
J. Colly Aye  
S. Leung Aye  
M. Sweet Aye  
C. Edington Absent

**V. Consent Calendar**

**A. Title III MOU**

J. Colly made a motion to Approve.  
K. Kean seconded the motion.  
The board **VOTED** to approve the motion.

**B. ASES Plan and Budget**

J. Colly made a motion to Approve.  
K. Kean seconded the motion.  
The board **VOTED** to approve the motion.

**C. Insurance Coverage Executive Summary**

J. Colly made a motion to Approve.  
K. Kean seconded the motion.  
The board **VOTED** to approve the motion.

**D. Inclusive NeuroPsych Services**

J. Colly made a motion to Approve.  
K. Kean seconded the motion.  
The board **VOTED** to approve the motion.

**E. Board On Track Renewal**

J. Colly made a motion to Approve.  
K. Kean seconded the motion.  
The board **VOTED** to approve the motion.

**F. AIMS Bank Account Signatories**

J. Colly made a motion to Approve the appropriate changes to the signers of the AIMS bank account to remove all terminated employees from the organization and designate Interim Executive Director Marco Menendez as the primary signer.  
K. Kean seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

M. Sweet Aye  
K. Kean Aye  
C. Edington Absent  
J. Colly Aye  
S. Leung Aye  
J. Hinton Aye

**VI. Closed Session**

**A.**

**Public Comment on Closed Session items**

No comments

**B. Recess to Closed Session**

The board entered a closed session at 6:06 PM.

The board reported out of closed session at 7:01 PM with a unanimous vote to approve a confidential settlement regarding OAHH case number 2025060448.

**VII. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:03 PM.

Respectfully Submitted,  
J. Colly

**B. NOTICES**