APPROVED

AIMS K-12 College Prep Charter District

Minutes

Governance Committee Meeting

Date and Time
Thursday September 11, 2025 at 4:30 PM

Location
171 12th Street, Oakland, CA 94607

Members of the public, staff, and faculty may join virtually at:

Join Zoom Meeting
https://us02web.zoom.us/j/6614266860?pwd=czIxWTUwZlZ5Zm41QkhsVXFMTDI3dz09
Meeting ID: 661 426 6860
Passcode: Pu2kiv

One tap mobile
+12532050468,,6614266860#,,,,*071330# US
+12532158782,,6614266860#,,,,*071330# US (Tacoma)

Meeting ID: 661 426 6860
Passcode: 071330
Find your local number: https://us02web.zoom.us/u/kb9RJj161W

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requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in open and public meetings at AIMS. Please notify Ahsjanae Hutchings at (510) 504-6898 at least 24 hours in advance of any disability accommodations being needed in order to participate in the meeting.

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Committee Members Present
J. Colly (remote), J. Hinton, K. Kean (remote), M. Menendez, M. Sweet (remote)

Committee Members Absent
None

Guests Present
A. Hutchings, T. Tung (remote)

I. Opening Items

A. Call the Meeting to Order

K. Kean called a meeting of the Governance Committee of AIMS K-12 College Prep Charter District to order on Thursday Sep 11, 2025 at 4:42 PM.

B. Record Attendance and Guests

C. Adoption of the Agenda

M. Menendez made a motion to Adopt the Agenda with amendments: - Agenda item C moved to Non-Action Items. - Action item B moved to the Finance Agenda.
J. Colly seconded the motion.
The committee **VOTED** to approve the motion.

D. Public Comments on Agenda Items

E. Public Comments on Non-Agenda Items

II. Approve Committee Meeting Minutes

A. Governance Committee Meeting Minutes: 8/26/25

J. Colly made a motion to approve the minutes from Governance Committee Meeting on 08-26-25.
M. Menendez seconded the motion.
The committee **VOTED** to approve the motion.

Roll Call	
K. Kean	Aye
J. Hinton	Aye
M. Menendez	Aye
M. Sweet	Abstain
J. Colly	Aye

III. Action Items

A. Job Descriptions

M. Sweet made a motion to Motion to elevate Item A to a full action item for the board meeting.
J. Hinton seconded the motion.
The committee **VOTED** to approve the motion.

B. Title III MOU 25-26

Moved to Finance Agenda

C. Organization Chart Adjustments

Non-Action Item

D. Proposed Remote Work Guidelines

Marco proposed changes to the remote work guidelines, suggesting a gradual transition to requiring all staff to work on-site at the 12th Street campus five days a week. During discussions with the board, both the pros and cons of this proposal were considered. The board emphasized prioritizing student-facing roles initially.

IV. Non-Action Items

A. Governance Work Plan

The proposed Bylaw changes will be addressed by Kimi, Jaime, and Ahsjanae, and presented to the board for action during the upcoming board meeting. Additionally, board goals and the Executive Director's evaluation will be discussed further by the board at the meeting.

V. Closed Session

A. Public Comment on Closed Session items

B. Recess to Closed Session

The board did not recess to closed session

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:03 PM.

Respectfully Submitted,
K. Kean

B. NOTICES