

APPROVED



# AIMS K-12 College Prep Charter District

## Minutes

### Governance Committee Meeting

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#### Date and Time

Tuesday August 26, 2025 at 4:30 PM

#### Location

171 12th Street, Oakland, CA 94607

Members of the public, staff, and faculty may join virtually at:

Join Zoom Meeting

<https://us02web.zoom.us/j/6614266860?pwd=czlxWTUwZlZ5Zm41QkhsVXFMTDI3dz09>

Meeting ID: 661 426 6860

Passcode: Pu2kiv

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One tap mobile

+12532050468,,6614266860#,,,,\*071330# US

+12532158782,,6614266860#,,,,\*071330# US (Tacoma)

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Meeting ID: 661 426 6860

Passcode: 071330

Find your local number: <https://us02web.zoom.us/j/6614266860>

AIMS does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Ahsjanae Hutchings has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in open and public meetings at AIMS. Please notify Ahsjanae Hutchings at (510) 504-6898 at least 24 hours in advance of any disability accommodations being needed in order to participate in the meeting.

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#### **Committee Members Present**

J. Colly (remote), K. Kean, M. Menendez, T. Tung (remote)

#### **Committee Members Absent**

C. Edington

#### **Guests Present**

A. Hutchings

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### **I. Opening Items**

#### **A. Call the Meeting to Order**

K. Kean called a meeting of the Governance Committee of AIMS K-12 College Prep Charter District to order on Tuesday Aug 26, 2025 at 4:41 PM.

#### **B. Record Attendance and Guests**

#### **C. Adoption of the Agenda**

K. Kean made a motion to Adopt the Agenda.  
M. Menendez seconded the motion.  
The committee **VOTED** to approve the motion.

#### **D. Public Comments on Agenda Items**

#### **E. Public Comments on Non-Agenda Items**

## II. Action Items

### A. Website Rebuild

K. Kean made a motion to Approve.

M. Menendez seconded the motion.

The committee **VOTED** to approve the motion.

#### Roll Call

K. Kean        Aye

T. Tung        Aye

C. Edington    Absent

M. Menendez   Aye

### B. Contracts

K. Kean made a motion to Approve.

M. Menendez seconded the motion.

The committee **VOTED** to approve the motion.

### C. AIMS Staff Handbook 2025-2026

K. Kean made a motion to Approve.

M. Menendez seconded the motion.

Conditional Approval pending new Org Chart inclusion and safety plan update

The committee **VOTED** to approve the motion.

### D. Job Descriptions

K. Kean made a motion to Approve.

M. Menendez seconded the motion.

The committee **VOTED** to approve the motion.

## III. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:03 PM.

Respectfully Submitted,

K. Kean

### B. NOTICES