

APPROVED



AIMS K-12 College Prep Charter District

Minutes

Governance Committee Meeting

Date and Time

Tuesday August 26, 2025 at 4:30 PM

Location

171 12th Street, Oakland, CA 94607

Members of the public, staff, and faculty may join virtually at:

Join Zoom Meeting

<https://us02web.zoom.us/j/6614266860?pwd=czlxWTUwZlZ5Zm41QkhsVXFMTDI3dz09>

Meeting ID: 661 426 6860

Passcode: Pu2kiv

One tap mobile

+12532050468,,6614266860#,,, *071330# US

+12532158782,,6614266860#,,, *071330# US (Tacoma)

Meeting ID: 661 426 6860

Passcode: 071330

Find your local number: <https://us02web.zoom.us/j/6614266860>

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Committee Members Present

J. Colly (remote), K. Kean, M. Menendez, T. Tung (remote)

Committee Members Absent

C. Edington

Guests Present

A. Hutchings

I. Opening Items

A. Call the Meeting to Order

K. Kean called a meeting of the Governance Committee of AIMS K-12 College Prep Charter District to order on Tuesday Aug 26, 2025 at 4:41 PM.

B. Record Attendance and Guests

C. Adoption of the Agenda

K. Kean made a motion to Adopt the Agenda.
M. Menendez seconded the motion.
The committee **VOTED** to approve the motion.

D. Public Comments on Agenda Items

E. Public Comments on Non-Agenda Items

II. Action Items

A. Website Rebuild

K. Kean made a motion to Approve.

M. Menendez seconded the motion.

The committee **VOTED** to approve the motion.

Roll Call

T. Tung Aye

M. Menendez Aye

K. Kean Aye

C. Edington Absent

B. Contracts

K. Kean made a motion to Approve.

M. Menendez seconded the motion.

The committee **VOTED** to approve the motion.

C. AIMS Staff Handbook 2025-2026

K. Kean made a motion to Approve.

M. Menendez seconded the motion.

Conditional Approval pending new Org Chart inclusion and safety plan update

The committee **VOTED** to approve the motion.

D. Job Descriptions

K. Kean made a motion to Approve.

M. Menendez seconded the motion.

The committee **VOTED** to approve the motion.

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:03 PM.

Respectfully Submitted,

K. Kean

B. NOTICES