

APPROVED



# AIMS K-12 College Prep Charter District

## Minutes

### AIMS Board Meeting

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#### **Date and Time**

Thursday July 10, 2025 at 6:00 PM

#### **Location**

171 12th Street, Oakland, CA 94607

Members of the public, staff, and faculty may join virtually at:

Join Zoom Meeting

<https://us02web.zoom.us/j/6614266860?pwd=czlxWTUwZlZ5Zm41QkhsVXFMTDI3dz09>

Meeting ID: 661 426 6860

Passcode: Pu2kiv

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One tap mobile

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+12532158782,,6614266860#,,,,\*071330# US (Tacoma)

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Meeting ID: 661 426 6860

Passcode: 071330

Find your local number: <https://us02web.zoom.us/j/6614266860>

AIMS does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Ahsjanae Hutchings has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in open and public meetings at AIMS. Please notify Ahsjanae Hutchings at (510) 504-6898 at least 24 hours in advance of any disability accommodations being needed in order to participate in the meeting.

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**Directors Present**

C. Edington, J. Colly, J. Hinton, K. Kean, M. Sweet

**Directors Absent**

S. Leung

**Guests Present**

A. Hutchings

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**I. Opening Items**

**A. Call the Meeting to Order**

J. Colly called a meeting of the board of directors of AIMS K-12 College Prep Charter District to order on Thursday Jul 10, 2025 at 6:05 PM.

**B. Record Attendance and Guests**

**C. Adoption of Agenda**

J. Colly made a motion to Adopt the agenda.  
C. Edington seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

J. Hinton Aye  
K. Kean Aye  
M. Sweet Aye  
C. Edington Aye

**Roll Call**

S. Leung Absent

J. Colly Aye

C. Edington made a motion to Amend the agenda as follows: 1. In the first amendment under the closed session, update the agenda to reflect three legal matters instead of one. 2. In the second amendment, address the item from the last board meeting where a contract was removed from the consent agenda. This contract, related to Oakland Enrolls and is ending at the end of July, this needs to be brought back onto the agenda as an action item for voting.

M. Sweet seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

J. Colly Aye

C. Edington Aye

S. Leung Absent

K. Kean Abstain

M. Sweet Aye

J. Hinton Aye

**D. Public Comment on Agenda Items**

**E. Public Comment on Non-Agenda Items**

**II. Information (Non-Action) Items**

**A. President's Report**

On June 11th, our Memorandum of Understanding (MOU) was officially approved by ACOE. Currently, we are focused on ensuring that all deadlines related to the epicenter and other key aspects of the MOU are being met. In addition, we are actively working on our organizational transition, which includes restructuring efforts. As part of this process, updated job descriptions will soon be presented as actionable items.

Thank you to everyone who took part in the interviews—staff, parents, and our director. Your efforts mean so much, and I deeply appreciate the time and dedication you all put into this process. It was done with such grace, and I'm truly grateful.

As we move forward with AIMS, I can't say I'm completely satisfied with every decision we've made along the way, but I'm glad we're progressing. This is our moment to come together, prepare, and ensure we're ready for the school year ahead. Let's focus on being here for our families and making this a strong start. Thank you again for everything.

**B. Board Report**

This is a report acknowledging the ongoing changes at AIMS and recognizing the efforts of those involved in navigating this transitional period. Acting as a liaison with the interim

executive directors, it's important to highlight that this is a time of significant adjustments. Over the past few weeks, several long-standing staff members have been released from their roles, which we understand is challenging and emotional for many. We extend our gratitude to all staff for their service as we reorganize to align with the goals of the MOU and LCAP.

Special recognition goes to interim directors Jimmy and Julia, who are managing these transitions despite limited information, keeping the organization moving forward. Their dedication and resilience deserve appreciation. Additionally, summer school is ongoing, teacher recruitment continues, and new staff positions are being filled. Tiffany has been instrumental in drafting job descriptions rapidly and overseeing staff transitions with professionalism and care.

Thank you to everyone for supporting the community and contributing to these efforts during this time of change.

### C. Staff Reports

## III. Action Items

### A. 5/22 AIMS BOD Meeting Minutes

The board deliberates on resolving the issue of the missing minutes from the May 22 board meeting due to the absence of the board secretary.

### B. Approve Mueller Investigations Contract

J. Colly made a motion to Approve.

C. Edington seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

|             |        |
|-------------|--------|
| K. Kean     | Aye    |
| S. Leung    | Absent |
| C. Edington | Aye    |
| M. Sweet    | Aye    |
| J. Colly    | Aye    |
| J. Hinton   | Aye    |

### C. ACOE MOU Update

Megan emphasized that her team is actively working on mapping out the implementation of all elements of the Memorandum of Understanding (MOU). This process includes aligning the Local Control Accountability Plan (LCAP) and the academic calendar with the MOU. Moving forward, board meetings will also be structured to align with the MOU, ensuring that agendas and reports are directly tied to the quarterly and monthly updates outlined in the agreement.

Currently, preparations are underway for the leadership retreat scheduled toward the end of the month, as well as the teacher induction program, which will take place at the end of July and into early August. Megan highlighted the significant efforts being made to align the leadership retreat and staff induction activities with the data cycles outlined in the MOU. These efforts aim to support teachers in developing data cycles focused on clear competencies for student success. Wes is expected to provide further details on this alignment during his upcoming presentation.

#### **D. Data Framework Update**

Vice President Kimi Kean stands in place of WES

#### **Discussion Summary: Strategic Planning and Implementation Updates**

##### **Renewed Commitment to Strategic Planning**

The organization is emphasizing the importance of recommitting to strategic planning and establishing systems for periodic progress monitoring through data cycles. This effort is supported by West, who is helping define and implement these practices throughout the year.

##### **Progress Overview**

Since June 1st:

- **Goal Clarification and Plan Alignment:** Focused on aligning organizational goals and plans.

- **Performance Management Systems:** Launched on August 1st to ensure all departments are on the same monitoring cycles, even if analyzing different data sets. The organization will operate on quarterly cycles, ensuring alignment with the board's objectives.

##### **Foundational Work**

Significant initial efforts have been dedicated to aligning baseline conditions across data, plans, and personnel. This restructuring aligns the Memorandum of Understanding (MOU) with the Local Control Accountability Plan (LCAP), which is further integrated into the AIMS WAY Plan being launched.

##### **Leadership Retreat and AIMS WAY Institute**

Upcoming leadership retreats and teacher institutes will focus on four key pillars:

1. Standards-Based Instruction
2. Targeted Assessment and Intervention
3. Safe and Supportive Environment
4. High-Performing Organization

These events aim to foster alignment across teams and provide opportunities for collaboration and preparation.

### **Implementation Framework**

Every team will develop annual plans monitored through quarterly cycles, ensuring consistent progress toward organizational goals. This structured approach is expected to drive meaningful change and growth.

### **Key Dates and Anchors**

The presentation outlined significant upcoming dates and foundational principles of the AIMS WAY Institute.

### **Third-Party Monitoring for MOU Compliance**

A third-party investigator has been identified to monitor the MOU. Additionally, the organization is finalizing the selection of a third-party monitor to work between Ames and the County Office of Education. This monitor will oversee monthly progress and ensure compliance with MOU benchmarks.

- **Scope of Work:** Currently being defined collaboratively between Ames and the County Office.

- **Cost:** Not yet determined but will be incurred as part of MOU implementation.

### **Acknowledgments**

Special appreciation was extended to the leadership team, directors, and co-interim executive directors for their collaborative efforts in developing and launching these plans.

### **Final Remarks**

The board was invited to provide comments or ask questions regarding the updates, and additional clarity was provided on the ongoing process of selecting the third-party monitor.

## **E. Job Descriptions**

C. Edington made a motion to Approve Subject to the salary variables budget approval and our production in compensation.

J. Colly seconded the motion.

The board **VOTED** to approve the motion.

### **Roll Call**

M. Sweet Aye

C. Edington Aye

S. Leung Absent

J. Colly Aye

J. Hinton Aye

K. Kean Aye

## **F. Board Leadership- Nomination Committee**

Jumoke and Kimi Discuss organizing a nominating committee as the board is discussing the addition of new board members.

**G. Families in Action for Quality Education DBA Oakland Enrolls Agreement**

J. Colly made a motion to Approve.

C. Edington seconded the motion.

Vice President Kimi Kean recuses herself from the vote

Note: This item was added with the agenda amendment

The board **VOTED** to approve the motion.

**Roll Call**

J. Colly Aye

M. Sweet Aye

J. Hinton Aye

C. Edington Aye

S. Leung Absent

K. Kean Absent

**IV. Closed Session**

**A. Public Comment on Closed Session Items**

**B. Recess to Closed Session**

The Board recessed to closed session at 6:58 PM

**C. Report from Closed Session**

No reports. The board reconvened from closed session at 7:18 PM

**V. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:22 PM.

Respectfully Submitted,

J. Colly

**B. NOTICES**