

APPROVED



## AIMS K-12 College Prep Charter District

### Minutes

#### AIMS Finance Committee Meeting

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**Date and Time**

Thursday September 16, 2021 at 7:00 AM

**Location**

Join Zoom Meeting

<https://us02web.zoom.us/j/84666468158?pwd=aEFCVVNKcjdoM1RuMjBsM2lhYTZyUT09>

Meeting ID: 846 6646 8158

Passcode: 120473

One tap mobile

+16699006833,,84666468158#,,,,\*120473# US (San Jose)

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+1 669 900 6833 US (San Jose)

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+1 301 715 8592 US (Washington DC)

Meeting ID: 846 6646 8158

Passcode: 120473

Find your local number: <https://us02web.zoom.us/j/km3CDnNhY>

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**Committee Members Present**

C. Edington (remote), J. Hinton (remote), K. Ballentine (remote), M. Woods-Cadiz (remote)

**Committee Members Absent**

*None*

**Committee Members who arrived after the meeting opened**

C. Edington

**Committee Members who left before the meeting adjourned**

C. Edington, K. Ballentine

**Guests Present**

C. Hollis (remote), Jaime Colly (remote), James Richmond (remote), M. Magana (remote), R. Akram (remote), T. Tung (remote)

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**I. Opening Items**

**A. Call the Meeting to Order**

J. Hinton called a meeting of the Finance Committee of AIMS K-12 College Prep Charter District to order on Thursday Sep 16, 2021 at 7:02 AM.

**B. Record Attendance and Guests**

**C. Adoption of the Agenda**

K. Ballentine made a motion to adopt the September 16, 2021 AIMS Finance Committee Meeting agenda.

M. Woods-Cadiz seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### **D. Approval of the Minutes**

K. Ballentine made a motion to approve the minutes from AIMS Finance Committee Meeting on 08-24-21.

J. Hinton seconded the motion.

The committee **VOTED** unanimously to approve the motion.

C. Edington arrived at 7:05 AM.

#### **E. Public Comment on Non-Agenda Items**

No public comment on Non-agenda items.

#### **F. Public Comment on Agenda Items**

No public comment on agenda items.

### **II. Non-Action Items**

#### **A. AB-841 Cal-Shape Stimulus Grant Program**

Marisol Magaña and James Richmond presented item II.A. AB-841 Cal-Shape Stimulus Grant Program

- Click links below to view:
  - [Cal-Shape - Cvr Ltr.pdf](#)
  - [Cal-Shape.pdf](#)
  - [STD-204 Blank \(1\).pdf](#)
- Can apply for 50% advance of the funds needed to complete ventilation upgrades.
- Can begin the study of ventilation needs as early as November 2021.
- Fees to use EMCOR services are included in the price of the grant
  - 6.5% fund raising fee.

### **III. Action Items**

#### **A. California State University (CSU), East Bay Student Teacher Experience Agreement**

Superintendent Maya Woods-Cadiz presented items III.A. CSU, East Bay Student Teacher Experience Agreement

- Click links below to view:
  - [16SEP21 CSU East Student Teacher Experience Agreement.pdf](#)
  - [Blank Student Teaching MOU\\_Aug2020.pdf](#)

K. Ballentine made a motion to approve item III.A CSU, East Bay Student Teacher Experience Agreement as presented.

J. Hinton seconded the motion.

The committee **VOTED** to approve the motion.

**Roll Call**

C. Edington     Aye  
M. Woods-Cadiz   Aye  
J. Hinton        Aye  
K. Ballentine     Aye

**B. 2021 - 2022 Approved Vendor List**

CBO Katema Ballentine presented item III.B. 2021 - 2022 Approved Vendor

- Click links below to view:
  - [AIMS Finance Committee Coverletter 2021-2022 Approved Vendor List.pdf](#)
  - [2122 Pre-approved Vendor List.xlsx](#)

C. Edington made a motion to approve item III.B. 2021 - 2022 Approved Vendor List as presented.

J. Hinton seconded the motion.

The committee **VOTED** to approve the motion.

**Roll Call**

K. Ballentine     Aye  
J. Hinton        Aye  
C. Edington       Aye  
M. Woods-Cadiz   Aye

**C. D&A Contract Extension**

Superintendent Maya Woods-Cadiz presented item III.C. D&A Contract Extension

- Click links below to view:
  - [Cover Letter Finance Template D&A Contract Extension.pdf](#)
  - [Contract Extension 2021-2022, 10-1-21.docx \(1\).pdf](#)
- Will continue the D&A contract til the end of the 2020 - 2021 academic year.
- Currently working on the AIMS 25th Anniversary celebration.

C. Edington made a motion to approve item III.C. D&A Contract Extension as presented.

J. Hinton seconded the motion.

The committee **VOTED** to approve the motion.

**Roll Call**

M. Woods-Cadiz   Aye  
C. Edington       Aye  
J. Hinton        Aye

**Roll Call**

K. Ballentine Aye

**D. School Plan for Student Achievement (SPSA) for AIMS College Prep Middle School**

Riffat Akram presented item III.D. SPSA for AIMS College Prep Middle School

- Click links below to view:
  - [SPSA - AIMS MS Cvr Ltr.pdf](#)
  - [AIMS MS 2021-2022 SPSA.pdf](#)
- Riffat Akram discussed the Goals of the SPSA.

C. Edington made a motion to approve item III.D. SPSA for AIMS Prep Middle School as presented.

J. Hinton seconded the motion.

The committee **VOTED** to approve the motion.

**Roll Call**

M. Woods-Cadiz Aye

K. Ballentine Aye

J. Hinton Aye

C. Edington Aye

**E. School Plan for Student Achievement (SPSA) for American Indian Charter Public School II (AICPS II)**

Riffat Akram presented item III.E. SPSA for AICPS II

- Click links below to view:
  - [SPSA - AIPCS II Cvr Ltr.pdf](#)
  - [AIPCS II 2021-2022 SPSA.pdf](#)

C. Edington made a motion to approve item III.E. SPSA for AICPS II as presented.

M. Woods-Cadiz seconded the motion.

The committee **VOTED** to approve the motion.

**Roll Call**

C. Edington Aye

M. Woods-Cadiz Aye

J. Hinton Aye

K. Ballentine Aye

K. Ballentine left at 7:48 AM.

**F. AIMS New Signage 12th Street Campus**

Tiffany Tung presented item III.F. AIMS New Signage 12th Street Campus

- Click links below to view:
  - [AIMS Finance Committee Cover letter AIMS Signage.pdf](#)

- [AIMS Sign Proposal Illuminated Sign Options 200097-4 GGS.pdf](#)
- [200097-03 AIMS K-12 College Prep School District- 171 12th St., Oakland, CA 94607 \(3\).pdf](#)

C. Edington made a motion to approve item III.F AIMS New Signage 12th Street Campus not to exceed amount proposed pending review by D&A to minimize lettering on sign.

J. Hinton seconded the motion.

The committee **VOTED** to approve the motion.

**Roll Call**

K. Ballentine      Absent

C. Edington        Aye

M. Woods-Cadiz    Aye

J. Hinton           Aye

C. Edington left at 8:00 AM.

At 8:00am The AIMS September 16, 2021 Finance Committee Meeting did not meet quorum. No items were voted on here after.

**G. Bamboo HR Proposal**

Superintendent Maya Woods-Cadiz presented item III.G. Bamboo HR Proposal

- Click links below to view:
  - [Cover Letter Finance Template Bamboo HR.pdf](#)
  - [BambooHR-Quote-AIMSk12.org.pdf](#)
- Item will be discuss as an action item for the AIMS September Board meeting.

**IV. Closed Session**

**A. Public Comment on Closed Session Items**

No public comment on closed session items.

**B. Recess to Closed Session**

**C. Reconvene from Closed Session**

**D. Report from Closed Session**

Nothing to report from closed session.

**V. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:06 AM.

Respectfully Submitted,  
J. Hinton

**B. NOTICES**