

APPROVED



AIMS K-12 College Prep Charter District

Minutes

AIMS Special Monthly Board Meeting

Date and Time

Tuesday August 31, 2021 at 6:30 PM

Location

<https://us02web.zoom.us/j/84618686258?pwd=OWI2K25rSHZxcWxGUFIROFE0dzZsQT09>

AIMS does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Marisol Magana has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in open and public meetings at AIMS. Please notify Marisol Magana at (510) 220-9985 at least 24 hours in advance of any disability accommodations being needed in order to participate in the meeting. **Comments and questions should be entered into the chat feature of the Zoom meeting.**

Join Zoom Meeting

<https://us02web.zoom.us/j/84618686258?pwd=OWI2K25rSHZxcWxGUFIROFE0dzZsQT09>

Meeting ID: 846 1868 6258

Passcode: 816921

Directors Present

C. Edington (remote), D. Lang (remote), J. Hinton (remote), S. Leung (remote)

Directors Absent

None

Directors who arrived after the meeting opened

S. Leung

Ex Officio Members Present

C. Hollis (remote)

Non Voting Members Present

C. Hollis (remote)

Guests Present

Aker (remote), C. Ahmad (remote), D. Moghadam (remote), Johnny (remote), K. Ballentine (remote), Linda (remote), M. Gordan (remote), M. Magana (remote), M. Williams (remote), M. Woods-Cadiz (remote), Oufin (remote), R. Akram (remote), T. Tung (remote), Z. Lopez (remote)

I. Opening Items

A. Call the Meeting to Order

C. Edington called a meeting of the board of directors of AIMS K-12 College Prep Charter District to order on Tuesday Aug 31, 2021 at 6:35 PM.

B. Record Attendance and Guests

C. Adoption of Agenda

C. Edington made a motion to approve the August 31, 2021 Special Monthly Board meeting agenda.

D. Lang seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Approval of August 12, 2021 AIMS Board of Directors Meeting Minutes

D. Lang made a motion to approve the minutes from AIMS Special Board Meeting on 08-12-21.

C. Edington seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Approval of June 15, 2021 AIMS Special Board of Directors Meeting Minutes

C. Edington made a motion to approve the minutes from AIMS Special Directors Meeting on 06-15-21.

J. Hinton seconded the motion.

The board **VOTED** unanimously to approve the motion.

F. Approval of June 15, 2021 AIMS Board of Directors Meeting Minutes

C. Edington made a motion to approve the minutes from AIMS Board of Directors Meeting on 06-15-21.

D. Lang seconded the motion.

The board **VOTED** unanimously to approve the motion.

G. Public Comment on Agenda Items

No public comment on Agenda Items.

H. Public Comment on Non-Agenda Items

No public comment on Non-agenda items.

II. Non-Action Items

A. President's Report

Nothing to report.

B. Superintendent's Report

S. Leung arrived at 6:43 PM.

Superintendent Maya Woods-Cadiz presented the Superintendent's report.

- Click link to view: [AIMS Superintendent Monthly Board Report August 2021.pdf](#)
- COVID 19 California Public Health Guidance for K-12 Schools for 2021 - 2022
 - Students must have access to safe full in-person instruction
 - COVID-19 vaccination is strongly recommended for teachers, staff, students and adults sharing homes with these members of our K-12 communities.
 - Universal masking in schools.
 - No minimum physical distancing.
 - Bring in as much outdoor air as possible.
 - Consider portable air cleaners.
 - Ensure ventilation systems are serviced and meeting code requirements.
 - Free COVID testing resources.
 - Schools should review their rules for visitors and family engagement activities.
 - School should limit nonessential visitors, volunteers, and activities involving external groups organizations with people who are not fully vaccinated.
 - Schools should not limit access for direct service providers, but can ensure compliance with school visitor policies.
 - Schools should continue to emphasize the importance of staying home when sick.

- Strongly recommend that unvaccinated students and staff be offered regular COVID-19 screening testing.
- Case reporting, contact tracing and investigation.
- Adherence to county quarantine guidelines.
- AIMS K-12 Practices 2021 - 2022
 - AIMS K-12 student have returned to full in-person instruction.
 - AIMS has hosted several on site vaccination clinics.
 - All AIMS employees are required to wear masks when inside and outside of buildings.
 - When possible AIMS is upholding social distancing limits.
 - Windows and doors are left open when it is safe.
 - Classrooms and other work spaces have portable air cleaners.
 - HVAC system undergoes regular maintenance and inspection.
 - AIMS has rapid tests on site. In September, school nurses will begin onsite testing.
 - Visitors must make an appointment, undergo symptom reporting, and follow all masking requirements.
 - Symptom reporting, and temperature checks happen daily.
 - Student testing will begin in September. Unvaccinated staff are required to show evidence of a negative COVID test in order to work each week.
 - Case reporting, contact tracing and investigation occur with any possible report of COVID-19.
 - All leaders and staff follow the Alameda County health quarantine guidelines.
- AIMS Confirmed Positive Test Results K-12
 - In-person enrolled students: 0
 - Staff: 1

C. AIMS K-12 Report

Christopher Ahmad presented the Elementary School Report.

- Click link to view: [AIMS Elementary Board Report - August 2021.pdf](#)
 - Students took 2 prerequisite skills tests.
 - Student took their first benchmarks with SRI and SMI.
 - Tutoring started in August 2021.
 - Saturday School started in August 2021.
 - Currently 100 - 120 below basic proficient standards.
 - Currently have 1 vacancy open for Mandarin Teacher.
 - Currently have a 1:1 computer ratio with students.
 - Purchase science curriculum - INTO SCIENCE
 - Purchase social studies curriculum - TCI

Riffat Akram presented the Middle School Report.

- Click link to view: [**AIMS MS Board Report - August 2021.pdf**](#)
 - Enrollment Updates
 - AIMS College prep middle school - 232
 - AIPCS II Middle School - 222
 - Online/virtual learning student - 18
 - These are students who are taking Independent study.
 - Vacant positions
 - ELD Teacher - 1
 - Tutoring started August 16, 2021.
 - Saturday Academic School started September 4, 2021.
 - Currently have a 1:1 computer ratio.
 - Restorative Justice Saturday School starts September 4, 2021.
 - Social Emotional Learning (SEL) focus
 - AIMSTRONG has been incorporated into the daily schedule. AIMSTRONG is a 30 minute period in which teachers focus on SEL.
 - Reflections
 - Detentions have been replaced with "Reflection" time. Part of this process is allowing students to complete a reflection assignment and sit at a designated space during their lunch period.
 - Reflections

Maurice Williams presented the High School Report.

- Click link to view: [**AIMS HS Board Report - August 2021.pdf**](#)
 - Student orientations held on August 12th and 13th.
 - Currently high school enrollment is estimated at 454 students.
 - The AIMS High School Auditorium now includes new cafeteria tables for flexible use for community college courses, study hall, games and student award days.
 - AIMS High School vacancies
 - Spanish teacher - 1
 - Math teacher - 2
 - SPED teacher - 1
 - Lunch clerk - 1
 - Gilroy Prep Administrative Team Trainings
 - Seeking partnership with Gilroy to train administrators on how to use their systems of structures and feedback in order to implement our AIMS standard and implement 2021 - 2022 High School goals regarding continuity of practice.
 - RACE (ELA history) - Restate, Annotate, Cite Sources, Explain.
 - CASE (Math) - Chunk, Annotate, Solve, Explain.
 - New Sports

- E-Sports, Cheerleading, and Pep-Band.

D. Education Coordinator, College Bound Kids Report

Matthew Gordan presented the College Bound Kids Report.

- Click link to view: [**AIMS CBK Board Report - August 2021.pdf**](#)
- There are 120 Seniors for 2021 - 2022 academic year.
- Students worked on resumes and college essays thus far.
- Seniors will take the SAT on campus on October 13th and 28th.
- The Juniors take the PSAT on October 13th and 26th.
- Online college visits from UC Santa Cruz on September 8th and UC Berkeley September 15th.

E. Operations Report

Marisol Magaña and Tiffany Tung presented the Operations Report.

- Click link to view: [**AIMS Operations Board Report - August 2021.pdf**](#)
- Completed CALPADS
- Finalizing permitting for 12th street renovations.
- AIMS HS - Shades were installed for half of the classrooms
- Working with OUSD to get Lakeview campus bathroom renovations complete potentially mid September 2021.
- Food service program was launched the week of August 9th.
- AIMS Partnered with Alameda County Public Health Department (ACPHD) to host two COVID-19 Vaccine mobile clinics, one at 12th street campus and the other at the Lakeview campus.
- ADA attendance results for August 9 - 27, 2021
 - Elementary - 401 students 96.90%
 - Middle school - 451 students 95.45%
 - High School - 458 students 92.68%

F. Finance Report

CBO Katema Ballentine presented the Finance Report.

- Click link to view: [**AIMS Finance Board Report - August 2021.pdf**](#)
- Net income as of July 31, 2021 - \$914,537.00
- Balance sheet ending fund \$5,385,400.00
- Available Cash for AIMS as of July 31, 2021 is \$1,459,841.00

III. Action Items

A. Consent Calendar

President Edington presented item III.A: Consent Calendar.

- Click links below to view:

- [1.a_Declaring AIMS HS Textbooks As Surplus.pdf](#)
- [1.b_Consolidated Application \(AIPCS, AIPCS II and AIPHS\).pdf](#)
- [1.c_2021 - 2022 Fiscal Policies.pdf](#)
- [1.d_AIMS Resolution for Direct Funded Charter Board.pdf](#)
- [1.e_2021 - 2022 General Liability Insurance Renewal.pdf](#)

C. Edington made a motion to approve item III.A: Consent Calendar as presented.

D. Lang seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

C. Edington Aye
S. Leung Aye
D. Lang Aye
J. Hinton Aye

B. 2021-2022 Unaudited Actuals

CBO Katema Ballentine presented item III.B: 2021 - 2022 Unaudited Actuals

- Click links below to view:

- [III.B_2020 - 2021 Unaudited Actuals Coverletter.pdf](#)
- [III.B_American Indian Model Schools Exec Memo Unaudited 2021.pdf](#)
- [III.B_AIPCS II_Alt Form.pdf](#)
- [III.B_AIPCS_Alt Form.pdf](#)
- [III.B_AIPHS_Alt Form.pdf](#)

- ADA Estimation for student enrollment for the 2021 - 2022 academic year is 1347 students.
 - AIMS was funded for 1278.01 students.
- Total revenue for AIMS is \$22,321,608.00
- Total expenses for AIMS is \$20,446,708.00

J. Hinton made a motion to approve item III.B: 2021 - 2022 Unaudited Actuals for submission to Oakland Unified School District (OUSD).

C. Edington seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

D. Lang Aye
S. Leung Aye
C. Edington Aye
J. Hinton Aye

C. Sacramento County Office of Education (SCOE) Teacher Induction Program Memorandum of Understanding (MOU)

Zeke Lopez presented item III.C: SCOE Teacher Induction Program MOU.

- Click link to view: [**III.C_SCOE Teacher Induction Program MOU.pdf**](#)
- Mr. Ahmad is the program mentor coordinator for the SCOE Teacher Induction Program.
- 11 teachers are confirmed to enroll in the program.
- The expenses for the Teacher induction program are:
 - 1,800.00 per teacher per school year.
 - \$500.00 Education specialist level I candidates
 - \$2,300.00 cost of service fee for each Teacher Candidate.

C. Edington made a motion to approve item III.C: SCOE Teacher Program MOU not to exceed \$53,900.00.

J. Hinton seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

D. Lang Aye
S. Leung Aye
J. Hinton Aye
C. Edington Aye

D. 2021 - 2022 AIMS Board Calendar

Corey Hollis presented item III.D: 2021 - 2022 AIMS Board Calendar.

- Click link to view: [**III.D_2021 - 2022 AIMS Board Calendar.pdf**](#)

C. Edington made a motion to approve item III.D: 2021 - 2022 AIMS Board Calendar as presented.

J. Hinton seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

J. Hinton Aye
S. Leung Aye
D. Lang Aye
C. Edington Aye

IV. Closed Session

A. Public Comment on Closed Session Items

No public comment on closed session items.

B. Recess to Closed Session

C. Reconvene from Closed Session

D. Report from Closed Session

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:01 PM.

Respectfully Submitted,

C. Edington

B. NOTICES