

APPROVED



## AIMS K-12 College Prep Charter District

### Minutes

#### AIMS Special Monthly Board Meeting

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##### Date and Time

Tuesday August 31, 2021 at 6:30 PM

##### Location

<https://us02web.zoom.us/j/84618686258?pwd=OWI2K25rSHZxcWxGUFIROFE0dzZsQT09>

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##### Join Zoom Meeting

<https://us02web.zoom.us/j/84618686258?pwd=OWI2K25rSHZxcWxGUFIROFE0dzZsQT09>

Meeting ID: 846 1868 6258

Passcode: 816921

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##### Directors Present

C. Edington (remote), D. Lang (remote), J. Hinton (remote), S. Leung (remote)

##### Directors Absent

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*None*

**Directors who arrived after the meeting opened**

S. Leung

**Ex Officio Members Present**

C. Hollis (remote)

**Non Voting Members Present**

C. Hollis (remote)

**Guests Present**

Aker (remote), C. Ahmad (remote), D. Moghadam (remote), Johnny (remote), K. Ballentine (remote), Linda (remote), M. Gordan (remote), M. Magana (remote), M. Williams (remote), M. Woods-Cadiz (remote), Oufin (remote), R. Akram (remote), T. Tung (remote), Z. Lopez (remote)

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**I. Opening Items**

**A. Call the Meeting to Order**

C. Edington called a meeting of the board of directors of AIMS K-12 College Prep Charter District to order on Tuesday Aug 31, 2021 at 6:35 PM.

**B. Record Attendance and Guests**

**C. Adoption of Agenda**

C. Edington made a motion to approve the August 31, 2021 Special Monthly Board meeting agenda.

D. Lang seconded the motion.

The board **VOTED** unanimously to approve the motion.

**D. Approval of August 12, 2021 AIMS Board of Directors Meeting Minutes**

D. Lang made a motion to approve the minutes from AIMS Special Board Meeting on 08-12-21.

C. Edington seconded the motion.

The board **VOTED** unanimously to approve the motion.

**E. Approval of June 15, 2021 AIMS Special Board of Directors Meeting Minutes**

C. Edington made a motion to approve the minutes from AIMS Special Directors Meeting on 06-15-21.

J. Hinton seconded the motion.

The board **VOTED** unanimously to approve the motion.

**F. Approval of June 15, 2021 AIMS Board of Directors Meeting Minutes**

C. Edington made a motion to approve the minutes from AIMS Board of Directors Meeting on 06-15-21.

D. Lang seconded the motion.

The board **VOTED** unanimously to approve the motion.

**G. Public Comment on Agenda Items**

No public comment on Agenda Items.

**H. Public Comment on Non-Agenda Items**

No public comment on Non-agenda items.

**II. Non-Action Items**

**A. President's Report**

Nothing to report.

**B. Superintendent's Report**

S. Leung arrived at 6:43 PM.

Superintendent Maya Woods-Cadiz presented the Superintendent's report.

- Click link to view: [AIMS Superintendent Monthly Board Report\\_August 2021.pdf](#)
- COVID 19 California Public Health Guidance for K-12 Schools for 2021 - 2022
  - Students must have access to safe full in-person instruction
  - COVID-19 vaccination is strongly recommended for teachers, staff, students and adults sharing homes with these members of our K-12 communities.
  - Universal masking in schools.
  - No minimum physical distancing.
  - Bring in as much outdoor air as possible.
  - Consider portable air cleaners.
  - Ensure ventilation systems are serviced and meeting code requirements.
  - Free COVID testing resources.
  - Schools should review their rules for visitors and family engagement activities.
  - School should limit nonessential visitors, volunteers, and activities involving external groups organizations with people who are not fully vaccinated.
  - Schools should not limit access for direct service providers, but can ensure compliance with school visitor policies.
  - Schools should continue to emphasize the importance of staying home when sick.

- Strongly recommend that unvaccinated students and staff be offered regular COVID-19 screening testing.
- Case reporting, contact tracing and investigation.
- Adherence to county quarantine guidelines.
- AIMS K-12 Practices 2021 - 2022
  - AIMS K-12 student have returned to full in-person instruction.
  - AIMS has hosted several on site vaccination clinics.
  - All AIMS employees are required to wear masks when inside and outside of buildings.
  - When possible AIMS is upholding social distancing limits.
  - Windows and doors are left open when it is safe.
  - Classrooms and other work spaces have portable air cleaners.
  - HVAC system undergoes regular maintenance and inspection.
  - AIMS has rapid tests on site. In September, school nurses will begin onsite testing.
  - Visitors must make an appointment, undergo symptom reporting, and follow all masking requirements.
  - Symptom reporting, and temperature checks happen daily.
  - Student testing will begin in September. Unvaccinated staff are required to show evidence of a negative COVID test in order to work each week.
  - Case reporting, contact tracing and investigation occur with any possible report of COVID-19.
  - All leaders and staff follow the Alameda County health quarantine guidelines.
- AIMS Confirmed Positive Test Results K-12
  - In-person enrolled students: 0
  - Staff: 1

### **C. AIMS K-12 Report**

Christopher Ahmad presented the Elementary School Report.

- Click link to view: [AIMS Elementary Board Report - August 2021.pdf](#)
  - Students took 2 prerequisite skills tests.
  - Student took their first benchmarks with SRI and SMI.
  - Tutoring started in August 2021.
  - Saturday School started in August 2021.
    - Currently 100 - 120 below basic proficient standards.
  - Currently have 1 vacancy open for Mandarin Teacher.
  - Currently have a 1:1 computer ratio with students.
  - Purchase science curriculum - INTO SCIENCE
  - Purchase social studies curriculum - TCI

Riffat Akram presented the Middle School Report.

- Click link to view: [AIMS MS Board Report - August 2021.pdf](#)
  - Enrollment Updates
    - AIMS College prep middle school - 232
    - AIPCS II Middle School - 222
    - Online/virtual learning student - 18
      - These are students who are taking Independent study.
  - Vacant positions
    - ELD Teacher - 1
  - Tutoring started August 16, 2021.
  - Saturday Academic School started September 4, 2021.
  - Currently have a 1:1 computer ratio.
  - Restorative Justice Saturday School starts September 4, 2021.
    - Social Emotional Learning (SEL) focus
      - AIMSTRONG has been incorporated into the daily schedule.  
AIMSTRONG is a 30 minute period in which teachers focus on SEL.
    - Reflections
      - Detentions have been replaced with "Reflection" time. Part of this process is allowing students to complete a reflection assignment and sit at a designated space during their lunch period.

Maurice Williams presented the High School Report.

- Click link to view: [AIMS HS Board Report - August 2021.pdf](#)
  - Student orientations held on August 12th and 13th.
  - Currently high school enrollment is estimated at 454 students.
  - The AIMS High School Auditorium now includes new cafeteria tables for flexible use for community college courses, study hall, games and student award days.
  - AIMS High School vacancies
    - Spanish teacher - 1
    - Math teacher - 2
    - SPED teacher - 1
    - Lunch clerk - 1
  - Gilroy Prep Administrative Team Trainings
    - Seeking partnership with Gilroy to train administrators on how to use their systems of structures and feedback in order to implement our AIMS standard and implement 2021 - 2022 High School goals regarding continuity of practice.
    - RACE (ELA history) - Restate, Annotate, Cite Sources, Explain.
    - CASE (Math) - Chunk, Annotate, Solve, Explain.
  - New Sports

- E-Sports, Cheerleading, and Pep-Band.

#### **D. Education Coordinator, College Bound Kids Report**

Matthew Gordan presented the College Bound Kids Report.

- Click link to view: [AIMS CBK Board Report - August 2021.pdf](#)
- There are 120 Seniors for 2021 - 2022 academic year.
- Students worked on resumes and college essays thus far.
- Seniors will take the SAT on campus on October 13th and 28th.
- The Juniors take the PSAT on October 13th and 26th.
- Online college visits from UC Santa Cruz on September 8th and UC Berkeley September 15th.

#### **E. Operations Report**

Marisol Magaña and Tiffany Tung presented the Operations Report.

- Click link to view: [AIMS Operations Board Report - August 2021.pdf](#)
- Completed CALPADS
- Finalizing permitting for 12th street renovations.
- AIMS HS - Shades were installed for half of the classrooms
- Working with OUSD to get Lakeview campus bathroom renovations complete potentially mid September 2021.
- Food service program was launched the week of August 9th.
- AIMS Partnered with Alameda County Public Health Department (ACPHD) to host two COVID-19 Vaccine mobile clinics, one at 12th street campus and the other at the Lakeview campus.
- ADA attendance results for August 9 - 27, 2021
  - Elementary - 401 students 96.90%
  - Middle school - 451 students 95.45%
  - High School - 458 students 92.68%

#### **F. Finance Report**

CBO Katema Ballentine presented the Finance Report.

- Click link to view: [AIMS Finance Board Report - August 2021.pdf](#)
- Net income as of July 31, 2021 - \$914,537.00
- Balance sheet ending fund \$5,385,400.00
- Available Cash for AIMS as of July 31, 2021 is \$1,459,841.00

### **III. Action Items**

#### **A. Consent Calendar**

President Edington presented item III.A: Consent Calendar.

- Click links below to view:

- [1.a\\_Declaring AIMS HS Textbooks As Surplus.pdf](#)
- [1.b\\_Consolidated Application \(AIPCS, AIPCS II and AIPHS\).pdf](#)
- [1.c\\_2021 - 2022 Fiscal Policies.pdf](#)
- [1.d\\_AIMS Resolution for Direct Funded Charter Board.pdf](#)
- [1.e\\_2021 - 2022 General Liability Insurance Renewal.pdf](#)

C. Edington made a motion to approve item III.A: Consent Calendar as presented.

D. Lang seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

C. Edington Aye  
J. Hinton Aye  
S. Leung Aye  
D. Lang Aye

### B. 2021-2022 Unaudited Actuals

CBO Katema Ballentine presented item III.B: 2021 - 2022 Unaudited Actuals

- Click links below to view:

- [III.B\\_2020 - 2021 Unaudited Actuals Coverletter.pdf](#)
- [III.B\\_American Indian Model Schools Exec Memo Unaudited 2021.pdf](#)
- [III.B\\_AIPCS II\\_Alt Form.pdf](#)
- [III.B\\_AIPCS\\_Alt Form.pdf](#)
- [III.B\\_AIPHS\\_Alt Form.pdf](#)

- ADA Estimation for student enrollment for the 2021 - 2022 academic year is 1347 students.

- AIMS was funded for 1278.01 students.

- Total revenue for AIMS is \$22,321,608.00
- Total expenses for AIMS is \$20,446,708.00

J. Hinton made a motion to approve item III.B: 2021 - 2022 Unaudited Actuals for submission to Oakland Unified School District (OUSD).

C. Edington seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

C. Edington Aye  
S. Leung Aye  
D. Lang Aye  
J. Hinton Aye

### C. Sacramento County Office of Education (SCOE) Teacher Induction Program Memorandum of Understanding (MOU)

Zeke Lopez presented item III.C: SCOE Teacher Induction Program MOU.

- Click link to view: [III.C SCOE Teacher Induction Program MOU.pdf](#)
- Mr. Ahmad is the program mentor coordinator for the SCOE Teacher Induction Program.
- 11 teachers are confirmed to enroll in the program.
- The expenses for the Teacher induction program are:
  - 1,800.00 per teacher per school year.
  - \$500.00 Education specialist level I candidates
  - \$2,300.00 cost of service fee for each Teacher Candidate.

C. Edington made a motion to approve item III.C: SCOE Teacher Program MOU not to exceed \$53,900.00.

J. Hinton seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

D. Lang Aye

C. Edington Aye

S. Leung Aye

J. Hinton Aye

**D. 2021 - 2022 AIMS Board Calendar**

Corey Hollis presented item III.D: 2021 - 2022 AIMS Board Calendar.

- Click link to view: [III.D 2021 - 2022 AIMS Board Calendar.pdf](#)

C. Edington made a motion to approve item III.D: 2021 - 2022 AIMS Board Calendar as presented.

J. Hinton seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

D. Lang Aye

C. Edington Aye

J. Hinton Aye

S. Leung Aye

**IV. Closed Session**

**A. Public Comment on Closed Session Items**

No public comment on closed session items.

**B. Recess to Closed Session**

**C. Reconvene from Closed Session**



**D. Report from Closed Session**

**V. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:01 PM.

Respectfully Submitted,  
C. Edington

**B. NOTICES**