

APPROVED



## AIMS K-12 College Prep Charter District

### Minutes

#### AIMS Monthly Board Meeting

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##### **Date and Time**

Tuesday May 18, 2021 at 6:30 PM

##### **Location**

Teleconference Zoom Meeting

Meeting ID: 983 3606 7201

Passcode: 890008

One tap mobile

+16699009128,,98336067201# US (San Jose)

+13462487799,,98336067201# US (Houston)

Dial by your location

+1 669 900 9128 US (San Jose)

+1 346 248 7799 US (Houston)

+1 253 215 8782 US (Tacoma)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

Meeting ID: 983 3606 7201

Find your local number: <https://zoom.us/j/98336067201>

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Magana at (510) 220-9985 at least 24 hours in advance of any disability accommodations being needed in order to participate in the meeting. **Comments and questions should be entered into the chat feature of the Zoom meeting.**

Join Zoom Meeting: <https://zoom.us/j/98336067201?pwd=MmxNWVhiWHhvTU50aGJWaFdGeIQ0UT09>

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#### **Directors Present**

A. Abuyen (remote), C. Edington (remote), D. Lang (remote), S. Leung (remote), T. Cook (remote)

#### **Directors Absent**

*None*

#### **Directors who arrived after the meeting opened**

D. Lang

#### **Ex Officio Members Present**

C. Hollis (remote)

#### **Non Voting Members Present**

C. Hollis (remote)

#### **Guests Present**

C. Ahmad (remote), Christina Jordan (remote), D. Moghadam (remote), K. Ballentine (remote), M. Gordan (remote), M. Magana (remote), M. Williams (remote), M. Woods-Cadiz (remote), Riffat Akram (remote), Susan Lefkowitz (remote), T. Tung (remote), V. Chand (remote), Z. Lopez (remote)

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### **I. Opening Items**

#### **A. Call the Meeting to Order**

C. Edington called a meeting of the board of directors of AIMS K-12 College Prep Charter District to order on Tuesday May 18, 2021 at 6:09 PM.

#### **B. Record Attendance and Guests**

#### **C. Adoption of Agenda**

C. Edington made a motion to adopt the May 18, 2021 Agenda as presented.

A. Abuyen seconded the motion.

The board **VOTED** unanimously to approve the motion.

**D. Approval of The April 20, 2021 AIMS Monthly Board Meeting Minutes**

C. Edington made a motion to approve the minutes from AIMS Monthly Board Meeting on 04-20-21.

A. Abuyen seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

T. Cook	Aye
D. Lang	Absent
S. Leung	Aye
C. Edington	Aye
A. Abuyen	Aye

**E. Approval of The January 26, 2021 AIMS Monthly Board Meeting Minutes**

C. Edington made a motion to approve the minutes from AIMS Monthly Board Meeting on 01-26-21.

A. Abuyen seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

C. Edington	Aye
S. Leung	Aye
T. Cook	Aye
A. Abuyen	Aye
D. Lang	Absent

**F. Approval of The November 30, 2020 AIMS Special Board Meeting Minutes**

C. Edington made a motion to approve the minutes from AIMS Special Board Meeting on 11-30-20.

A. Abuyen seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

T. Cook	Aye
S. Leung	Aye
C. Edington	Aye
D. Lang	Absent
A. Abuyen	Aye

**G. Approval of The October 20, 2020 AIMS Monthly Board Meeting Minutes**

C. Edington made a motion to approve the minutes from AIMS Monthly Board Meeting on 10-20-20.

A. Abuyen seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

C. Edington Aye

D. Lang Absent

S. Leung Aye

T. Cook Aye

A. Abuyen Aye

**H. Approval of The September 29, 2020 AIMS Special Board Meeting Minutes**

C. Edington made a motion to approve the minutes from Special AIMS Board Meeting on 09-29-20.

A. Abuyen seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

S. Leung Aye

A. Abuyen Aye

T. Cook Aye

D. Lang Absent

C. Edington Aye

**I. Approval of The September 14, 2020 AIMS Special Board Meeting Minutes**

C. Edington made a motion to approve the minutes from Special Board Meeting on 09-14-20.

A. Abuyen seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

C. Edington Aye

A. Abuyen Aye

S. Leung Aye

D. Lang Absent

T. Cook Aye

**J. Approval of The August 27, 2020 AIMS Special Board Meeting Minutes**

C. Edington made a motion to approve the minutes from Special Board Meeting on 08-27-20.

A. Abuyen seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

D. Lang Absent

S. Leung Aye

C. Edington Aye

**Roll Call**

T. Cook     Aye  
A. Abuyen   Aye

**K. Approval of The August 18, 2020 AIMS Monthly Board Meeting Minutes**

C. Edington made a motion to approve the minutes from AIMS Monthly Board Meeting on 08-18-20.

A. Abuyen seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

D. Lang     Absent  
A. Abuyen   Aye  
T. Cook     Aye  
C. Edington Aye  
S. Leung    Aye

**L. Public Comment on Agenda Items**

No public comment on Agenda items.

**M. Public Comment on Non-Agenda Items**

No public comment on Non-agenda items.

**II. Non-Action Items**

**A. President's Report**

President Edington presented the President's Report.

- Attended the May 15, 2021 AIMS Unity Against Hate March.
- Director Toni Cook mention the House of Representatives and the Senate passed COVID - 19 Hate Crimes Act sponsored by Senator Mazie K. Hirono on April 22, 2021.

**B. Superintendent's Report**

Superintendent Maya Woods-Cadiz presented the Superintendent's Report.

- Click link to view: [May 18 2021\\_Superintendent Monthly Board Report.pdf](#)
- Review of Assembly Bill 1316.
- AB 1316 could force high-performing charter public schools to close by tripling fees and forcing severe budget cuts even in the midst of a state budget surplus.

- AB 1316 re-opens settled issues related to the governance, contracting, and oversight practices of charter public schools even before we know how effective the 2019 reforms have been.
- Low points of AB 1316 on classroom impacts:
  - Eliminates multi-track calendar.
  - Increases audit requirements, procedures, and schedules.
  - Applies minimum daily instructional minutes.
  - Requires use of school district financial reporting (SACS Accounting)
  - All teachers must be employees.
  - Vendor limitations - including credentialing
  - Increases supervisorial oversight fees.
  - Enrichment activities must be in charter to count as instructional minutes.
  - Applies the public contracts code - ex. Bidding requirements to charters.
- AB 1316 is still in the assembly.
- Director Toni Cook request AB 1316 be on the Governance Committee agenda on June 1, 2021 for discussion and actions to take on the bill.

### C. AIMS K-12 Report

Christopher Ahmad and Riffat Akram presented the AIPCS II Site Report.

- Click link to view: [May 18, 2021\\_AIPCS II Site Visit.pdf](#)
- Christopher Ahmad presented AIPCS II Site Report for the AIMS Elementary School.
  - Instructional priorities
    - Replicating in-person learning schedule.
    - Social emotional learning (SEL) and training.
    - Online math and English Language Arts programs.
    - Using online versions of core curriculum.
  - Support for most vulnerable students
    - The option of onsite testing to assess students for SPED.
    - Weekly Saturday Schools to make up for any potential learning loss.
    - Extra intervention staff.
    - Opening BACR pods for students with nobody to watch them at home during virtual learning.
  - Teachers assess students through:
    - Illuminate Benchmarks every 6 weeks.
    - SRI reading tests to determine Lexile levels.
    - One on one reading inventory assessments.
  - Problems and plans with re-opening:
    - Space - Purchased individual desks vs. communal desks
    - Sanitizing - Rooms and areas are disinfected each day and multiple times throughout the day.

- Teachers not wanting to return back to work - Hired an additional aide to be there in person while the teacher remained virtual.
- Riffat Akram presented the AIPCS II Site Report for the AIMS Middle School.
  - Instructional priorities
    - Maintaining the integrity of the instructional minutes.
    - Ensuring students had the required material (chromebooks, textbooks art supplies, musical instruments etc.)
    - Instructional aides to support struggling students.
  - Support for most vulnerable students.
    - Continued support for SPED Students.
    - Opening BACR pods for students that needed adult supervision.
    - Weekly academic Saturday School for student with low benchmark scores.
    - SEL focused virtual assemblies.
  - Teachers assess students through:
    - Enhanced assessments and evaluations by adding additional online platforms.
    - Weekly diagnostic/progress monitoring assessments on ALEKS for Math & ELA to target students individual learning needs that are addressed in classroom instruction, after school tutoring and Saturday school the following week.
  - Problems and plans with re-opening:
    - Limiting student to student contact.
    - Student/staff safety - Classrooms and shared spaces are disinfected throughout the day.
    - Teachers deciding not to return to work - Hired long term substitutes.

Maurice Williams presented the AIMS High School Report.

- Click link to view: [May 18, 2021\\_High School Board Report May.pdf](#)
- May 1, 2021 induction first AIMS HS Students into the Honors Society:
  - Christopher Wali
  - Faben Tesfazion
  - Samatha Li
  - Calvin Duong
  - Annie Chiu
- AIMS HS will be recognized by FIA for African American and Latino A-G Rates on May 25, 2021.
- Boys and Girls Soccer season officially started.
  - Boys team record 1 - 1
  - Girls team record 0 - 2
- Senior Letterman Jackets arrived.
- AP Exams Begin Wednesday May 19, 2021 at 9:00 am
- AIMS HS College Signing day draft Saturday June 5, 2021 at 4:00 pm

- AIMS Athletics Sports Banquet Friday June 11, 2021 at 5:00 pm
- AIMS HS Senior Recognition Day Saturday June 12, 2021
- AIMS HS Senior Graduation Thursday June 17, 2021 at 3:00 pm.
- HS Challenges and concerns
  - Hiring an Academic Dean.
  - Hiring Upperclassman Student Tutor (8).
  - Vacancies: AP Spanish, SPED, Math, AP Chemistry/AP Physics.
  - Hiring Academic Counselor.
  - Advisory Class and Study periods.
  - New AP Textbooks.

#### **D. English Language Development (ELD) Report**

Vannee Chand presented the English Language Development (ELD) Report.

- Click link to view: [May 18, 2021\\_ELD Board Report.pdf](#)
- Summative ELPAC - Remote testing and on campus approximately 85% complete.
  - AIPCS I - 72
  - AIPCS II - 223
  - AIPHS - 79
- ELD planning for 2021 - 2022
  - Met with each head of school to revise ELD Program.

#### **E. Education Coordinator, College Bound Kids Report**

Matthew Gordan presented the College Bound Kids (CBK) Report.

- Click link to view: [May 18, 2021\\_CBK Board Report.pdf](#)
- College acceptances increased.
- 26 Seniors received an Oakland Promise scholarship totaling \$110,000.00
- 3 Seniors receive Oakland's Black Excellence Grant totaling \$1,500.00
- Other scholarships AIMS students received:
  - Triple Impact Scholarship
  - Delta Sigma Theta Scholarship
  - Posse Scholarship
- 75 Seniors confirmed their enrollment to a college.
  - 5 of the 6 community college enrollees received a combined 15 UC acceptances and 13 CSU acceptances.

#### **F. Operations Report**

Marisol Magaña and Tiffany Tung presented the Operations Report.

- Click link to view: [May 18, 2021\\_Operation's Board Report .pdf](#)
- Submitted school surveys for school reopening status.
- Finalizing Office of Charter for an in lieu agreement for Lakeview Campus.
- Started in-person meal distribution.



- 5-day meal kits will continue on Mondays for distance learners.
- 2nd Wellness meeting will be held in May and 3rd in June.
- Attendance results for May 1 - 14, 2021
  - Elementary 96.77%
  - Middle 95.33%
  - High School 95.71%

## G. Finance Report

Karen Peters presented the Finance Report.

- Click links below to view:
  - [May 18, 2021\\_American Indian Model Schools\\_FY2021\\_04292021\(2\).pptx](#)
  - [May 18, 2021\\_AIMS HS A to B \(1\).xlsx](#)
  - [May 18, 2021\\_AIMS II A to B.xlsx](#)
  - [May 18, 2021\\_AIMS MS A to B.xlsx](#)
  - [May 18, 2021\\_Fiscal Narrative for comparisons.docx](#)
- Christina Jordan is a the new hire for the finance department at AIMS Central Office.
- Year to date (YTD) through April 30, 2021 are \$13,474,582.00 or 62.5% of the budget revenue.
- YTD expenses through April 30, 2021 are \$15,530,169.00 or 79.9% of the budget expenses.
- YTD net income is \$2,055,587. 2nd interim projected a net income of \$1,813,876.00
- As of April 30, 2021 total cash of \$5,296,877, short-term liabilities of \$635,912, and long-term liabilities of \$10,994,477.
- Upcoming Deadlines:
  - June 1, 2021: IPI Certification due.
  - June 1, 2021: ELO Expenditure plan due.
  - June 15, 2021: Charter school information survey due to CDE.
  - June 30, 2021: LCAP/Federal addendum due.
  - June 30, 2021: Budget due.
  - June 30, 2021: ConApp due - has been delayed, expected deadline July 15, 2021.
- Current calculation of AIMS Loan Covenant
  - Net Operating Income: \$1,786,224.00
  - Current Portion of Loan \$210,504.00
  - Interest to be paid next 12 months \$300,000.00
  - 12 month principle and interest \$510,504.00
  - Ratio 3.50

## III. Action Items

### A.

## Consent Calendar

Director Edington presented item III.A. Consent Calendar.

- Click links below to view:
  - [1.a\\_AIMS School Calendar for 2021 - 2022.pdf](#)
  - [1.b\\_Revisions to Food Service Clerk Job Description.pdf](#)
  - [1.c\\_2021 - 2022 Directors and Officers Insurance Renewal.pdf](#)
  - [1.d\\_AIMS K-12 2019 - 2020 Taxes.pdf](#)
  - [1.e\\_ELO Grant Plan for AIPCS II.pdf](#)
  - [1.f\\_ELO Grant Plan for AIMS MS.pdf](#)
  - [1.g\\_ELO Grant Plan for AIPHS.pdf](#)
  - [1.h\\_SPSA AIPCS II.pdf](#)
  - [1.i\\_SPSA\\_AIMS MS.pdf](#)
  - [1.j\\_RingCentral Contract 24 Month Agreement.pdf](#)
  - [1.k\\_AT&T Internet Contract\\_.pdf](#)
  - [1.l\\_Lunch Masters Addendum Contract 2021 - 2022.pdf](#)
  - [1.m\\_3 Day Blinds Solar Shades Quote.pdf](#)

C. Edington made a motion to Approve item III.A Consent Calendar as presented.

S. Leung seconded the motion.

The board **VOTED** to approve the motion.

### Roll Call

D. Lang      Absent  
A. Abuyen    Aye  
C. Edington   Aye  
T. Cook      Aye  
S. Leung      Aye

## B. AIMS High School Lunch Tables

Maurice Williams presented item III.B. AIMS High School Lunch Tables.

- Click link to view: [III.B\\_AIMS High School Lunch Tables.pdf](#)

C. Edington made a motion to approve item III.B. AIMS High School Lunch Tables as presented.

A. Abuyen seconded the motion.

The board **VOTED** to approve the motion.

### Roll Call

A. Abuyen    Aye  
S. Leung      Aye  
D. Lang      Absent  
T. Cook      Aye  
C. Edington   Aye

## C.

### 3rd Floor Bathroom Renovations Update

Marisol Magaña presented item III.C. 3rd Floor Bathroom Renovations Update.

- Click link to view: [III.C\\_3rd Floor Bathroom Renovations Update.pdf](#)
- Will need to table until an adequate funding source and timeline is provided.

T. Cook made a motion to table item III.C. 3rd Floor Bathroom Renovations Update.

A. Abuyen seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

S. Leung	Aye
T. Cook	Aye
C. Edington	Aye
D. Lang	Absent
A. Abuyen	Aye

### IV. Closed Session

#### A. Public Comment on Closed Session Items

No public comment on closed session items.

#### B. Recess to Closed Session

Recess to closed session at 8:04 pm.

D. Lang arrived at 8:16 PM.

#### C. Reconvene from Closed Session

#### D. Report from Closed Session

Nothing to report.

### V. Closing Items

#### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:06 PM.

Respectfully Submitted,  
C. Edington

#### B. NOTICES