

APPROVED



AIMS K-12 College Prep Charter District

Minutes

AIMS Monthly Board Meeting

Date and Time

Tuesday May 18, 2021 at 6:30 PM

Location

Teleconference Zoom Meeting

Meeting ID: 983 3606 7201

Passcode: 890008

One tap mobile

+16699009128,,98336067201# US (San Jose)

+13462487799,,98336067201# US (Houston)

Dial by your location

+1 669 900 9128 US (San Jose)

+1 346 248 7799 US (Houston)

+1 253 215 8782 US (Tacoma)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

Meeting ID: 983 3606 7201

Find your local number: <https://zoom.us/j/98336067201>

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Magana at (510) 220-9985 at least 24 hours in advance of any disability accommodations being needed in order to participate in the meeting. **Comments and questions should be entered into the chat feature of the Zoom meeting.**

Join Zoom Meeting: <https://zoom.us/j/98336067201?pwd=MmxNWVhiWHhvTU50aGJWaFdGelQ0UT09>

Meeting I.D: 983 3606 7201

Passcode: 890008

Directors Present

A. Abuyen (remote), C. Edington (remote), D. Lang (remote), S. Leung (remote), T. Cook (remote)

Directors Absent

None

Directors who arrived after the meeting opened

D. Lang

Ex Officio Members Present

C. Hollis (remote)

Non Voting Members Present

C. Hollis (remote)

Guests Present

C. Ahmad (remote), Christina Jordan (remote), D. Moghadam (remote), K. Ballentine (remote), M. Gordan (remote), M. Magana (remote), M. Williams (remote), M. Woods-Cadiz (remote), Riffat Akram (remote), Susan Lefkowitz (remote), T. Tung (remote), V. Chand (remote), Z. Lopez (remote)

I. Opening Items

A. Call the Meeting to Order

C. Edington called a meeting of the board of directors of AIMS K-12 College Prep Charter District to order on Tuesday May 18, 2021 at 6:09 PM.

B. Record Attendance and Guests

C. Adoption of Agenda

C. Edington made a motion to adopt the May 18, 2021 Agenda as presented.

A. Abuyen seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Approval of The April 20, 2021 AIMS Monthly Board Meeting Minutes

C. Edington made a motion to approve the minutes from AIMS Monthly Board Meeting on 04-20-21.

A. Abuyen seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

A. Abuyen Aye

D. Lang Absent

S. Leung Aye

C. Edington Aye

T. Cook Aye

E. Approval of The January 26, 2021 AIMS Monthly Board Meeting Minutes

C. Edington made a motion to approve the minutes from AIMS Monthly Board Meeting on 01-26-21.

A. Abuyen seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

T. Cook Aye

S. Leung Aye

D. Lang Absent

C. Edington Aye

A. Abuyen Aye

F. Approval of The November 30, 2020 AIMS Special Board Meeting Minutes

C. Edington made a motion to approve the minutes from AIMS Special Board Meeting on 11-30-20.

A. Abuyen seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

A. Abuyen Aye

S. Leung Aye

C. Edington Aye

T. Cook Aye

D. Lang Absent

G. Approval of The October 20, 2020 AIMS Monthly Board Meeting Minutes

C. Edington made a motion to approve the minutes from AIMS Monthly Board Meeting on 10-20-20.

A. Abuyen seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

D. Lang Absent
A. Abuyen Aye
C. Edington Aye
T. Cook Aye
S. Leung Aye

H. Approval of The September 29, 2020 AIMS Special Board Meeting Minutes

C. Edington made a motion to approve the minutes from Special AIMS Board Meeting on 09-29-20.

A. Abuyen seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

T. Cook Aye
D. Lang Absent
S. Leung Aye
C. Edington Aye
A. Abuyen Aye

I. Approval of The September 14, 2020 AIMS Special Board Meeting Minutes

C. Edington made a motion to approve the minutes from Special Board Meeting on 09-14-20.

A. Abuyen seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

C. Edington Aye
S. Leung Aye
T. Cook Aye
A. Abuyen Aye
D. Lang Absent

J. Approval of The August 27, 2020 AIMS Special Board Meeting Minutes

C. Edington made a motion to approve the minutes from Special Board Meeting on 08-27-20.

A. Abuyen seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

A. Abuyen Aye
S. Leung Aye
D. Lang Absent

Roll Call

C. Edington Aye
T. Cook Aye

K. Approval of The August 18, 2020 AIMS Monthly Board Meeting Minutes

C. Edington made a motion to approve the minutes from AIMS Monthly Board Meeting on 08-18-20.

A. Abuyen seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

T. Cook Aye
C. Edington Aye
S. Leung Aye
A. Abuyen Aye
D. Lang Absent

L. Public Comment on Agenda Items

No public comment on Agenda items.

M. Public Comment on Non-Agenda Items

No public comment on Non-agenda items.

II. Non-Action Items

A. President's Report

President Edington presented the President's Report.

- Attended the May 15, 2021 AIMS Unity Against Hate March.
- Director Toni Cook mention the House of Representatives and the Senate passed COVID - 19 Hate Crimes Act sponsored by Senator Mazie K. Hirono on April 22, 2021.

B. Superintendent's Report

Superintendent Maya Woods-Cadiz presented the Superintendent's Report.

- Click link to view: [May 18 2021 Superintendent Monthly Board Report.pdf](#)
- Review of Assembly Bill 1316.
- AB 1316 could force high-performing charter public schools to close by tripling fees and forcing severe budget cuts even in the midst of a state budget surplus.

- AB 1316 re-opens settled issues related to the governance, contracting, and oversight practices of charter public schools even before we know how effective the 2019 reforms have been.
- Low points of AB 1316 on classroom impacts:
 - Eliminates multi-track calendar.
 - Increases audit requirements, procedures, and schedules.
 - Applies minimum daily instructional minutes.
 - Requires use of school district financial reporting (SACS Accounting)
 - All teachers must be employees.
 - Vendor limitations - including credentialing
 - Increases supervisorial oversight fees.
 - Enrichment activities must be in charter to count as instructional minutes.
 - Applies the public contracts code - ex. Bidding requirements to charters.
- AB 1316 is still in the assembly.
- Director Toni Cook request AB 1316 be on the Governance Committee agenda on June 1, 2021 for discussion and actions to take on the bill.

C. AIMS K-12 Report

Christopher Ahmad and Riffat Akram presented the AIPCS II Site Report.

- Click link to view: [May 18, 2021_AIPCS II Site Visit.pdf](#)
- Christopher Ahmad presented AIPCS II Site Report for the AIMS Elementary School.
 - Instructional priorities
 - Replicating in-person learning schedule.
 - Social emotional learning (SEL) and training.
 - Online math and English Language Arts programs.
 - Using online versions of core curriculum.
 - Support for most vulnerable students
 - The option of onsite testing to assess students for SPED.
 - Weekly Saturday Schools to make up for any potential learning loss.
 - Extra intervention staff.
 - Opening BACR pods for students with nobody to watch them at home during virtual learning.
 - Teachers assess students through:
 - Illuminate Benchmarks every 6 weeks.
 - SRI reading tests to determine Lexile levels.
 - One on one reading inventory assessments.
 - Problems and plans with re-opening:
 - Space - Purchased individual desks vs. communal desks
 - Sanitizing - Rooms and areas are disinfected each day and multiple times throughout the day.

- Teachers not wanting to return back to work - Hired an additional aide to be there in person while the teacher remained virtual.
- Riffat Akram presented the AIPCS II Site Report for the AIMS Middle School.
 - Instructional priorities
 - Maintaining the integrity of the instructional minutes.
 - Ensuring students had the required material (chromebooks, textbooks art supplies, musical instruments etc.)
 - Instructional aides to support struggling students.
 - Support for most vulnerable students.
 - Continued support for SPED Students.
 - Opening BACR pods for students that needed adult supervision.
 - Weekly academic Saturday School for student with low benchmark scores.
 - SEL focused virtual assemblies.
 - Teachers assess students through:
 - Enhanced assessments and evaluations by adding additional online platforms.
 - Weekly diagnostic/progress monitoring assessments on ALEKS for Math & ELA to target students individual learning needs that are addressed in classroom instruction, after school tutoring and Saturday school the following week.
 - Problems and plans with re-opening:
 - Limiting student to student contact.
 - Student/staff safety - Classrooms and shared spaces are disinfected throughout the day.
 - Teachers deciding not to return to work - Hired long term substitutes.

Maurice Williams presented the AIMS High School Report.

- Click link to view: [May 18, 2021_High School Board Report May.pdf](#)
- May 1, 2021 induction first AIMS HS Students into the Honors Society:
 - Christopher Wali
 - Faben Tesfazion
 - Samatha Li
 - Calvin Duong
 - Annie Chiu
- AIMS HS will be recognized by FIA for African American and Latino A-G Rates on May 25, 2021.
- Boys and Girls Soccer season officially started.
 - Boys team record 1 - 1
 - Girls team record 0 - 2
- Senior Letterman Jackets arrived.
- AP Exams Begin Wednesday May 19, 2021 at 9:00 am
- AIMS HS College Signing day draft Saturday June 5, 2021 at 4:00 pm

- AIMS Athletics Sports Banquet Friday June 11, 2021 at 5:00 pm
- AIMS HS Senior Recognition Day Saturday June 12, 2021
- AIMS HS Senior Graduation Thursday June 17, 2021 at 3:00 pm.
- HS Challenges and concerns
 - Hiring an Academic Dean.
 - Hiring Upperclassman Student Tutor (8).
 - Vacancies: AP Spanish, SPED, Math, AP Chemistry/AP Physics.
 - Hiring Academic Counselor.
 - Advisory Class and Study periods.
 - New AP Textbooks.

D. English Language Development (ELD) Report

Vannee Chand presented the English Language Development (ELD) Report.

- Click link to view: [May 18, 2021_ELD Board Report.pdf](#)
- Summative ELPAC - Remote testing and on campus approximately 85% complete.
 - AIPCS I - 72
 - AIPCS II - 223
 - AIPHS - 79
- ELD planning for 2021 - 2022
 - Met with each head of school to revise ELD Program.

E. Education Coordinator, College Bound Kids Report

Matthew Gordan presented the College Bound Kids (CBK) Report.

- Click link to view: [May 18, 2021_CBK Board Report.pdf](#)
- College acceptances increased.
- 26 Seniors received an Oakland Promise scholarship totaling \$110,000.00
- 3 Seniors receive Oakland's Black Excellence Grant totaling \$1,500.00
- Other scholarships AIMS students received:
 - Triple Impact Scholarship
 - Delta Sigma Theta Scholarship
 - Posse Scholarship
- 75 Seniors confirmed their enrollment to a college.
 - 5 of the 6 community college enrollees received a combined 15 UC acceptances and 13 CSU acceptances.

F. Operations Report

Marisol Magaña and Tiffany Tung presented the Operations Report.

- Click link to view: [May 18, 2021_Operation's Board Report .pdf](#)
- Submitted school surveys for school reopening status.
- Finalizing Office of Charter for an in lieu agreement for Lakeview Campus.
- Started in-person meal distribution.

- 5-day meal kits will continue on Mondays for distance learners.
- 2nd Wellness meeting will be held in May and 3rd in June.
- Attendance results for May 1 - 14, 2021
 - Elementary 96.77%
 - Middle 95.33%
 - High School 95.71%

G. Finance Report

Karen Peters presented the Finance Report.

- Click links below to view:
 - [May 18, 2021_American Indian Model Schools_FY2021_04292021\(2\).pptx](#)
 - [May 18, 2021_AIMS HS A to B \(1\).xlsx](#)
 - [May 18, 2021_AIMS II A to B.xlsx](#)
 - [May 18, 2021_AIMS MS A to B.xlsx](#)
 - [May 18, 2021_Fiscal Narrative for comparisons.docx](#)
- Christina Jordan is a the new hire for the finance department at AIMS Central Office.
- Year to date (YTD) through April 30, 2021 are \$13,474,582.00 or 62.5% of the budget revenue.
- YTD expenses through April 30, 2021 are \$15,530,169.00 or 79.9% of the budget expenses.
- YTD net income is \$2,055,587. 2nd interim projected a net income of \$1,813,876.00
- As of April 30, 2021 total cash of \$5,296,877, short-term liabilities of \$635,912, and long-term liabilities of \$10,994,477.
- Upcoming Deadlines:
 - June 1, 2021: IPI Certification due.
 - June 1, 2021: ELO Expenditure plan due.
 - June 15, 2021: Charter school information survey due to CDE.
 - June 30, 2021: LCAP/Federal addendum due.
 - June 30, 2021: Budget due.
 - June 30, 2021: ConApp due - has been delayed, expected deadline July 15, 2021.
- Current calculation of AIMS Loan Covenant
 - Net Operating Income: \$1,786,224.00
 - Current Portion of Loan \$210,504.00
 - Interest to be paid next 12 months \$300,000.00
 - 12 month principle and interest \$510,504.00
 - Ratio 3.50

III. Action Items

A.

Consent Calendar

Director Edington presented item III.A. Consent Calendar.

• Click links below to view:

- [1.a_AIMS School Calendar for 2021 - 2022.pdf](#)
- [1.b_Revisions to Food Service Clerk Job Description.pdf](#)
- [1.c_2021 - 2022 Directors and Officers Insurance Renewal.pdf](#)
- [1.d_AIMS K-12 2019 - 2020 Taxes.pdf](#)
- [1.e_ELO Grant Plan for AIPCS II.pdf](#)
- [1.f_ELO Grant Plan for AIMS MS.pdf](#)
- [1.g_ELO Grant Plan for AIPHS.pdf](#)
- [1.h_SPSA AIPCS II.pdf](#)
- [1.i_SPSA_AIMS MS.pdf](#)
- [1.j_RingCentral Contract 24 Month Agreement.pdf](#)
- [1.k_AT&T Internet Contract_.pdf](#)
- [1.l_Lunch Masters Addendum Contract 2021 - 2022.pdf](#)
- [1.m_3 Day Blinds Solar Shades Quote.pdf](#)

C. Edington made a motion to Approve item III.A Consent Calendar as presented.

S. Leung seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

S. Leung Aye
C. Edington Aye
D. Lang Absent
A. Abuyen Aye
T. Cook Aye

B. AIMS High School Lunch Tables

Maurice Williams presented item III.B. AIMS High School Lunch Tables.

• Click link to view: [III.B_AIMS High School Lunch Tables.pdf](#)

C. Edington made a motion to approve item III.B. AIMS High School Lunch Tables as presented.

A. Abuyen seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

D. Lang Absent
S. Leung Aye
A. Abuyen Aye
T. Cook Aye
C. Edington Aye

C.

3rd Floor Bathroom Renovations Update

Marisol Magaña presented item III.C. 3rd Floor Bathroom Renovations Update.

- Click link to view: [III.C_3rd Floor Bathroom Renovations Update.pdf](#)
- Will need to table until an adequate funding source and timeline is provided.

T. Cook made a motion to table item III.C. 3rd Floor Bathroom Renovations Update.

A. Abuyen seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

T. Cook Aye
A. Abuyen Aye
C. Edington Aye
D. Lang Absent
S. Leung Aye

IV. Closed Session

A. Public Comment on Closed Session Items

No public comment on closed session items.

B. Recess to Closed Session

Recess to closed session at 8:04 pm.

D. Lang arrived at 8:16 PM.

C. Reconvene from Closed Session

D. Report from Closed Session

Nothing to report.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:06 PM.

Respectfully Submitted,
C. Edington

B. NOTICES