APPROVED

AIMS K-12 College Prep Charter District

Minutes

AIMS Special Finance Committee Meeting

Date and Time
Thursday April 15, 2021 at 7:00 AM

Location
Teleconference Zoom Meeting

Meeting ID: 951 6475 4122
Passcode: 320158
One tap mobile
+16699009128,,95164754122# US (San Jose)
+12532158782,,95164754122# US (Tacoma)

Dial by your location
- +1 669 900 9128 US (San Jose)
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 646 558 8656 US (New York)
- +1 301 715 8592 US (Washington DC)
- +1 312 626 6799 US (Chicago)

Meeting ID: 951 6475 4122
Find your local number: https://zoom.us/u/acQu5Kou6G

AIMS does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Marisol Magana has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in open and public meetings at AIMS. Please notify Marisol

Magana at (510) 220-9985 at least 24 hours in advance of any disability accommodations being needed in order to participate in the meeting. **All comments and questions should be entered into the chat feature of the Zoom meeting.**

Join Zoom Meeting: https://zoom.us/j/95164754122?pwd=ZmlrZzFRdjBaWkJGS2dZUDNTWEJ4dz09
Meeting ID: 951 6475 4122
Password: 320158

Committee Members Present
A. Abuyen (remote), C. Edington (remote), K. Ballentine (remote), M. Woods-Cadiz (remote)

Committee Members Absent
None

Ex Officio Members Present
C. Hollis (remote)

Guests Present
Aliza Gallo (remote), M. Magana (remote), T. Tung (remote), Z. Lopez (remote)

I. Opening Items

A. Call the Meeting to Order

C. Edington called a meeting of the Finance Committee of AIMS K-12 College Prep Charter District to order on Thursday Apr 15, 2021 at 7:11 AM.

B. Record Attendance and Guests

C. Adoption of the Agenda

A. Abuyen made a motion to Adopt the agenda as is.
C. Edington seconded the motion.
The committee **VOTED** unanimously to approve the motion.

D. Approval of the Minutes

C. Edington made a motion to approve the minutes from Special Finance Committee Monthly Meeting on 03-15-21.
M. Woods-Cadiz seconded the motion.
The committee **VOTED** unanimously to approve the motion.

E.

Approval of the Minutes

C. Edington made a motion to approve the minutes from Finance Committee Monthly Meeting on 02-25-21.
M. Woods-Cadiz seconded the motion.
The committee **VOTED** unanimously to approve the motion.

F. Public Comment on Non-Action Items

No public comment on Non-Action Items.

G. Public Comment on Action Items

No public comment on Action items.

II. Non-Action Items

A. AIMS Final Audit

Chief Finance Officer (CBO) Ballentine presented the AIMS Final Audit.

- Click to view **AIMS Finance Committee Cover Letter.**
- Click to view **AIMS Final Report.**
- Click to view **AIMS Final Communications Letter.**
- Final report of submitted barring two amendments.
    - Names of the directors that were present on the board during 2019 - 2020 Fiscal year.
    - Request information to outline the findings of the report.

III. Action Items

A. Oakland Chinatown Community Benefit District - Request to the AIMS Board of Directors

Aliza Gallo and Marco Mangery presented the Oakland Chinatown Community Benefit District - Request to the AIMS Board of Directors.

- Click link to view **Oakland Chinatown Community Benefits District (CBD) Cover letter**
- Click link to view **Oakland Chinatown CBD Overview**
- Click link to view **Oakland Chinatown CBD Petition Package.**
- Click to view **AIMS Petition for the Oakland Chinatown CBD.**
- Visiting all major partner owners and partners to vote yes on the petition.
- The purpose is to provide services over and above what the city of Oakland has provided.
    - Daily ambassador services.

    - Financial support to local businesses.
- Assessment is primarily based on square footage.

C. Edington made a motion to approve item III.A Oakland Chinatown CBD - Request to the AIMS Board of Directors as an action item for the April 20, 2021 AIMS Monthly Board Meeting.
A. Abuyen seconded the motion.
The committee **VOTED** to approve the motion.

Roll Call

A. Abuyen	Aye
M. Woods-Cadiz	Abstain
K. Ballentine	Aye
C. Edington	Aye

B. Staffing Agency Contract (School Nurses)

Zeke Lopez presented item III.B Staffing Agency Contract (Nurses)

- Click link to view **Staffing Agency Contract Cover letter**
- Click link to view **Staffing Agency Contract.**
- 3 year contract will provide two full time nurses one for each site.
- Will provide COVID 19 testing.
- Total cost is $43,920.00 for this academic year.
- Prior to COVID pandemic there were no nurses on AIMS staff.
- AIMS will have COVID funding until 2022.

C. Edington made a motion to Approve item III.B Staffing Agency Contract (School Nurses) as an action item for the AIMS Monthly Board meeting.
K. Ballentine seconded the motion.
The committee **VOTED** to approve the motion.

Roll Call

M. Woods-Cadiz	Aye
A. Abuyen	Aye
C. Edington	Aye
K. Ballentine	Aye

C. American Indian Model School (AIMS) Xerox Fleet Upgrades

Tiffany Tung presented item III.C. AIMS Xerox Fleet Upgrades.

- Click link to view **AIMS Cover letter Re-printer Upgrade.**
- Click link to view **AIMS_Xerox Fleet Upgrades.**
- Click link to view **AIMS 171 12th st_Xerox B9100 Agreement.**
- Click link to view **AIMS 746 Grand Ave._Xerox B8155 Agreement.**
- Click link to view **AIMS 746 Grand Ave._Xerox B8170 Agreement.**

- Click link to view **AIMS 746 Grand Ave._Xerox B9100 Agreement.**
- 5 year least.
- May - June expense is $1,579.72.

C. Edington made a motion to Approve item III.C. AIMS Xerox Fleet Upgrades to add to the consent calendar for the April 20, 2021 AIMS Monthly Board meeting.
A. Abuyen seconded the motion.
The committee **VOTED** to approve the motion.

Roll Call

K. Ballentine	Aye
A. Abuyen	Aye
C. Edington	Aye
M. Woods-Cadiz	Aye

D. Facilities Use Agreement for Lakeview Campus

Ms. Marisol Magaña presented item III.D. Facilities Use Agreement for Lakeview Campus.

- Click link to view **Cover letter Facilities Use Agreement (FUA).**
- Click link to view **AIPHS Lakeview 2021 - 23 FUA Draft.**
- Click link to view **Shaded Floorplan for AIMS Lakeview Campus.**
- Click link to view **Shaded Parking lot for Basketball Court.**
- For the 2021 - 2022 Academic school year.
- 26,810 sq. feet will be charged at the prop 39 rate. 1,584 sq. feet charged 2 times the prop 39 rate.
- $200,000.00 is an estimated cost.
- $200,000.00 is allocated in the AIMS budget for facilities cost fiscally.
- Required to go before the Oakland Unified School District Board for approval.

C. Edington made a motion to Approve item III.D. Facilities Use Agreement for Lakeview Campus to add to the consent calendar for the April 20, 2021 AIMS Monthly Board meeting.
A. Abuyen seconded the motion.
The committee **VOTED** to approve the motion.

Roll Call

M. Woods-Cadiz	Aye
A. Abuyen	Aye
K. Ballentine	Aye
C. Edington	Aye

E. Power Student Information System (SIS) Renewal

Ms. Marisol Magaña presented item III.E. Power SIS Renewal

- Click link to view **Cover letter Power SIS Renewal.**

- Click link to view **Power SIS Renewal Quote.**

C. Edington made a motion to Approve item III.E. Power SIS Renewal to add to the consent calendar for the April 20, 2021 AIMS Monthly Board meeting.
A. Abuyen seconded the motion.
The committee **VOTED** to approve the motion.

Roll Call	
A. Abuyen	Aye
M. Woods-Cadiz	Aye
C. Edington	Aye
K. Ballentine	Aye

F. American Indian Public Charter School (AIPCS), and American Indian Public Charter School II (AIPCS II) Middle School Chromebook Purchase

Ms. Marisol Magaña presented item III.F. AIPCS, AIPCS II Middle School Chromebook Purchase.

- Click link to view **Cover letter AIPCS, AIPCS II Middle School Chromebook Purchase.**
- Click link to view **AIPCS, AIPCS II Middle School Chromebook Quote.**
- Request an additional 180 chromebooks for AIMS students made by AIPCS and AIPCS II.
- AIMS will be at 1.5 chromebooks per student after additional chromebooks.

A. Abuyen made a motion to Approve item III.F. AIPCS, and AIPCS II Middle School Chromebook Purchase to add to the consent calendar for the April 20, 2021 AIMS Monthly Board meeting.
K. Ballentine seconded the motion.
The committee **VOTED** to approve the motion.

Roll Call	
M. Woods-Cadiz	Aye
C. Edington	Aye
K. Ballentine	Aye
A. Abuyen	Aye

IV. Closed Session

A. Public Comment on Closed Session Items

No public comment on closed session items.

B. Recess to Closed Session

C. Reconvene from Closed Session

D.

Report from Closed Session

V. Closing Items

A. Items For Next Agenda

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 AM.

Respectfully Submitted,
C. Edington

C. NOTICES