

APPROVED



## AIMS K-12 College Prep Charter District

### Minutes

#### Regular Board Meeting

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**Date and Time**

Tuesday February 18, 2020 at 6:30 PM

**Location**

171 12th Street, Oakland Ca. 94607

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**Directors Present**

A. Abuyen, C. Edington, C. Thompson, S. Leung, T. Cook

**Directors Absent**

D. Lang

**Directors who arrived after the meeting opened**

S. Leung

**Ex Officio Members Present**

K. Minor

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### **Non Voting Members Present**

K. Minor

### **Guests Present**

M. Woods-Cadiz

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## **I. Opening Items**

### **A. Call the Meeting to Order**

T. Cook called a meeting of the board of directors of AIMS K-12 College Prep Charter District to order on Tuesday Feb 18, 2020 at 6:40 PM.

### **B. Record Attendance and Guests**

S. Leung arrived.

### **C. Approve Minutes**

C. Thompson made a motion to approve the minutes from Special Board Meeting on 01-25-20.

A. Abuyen seconded the motion.

Board Secretary, Kelli Minor, directed the Board's attention to the attachment of minutes for the following meetings:

September 24, 2019,

November 19, 2019

December 4, 2019 and

January 25, 2019

The board **VOTED** to approve the motion.

C. Thompson made a motion to approve the minutes from Special Board Meeting on 12-04-19.

A. Abuyen seconded the motion.

The board **VOTED** to approve the motion.

C. Thompson made a motion to approve the minutes from Regular Board Meeting on 11-19-19.

A. Abuyen seconded the motion.

The board **VOTED** to approve the motion.

C. Thompson made a motion to approve the minutes from Regular Board Meeting on 09-24-19.

A. Abuyen seconded the motion.

The board **VOTED** to approve the motion.

### **D. Adoption of Agenda**

C. Edington made a motion to Approve the agenda.

S. Leung seconded the motion.

The board **VOTED** to approve the motion.

**E. Public Comment on Non-Agenda Items**

**F. Public Comment on Agenda Items**

**II. Non-Action Items**

**A. President's Report**

Standing committee assignments were announced; and Director Lang was asked to provide an update pertaining to the February 27, 2020 AIMS Open House.

**B. Superintendent's Report**

Superintendent Woods-Cadiz noted that her report reflected the contents of her mid-year revaluation as well as a summary of current activities/tasks designed to complement the agreed upon annual goals.

**C. Form 700**

President Cook accentuated the importance of completing the form 700 at the latest by the end of March; and reaffirmed that completion was a California FEPC requirement.

**D. AIMS K-12 Report**

**Mr. Ahmad, ES Head of School** presented a summary of the attendance, academic progress, in-class, as well as extra-curricular activities such as the spelling bee, as well as the honors/awards the K-5 students earned. Mr. Ahmad included graphs and pictures throughout his report.

Director Thompson complimented Mr. Ahmad and asked him to elaborate on the success of strategies being used to address ELA and academic readiness strategies.

- **Mr. Holmquist, MS Head of School** (newly designated MS Head of School) presented a summary of activities/strategies designed to elevate the math scores as well as professional development activities. Mr. Holmquist's report included pictures of the middle school performing acts program. In addition, the report highlighted teacher who received bonus awards for attendance and improved test scores; and a listing by grade of the number of students who received perfect scores on the SBAC test.

- **Mr. Williams, HS Head of School** (newly designated HS Head of School) – Mr. Williams presented a summary of the transition activities; as well as the strategies/activities employed to address high school issues/concerns. Of most importance were the summary activities to address HS renovation activities. This

included repainting of hallways and classrooms and ordering of new furniture. Before and after pictures were integrated throughout this phase of the high school report. A summary of the activities (with a compliment of pictures) of the MLK, Jr. Day of community service was presented as well as the plant box relocation project. The report was highlighted with a focus on the AIMS Historical Black College Fair held February 6, 2019 as AIMS seniors were awarded nearly \$5 million dollars in scholarships. Mr. Williams concluded his report with the provision of AIMS athletic updates.

**E. Finance: 2nd Interim Report**

President Cook noted that this item was an action item. As such, President Cook, asked Finance Chair, Director Edington for permission to defer discussion to item “E” on the agenda. Her no opposition, the 2nd Interim Report will only be discussed as an action item.

**F. Operations Report**

Ms. Marisol’s Operation Report highlighted enrollment and attendance at AICPS, AICPS II and AIPHS. In addition, an update of the lunch program and Wellness Committee activities was provided

**G. English Language Dept. Report**

The ELS report provided a summative of the ELPAC testing window, highlighted the staff development activities, as well as the upcoming professional development activities. In addition, ELAC programmatic activities were featured.

**H. Education Coordinator, College Bound Kids Report**

This report provided a summary of the college admission activities that included number of applications submitted to a variety of college campuses. In addition, the upcoming summer test preparation activities was displayed.

**III. Action Items**

**A. Governance Committee - Superintendent's Mid-Year Evaluation Report**

C. Thompson made a motion to Approve the report.

S. Leung seconded the motion.

The superintendent’s mid-year report was presented and reviewed at the February 10, 2020 Governance Committee. Directors Abuyen and Lang asked several questions.

Once the discussion ended, the committee unanimously recommended approval and asked that the report be placed on the February 18, 2020 meeting agenda for full board review and approval.

The board **VOTED** to approve the motion.

**B.**

## Finance Committee Report

C. Edington made a motion to Approve the Out of Country travel.

C. Thompson seconded the motion.

Ms. Clark presented an invoice for \$44,140.00 for expenses incurred for a proposed senior class trip on June 4-8, 2020 Baja Mexico Cruise. President Cook asked Director Edington in his role as Chairperson of the Finance Committee for a recommendation. However, before offering the committee's recommendation, Director's Edington, Thompson, Abuyen Leung and Cook had several questions concerning actual cost. In addition, issues such as number of chaperones traveling with the student, monitor of students, and several other safety inquiries were made. Lastly, Director Edington asked the superintendent for assurance that contact with the sponsoring organization would be contacted and engage in additional inquiries/negotiations pertaining to the overall price. The superintendent provided the requested assurance.

The board **VOTED** to approve the motion.

C. Edington made a motion to Approve submission to OUSD.

C. Thompson seconded the motion.

CBO Ballentine presented the 2nd interim report. It should be noted that the report was presented at the February 13, 2020 meeting of the Finance Committee. The report included a detailed update of each AIPCS school. Even though the report was approved at by the standing committee at their February 13, 2020 meeting, CBO was notified the day of the board meeting that OUSD SELPA rate was being increased. As such, the impact must be reflected in the 2nd interim report. CBO Ballentine assured the board that the required adjustments would be made and asked the board to approve submission of the 1st Interim Report to OUSD.

**Action:** Director Edington moved that pending the noted adjustments, that submission of the 2nd Interim Report be submitted to OUSD. Director Thompson seconded. Hearing no objections, once the adjustments were made, the board approved the submission of the 2nd Interim Report to OUSD was approved unanimously.

The board **VOTED** to approve the motion.

## C. Consent Calendar

C. Thompson made a motion to Approve the consent calendar items.

S. Leung seconded the motion.

The board **VOTED** to approve the motion.

## IV. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:30 PM.

Respectfully Submitted,

A. Abuyen

A. Abuyen made a motion to Adjourn the February 18, 2020 board meeting.

S. Leung seconded the motion.

The board **VOTED** to approve the motion.

## **B. NOTICES**