

APPROVED



## AIMS K-12 College Prep Charter District

### Minutes

#### Special Board Meeting

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**Date and Time**

Saturday January 25, 2020 at 4:00 PM

**Location**

171 12th Street, Oakland Ca. 94607

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**Directors Present**

A. Abuyen, C. Edington, C. Thompson, D. Lang, S. Leung, T. Cook

**Directors Absent**

*None*

**Directors who arrived after the meeting opened**

A. Abuyen, D. Lang

**Ex Officio Members Present**

K. Minor

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## Non Voting Members Present

K. Minor

## Guests Present

M. Woods-Cadiz, Z. Lopez

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## I. Opening Items

### A. Call the Meeting to Order

S. Leung called a meeting of the board of directors of AIMS K-12 College Prep Charter District to order on Saturday Jan 25, 2020 at 4:00 PM.

### B. Record Attendance and Guests

D. Lang arrived.

A. Abuyen arrived.

### C. Approve Minutes

C. Edington made a motion to approve the minutes from Regular Board Meeting on 10-15-19.

C. Thompson seconded the motion.

– Board Secretary, Kelli Minor, directed the Board's attention to the attachment of the minutes of the October 15, 2019 board meeting.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

T. Cook      Aye

D. Lang      Absent

A. Abuyen    Absent

C. Edington   Aye

S. Leung      Aye

C. Thompson   Aye

### D. Adoption of Agenda

T. Cook made a motion to Approve the agenda.

C. Thompson seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

C. Edington   Aye

C. Thompson   Aye

A. Abuyen    Absent

T. Cook      Aye

**Roll Call**

D. Lang Absent  
S. Leung Aye

**E. Public Comment on Non-Agenda Items**

No Comments

**F. Public Comment on Agenda Items**

No Comments

**II. Action Items**

**A. Election of Board Officers**

S. Leung made a motion to Nominate Toni Cook to serve as President for the 2020 calendar year.

C. Thompson seconded the motion.

**Vice President** – Director Cook nominated President Leung to serve as Vice President for the 2020 calendar year; Director Edington seconded

**Action** – Roll Call – Directors Cook, Thompson, Edington and Leung – **Motion Passes**

**Treasurer** – Director Lang nominated Director Edington to serve as Treasurer for the 2020 Calendar year; Director Cook seconded.

**Note:** Director Lang was recorded as present at 4:10PM

**Action** – Roll Call – Directors Cook, Thompson, Edington and Leung – **Motion Passes**

**Secretary** – Director Edington nominated Director Abuyen to serve as Secretary for the 2020 calendar year; Director Thompson seconded.

**Action** – Roll Call – Directors Cook, Lang, Thompson, Edington and Leung – **Motion Passes**

**Note:** Director Abuyen was recorded as present at 4:14PM

The board **VOTED** to approve the motion.

**Roll Call**

C. Thompson Aye  
D. Lang Aye  
S. Leung Aye  
C. Edington Aye  
A. Abuyen Aye  
T. Cook Aye

**III. Non-Action Items**

**A. Open House Adhoc Committee Report**

Director Lang provided a summary of the status of the planning and implementation of the February 27, 2020 event. Director Lang advised that the post card reminder cards would soon be available; and asked board members to advise how many cards they wanted. She advised that each board member would assume the mailing cost; and she would be calling upon them almost weekly to report their final count, and to make sure that the names of persons who had confirmed were reported so that the appropriate name tags could be readied in advance of the event.

#### **B. President's Report**

President Leung reminded the directors that the day of the meeting was the beginning of the Chinese New Year. When asked, President Leung responded that this was the year of the rat.

#### **C. Superintendent's Report**

Superintendent Woods-Cadiz advised the board that she and Director Edington would be traveling to Atlanta, Georgia to attend an "invitation only" event sponsored by persons interested in supporting charter schools

#### **D. Human Resources Report**

No report.

### **IV. Action Items**

#### **A. Finance Report**

Update on 12th Street Campus Renovation Budget Review – Due to CBO Ballentine's illness, Superintendent Woods-Cadiz presented the report outlining the proposed expenses pertaining to the remaining renovation costs of renovation of the 12th Street campus. While there was general agreement that the expenses were probably warranted, Directors Edington and Leung believed that it was more appropriate for the matter to be reviewed at the next Finance Committee meeting where CBO Ballentine was expected to attend; and then placed on the agenda for formal approval at the February meeting. Hearing no disagreement, the recommendation was accepted.

#### **B. Consent Calendar**

T. Cook made a motion to To approve the travel request.

D. Lang seconded the motion.

**- Out of State travel - Director Edington and Superintendent Woods-Cadiz travel to Atlanta, Georgia - \$433.90 each for a total of \$867.20. Hotel accommodations were underwritten by CSMC -**

**- Employee Appointment – Maurice Williams temporarily assigned to the high school campus**

- **HS School Improvement** – Superintendent Woods-Cadiz provided a summary of the minor expenses related to needed improvements to the high school facility.

**Note:** Both items were presented by Superintendent Woods-Cadiz and were informational only. No board action required.

The board **VOTED** to approve the motion.

**Roll Call**

D. Lang	Aye
S. Leung	Aye
C. Edington	Aye
T. Cook	Aye
C. Thompson	Aye
A. Abuyen	Aye

**V. Closed Session**

**A. Public Comment on Closed Session Items**

No Comments

**B. Recess to Closed Session**

4:45 pm

**C. Reconvene from Closed Session**

6:27 pm

**D. Report from Closed Session**

No Report

**VI. Closing Items**

**A. Items for Next Agenda**

**Non-Action –Update Open House Event – Director Lang**

**Finance Committee Report – Director Edington, Chair**

**Facilities Committee Report – Director Leung and/or Director Lang**

**Governance Committee Report – President Cook**

**B. Adjourn Meeting**

C. Thompson made a motion to adjourn the meeting.

D. Lang seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:30 PM.

Respectfully Submitted,  
T. Cook

**C. NOTICES**