

APPROVED



## AIMS K-12 College Prep Charter District

### Minutes

#### Special Board Meeting

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**Date and Time**

Wednesday December 4, 2019 at 6:30 PM

**Location**

171 12th Street, Oakland Ca. 94607

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**Directors Present**

A. Abuyen, C. Thompson, D. Lang, T. Cook

**Directors Absent**

C. Edington, S. Leung

**Ex Officio Members Present**

K. Minor

**Non Voting Members Present**

K. Minor

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## **Guests Present**

K. Ballentine, M. Woods-Cadiz, T. Tung

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## **I. Opening Items**

### **A. Call the Meeting to Order**

T. Cook called a meeting of the board of directors of AIMS K-12 College Prep Charter District to order on Wednesday Dec 4, 2019 at 6:45 PM.

### **B. Record Attendance and Guests**

### **C. Approve Minutes**

- Director Cook moved the item tabled as the packet did not contain the two sets of minutes that require posting so the public and board directors could review.
- Director Lang seconded and reminded the Directors that a motion to table is non-debatable.
- **Action - Hearing no objections the tabling motion passed unanimously.**

### **D. Adoption of Agenda**

- Director Lang moved adoption of the agenda; and reminded the board that the revised Board calendar reflected the December 4, 2019 Special Meeting so as to allow the review and adoption of the 2018-2019 Audit and 2019-2020 1st Interim Report.
- Director Thomson seconded the motion to approve the December 4, 2019
- **Action - Hearing no objections the motion to adopt the December 4, 2019 Special Meeting agenda as posted passed unanimously.**

### **E. Public Comment on Non-Agenda Items**

No Comments

### **F. Public Comment on Agenda Items**

No Comments

## **II. Non-Action Items**

### **A. Proposed Open House**

Director presented the update noting the planning remained on target and February 27, 2020 remains the proposed date for the event.

## **III. Action Items**

#### **A. 2018-2019 Audit**

- – CBO Ballentine presented the key elements and requested Board adoption as there were no “findings and/or modifications.”

- Director Cook noted that it is the usual practice, not policy, that the audit to have been reviewed by the Finance Committee. However, the calendar did not permit a special meeting of the Finance Committee and urged the board to move forward.

- Director Thompson agreed and motioned the adoption of the audit as presented. Director Abuyen seconded Director Thompson’s motion to approve the 2018 - 02919 Audit as presented.

**- Action - Hearing no objections the motion to adopt the 2018-2019 Audit as presented passed unanimously.**

#### **B. 2019-2020 1st Interim Report**

CBO Ballentine and VP, Denniston presented the 2019-2020 1st Interim Report in detail.

All directors asked questions; and complimented both for presenting in a timely manner. Director Cook noted that it is the usual practice, not policy, that the audit to have been reviewed by the Finance Committee. However, the calendar did not permit a special meeting of the Finance Committee and urged the board to move forward.

- Director Lang agreed and motioned adoption of the 2019-2020 1st Interim Report. Director Abuyen seconded Director Lang’s motion.

**- Action - Hearing no objections the motion to accept the 2019-2020 1st Interim Report as presented passed unanimously.**

### **IV. Closed Session**

#### **A. Public Comment on Closed Session Items**

No Comments

#### **B. Recess to Closed Session**

- Director Cook noted the listing of the possible closed session items. However, Superintendent Woods-Cadiz advised the Directors that there were no closed session items.

#### **C. Reconvene from Closed Session**

#### **D. Report from Closed Session**

No Report

### **V. Closing Items**

### **A. Items for Next Agenda**

Directors made the following requests:

- Update – Proposed February 27, 2020 Open House – Director Lang
- Minutes of the November 24, 2019 and September 24, 2019 meetings be placed on the agenda – Director Cook

### **B. Adjourn Meeting**

Directors noted the upcoming holiday season and therefore the AIMS faculty, staff and Superintendent Happy Holidays and Happy New Year.

Director Thompson motioned the meeting be adjourned. Director Lang seconded.

**- Action - Hearing no objections the motion to adjourn the December 4, 2019 Special Meeting at 8:30PM was passed unanimously.**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:30 PM.

Respectfully Submitted,  
C. Thompson

### **C. NOTICES**

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#### **Documents used during the meeting**

- AIMS Draft 201819 Audit 12219 for board.pdf
- AIPHS 1920 First Interim (1) (1).xls
- AIPCSII Final.xls
- AIPHS Final.xls