

APPROVED



AIMS K-12 College Prep Charter District

Minutes

AIMS Special Board Meeting

Date and Time

Wednesday June 26, 2019 at 6:00 PM

Location

171 12th Street Oakland, CA

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Directors Present

B. Wan, C. Edington, C. Thompson, T. Cook

Directors Absent

S. Leung

Ex Officio Members Present

K. Minor

Non Voting Members Present

K. Minor

Guests Present

K. Ballentine, M. Magana, M. Woods-Cadiz, T. Tung

I. Opening Items

A. Call the Meeting to Order

C. Edington called a meeting of the board of directors of AIMS K-12 College Prep Charter District to order on Wednesday Jun 26, 2019 at 6:15 PM.

B. Record Attendance and Guests

C. Adoption of Agenda

T. Cook made a motion to Adopt the agenda.

C. Thompson seconded the motion.

The board **VOTED** to approve the motion.

D. Public Comment on Non-Agenda Items

No Comments

E. Public Comment on Agenda Items

No comments

II. Non-Action Items

A. 12th Street Renovation Update

Board agrees that the same authority that was given to the Superintendent during the flood, will be granted for the renovation project.

Operations dept. is to work with Director Wan on creating and sending a revised timeline to Board of Directors.

III. Action Items

A. Renovation Loan

C. Edington made a motion to Approve the finance dept. to apply for the loan.

C. Thompson seconded the motion.

The board **VOTED** to approve the motion.

B. Surplus Property Declaration

T. Cook made a motion to Approve the Surplus property declaration resolution.

C. Thompson seconded the motion.
The board **VOTED** to approve the motion.

IV. Closed Session

A. Public Comment on Closed Session Items

B. Recess to Closed Session

C. Reconvene from Closed Session

Reconvened at 7:58 pm

D. Report from Closed Session

- Get a letter from YMC
- Project management meeting every Friday from 2 pm - 3 pm.
- Post an RFP for Construction and all related work.
- RFP will be drafted and presented at the Project Management Meeting on Friday 6/28 at 2 pm.

RFP will include the following:

- Identify the type of project
- Description of the scope of work/project
- Timeline by phases
- Walk through date(s)
- Qualifications
- General Contractor (B licensed)
- Performance Bond (\$1 mil)
- Payment Bond (\$1 mil)
- General Liability Insurance
- Customer and Project references for the contractor
- Local based business preference

V. Closing Items

A. Items for Next Agenda

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,
T. Cook

C. NOTICES