

APPROVED



## AIMS K-12 College Prep Charter District

### Minutes

#### Facilities Committee Meeting

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**Date and Time**

Thursday November 8, 2018 at 5:00 PM

**Location**

171 12th St Oakland Ca 94607

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**Committee Members Present**

B. Wan, M. Magana, S. Leung

**Committee Members Absent**

*None*

**Guests Present**

Amanda Kielian, Bruce August, James Richmond, K. Ballentine, M. Taylor, M. Woods-Cadiz

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**I. Opening Items****A. Call the Meeting to Order**

S. Leung called a meeting of the Facilities Committee Committee of AIMS K-12 College Prep Charter District to order on Thursday Nov 8, 2018 at 5:08 PM.

**B. Record Attendance and Guests**

**C. Public Comment on Agenda Items**

**II. Agenda Items**

**A. Discussion regarding Prop 39 - Facilities Request for 2019-2020**

Facility Request Forms were submitted to OUSD Office of Charters for AIPCS I, AIPCS II and AIPHS.

**B. Discussion regarding Updates to the Third Floor**

Updates to the third floors west and east wing were drawn out on a set of blueprints. A step by step plan was agreed upon to begin the process of getting the requested updates completed.

**C. Discussion regarding Furnace and Other Projects**

Unable to Attend this Committee Meeting were:

- Regional Sales Manager, Ms. Kim Fisher
- Service Supervisor, Mr. Alexander Johnson
- Regional Project Controls Engineer, Mr. Ron Jones

The Facilities Committee discussed the following with James Richmond, Amanda Kielian, and Bruce August:

- AIMS HVAC System, Previous work installed
- West Wing Controls Quote (including permit)
- Entire building Controls Quote
- Questions regarding billable hours and invoices

**III. Closed Session**

**A. Public Comment on Closed Session Items**

**B. Recess to Closed Session**

Recess to Closed Session at 7 PM

**C. Reconvene from Closed Session**

**D. Report from Closed Session**

**IV. Closing Items**

**A. Items for Next Agenda**

**B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:14 PM.

Respectfully Submitted,  
M. Taylor

**C. NOTICES**