



AIMS K-12 College Prep Charter District

Minutes

Finance Committee Meeting

Date and Time

Thursday November 1, 2018 at 6:00 PM

Location

171 12th Street Oakland Ca, 94607

AIMS does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Marisol Magana has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in open and public meetings at AIMS. Please notify Marisol Magana at (510) 220-9985 at least 24 hours in advance of any disability accommodations being needed in order to participate in the meeting.

Committee Members Present

C. Edington, C. Thompson, K. Ballentine, M. Woods-Cadiz

Committee Members Absent

None

Committee Members who arrived after the meeting opened

K. Ballentine

Committee Members who left before the meeting adjourned

K. Ballentine

Guests Present

Alma Morales, Brian Wilson, Kaitlin Short, Lewis Letang, M. Magana, M. Taylor, Maurice Williams

I. Opening Items

A. Call the Meeting to Order

C. Edington called a meeting of the Finance Committee of AIMS K-12 College Prep Charter District to order on Thursday Nov 1, 2018 at 6:00 PM.

B. Record Attendance and Guests

C. Public Comment on Agenda Items

II. Agenda Items

A. Discussion regarding Urban League MOU

Item has been Tabled and will be added to as an Action- Item at the next scheduled Board Meeting

K. Ballentine arrived.

B. Discussion regarding BACR Financial Update

Ms. Marisol Magana informed the Board that the BACR program is currently in a deficit to the amount students signed up for the BACR program.

Several solutions were offered to correct the deficit, including fund raising, staff augmentation, and requesting contributions from AIMS Division Heads.

The Finance Committee requests that SCC be involved and approve a solution to this issue. An LCAP revision may need to take place before this can move forward.

C. Discussion regarding Approval for AIMS P.O. over \$8,000

The Finance Committee has approved this item to be added to the Consent Calendar at the next scheduled Board Meeting.

M. Magana arrived.

D. Discussion regarding Credit Card Use

Further discussion is needed on this item, it will be added to the next scheduled Finance Committee.

"Statement prepared by Director Edington to explain credit card usage during July - September to be added"

E. Discussion regarding Pre-approved Vendor's List Update

Finance Committee approved item -

Katema will provide script for this item

Finance Committee Assignments:

M.Taylor - Send Board Excel Spreadsheet created by Ms. Katema Ballentine.

F. Discussion regarding HR Personnel Report

Item removed from Finance Committee agenda, Committee decided this report is not needed for the Finance Committee's review.

K. Ballentine left.

G. Discussion regarding Teachers on Reserve (TOR) Service Contracts

The Finance Committee approves of this Item to be added to the Consent Calendar at the next scheduled Board Meeting as long as the contract meets AIMS approved guidelines.

Finance Committee Assignments:

M.Taylor - Send Mr. Letang the Contract Guidelines discussed during the last Finance Committee Meeting.

L. Letang - Have a plan for renegotiating contract to meet AIMS approved Contract Guidelines.

A. Morales - Confirm if we are currently using Teachers on Reserve.

H. Discussion regarding 2019 Kaiser Contract - Effective December 1st, 2018

Mr. Brian Wilson, Benefits Coordinator and Kaitlin Short, Client Care Specialist attended meeting to present updates that have been made to the Benefits Package. The Finance Committee reviewed the increase in the plan rate and the cost per individual employee to be sure AIMS is remaining competitive. The Finance Committee expressed interest to Mr. Wilson, in having Kaiser provide additional services for the students. Mr. Brian Wilson will provide contact information for AIMS to make the request.

Finance Committee Assignments:

M. Taylor - Send Board Calendar to Mr. Brian Wilson, and additional Kaiser contacts provided by Director Edington.

III. Closed Session

A. Public Comment on Closed Session Items

No public comments made.

B. Recess to Closed Session

Recess to Closed Session @ 7:56 PM

C. Reconvene from Closed Session

Reconvene from Closed Session @ 7:58 PM

D. Report from Closed Session

The Finance Committee has nothing to report at this time.

IV. Closing Items

A. Items For Next Agenda

Discussion regarding Credit Card Use

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:49 PM.

Respectfully Submitted,
M. Taylor

C. NOTICES